



InvestMalaysia

investmalaysia.mida.gov.my

Post Approval (ML) / Post Licencing User Guide for Applicant

Learn About the System

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Chapter 1 INTRODUCTION

This user guide will walkthrough the process of submitting Post Licencing applications by providing step-by-step instructions with illustrations to help applicant understand each step.

1.1 Intended User

This user guide is targeted for:

- Applicant or Company

1.2 Web Browser

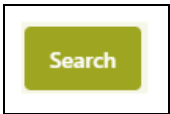
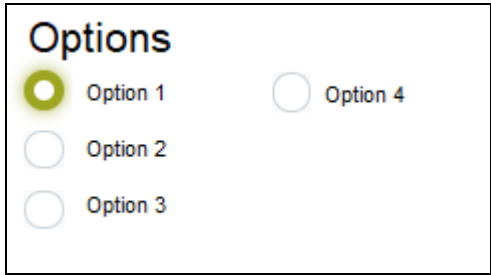
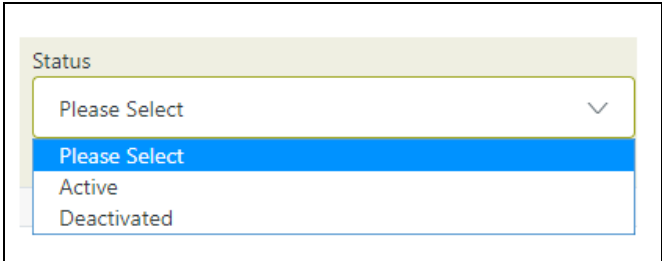
Best viewed in 1024 x 768 using Google Chrome or Mozilla Firefox. This website is mobile responsive.

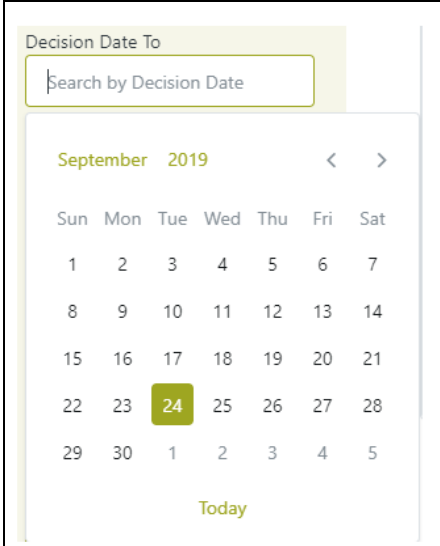
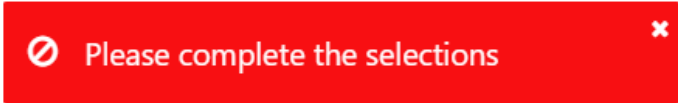
1.3 URL

<https://investmalaysia.mida.gov.my>

1.4 Common Fields and Definitions

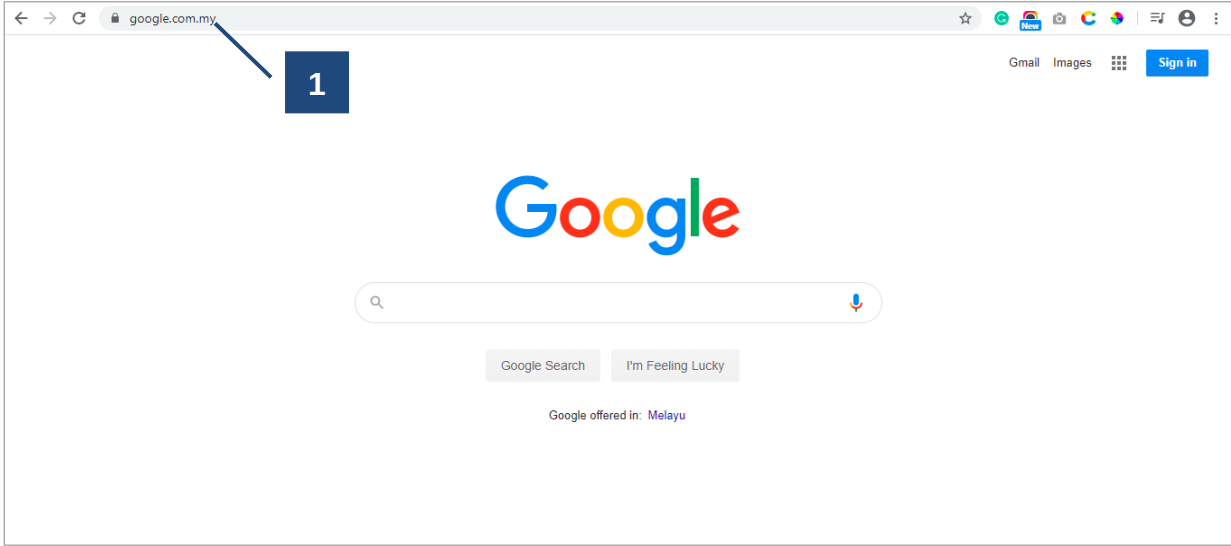
No.	Field	Description
1.	Textbox	A box that allow user to type-in information. Usually, it has characters limit. Correspondence Address 9800 Montgomery Blvd NE If there is an asterisk (*) mark at the textbox, it means the information is required/mandatory.

No.	Field	Description
2.	Button	An item that allow user to click and it will respond according to it's purpose; usually denoted as the button's name. 
3.	Radio button	A selection features that allows the user to choose only ONE selection from the data sets. Usually it's round-shaped. 
4.	Check Box	A selection features that allows the user to check/uncheck selections from the data sets. Usually it's box-shaped. 
5.	Dropdown	A features that allows user to select a value from a series of option. Usually when user click a dropdown, a list of options will be displayed vertically and user may select one value from the list. 
6.	Calendar	A features that allows user to select a date from a calendar and/or time from a time range.

No.	Field	Description
		
7.	Success Message	A message that is displayed once an action taken was successful. It is displayed in green color. 
8.	Error/Failure message	A message that is displayed once an action taken was failed. It is displayed in red color. 

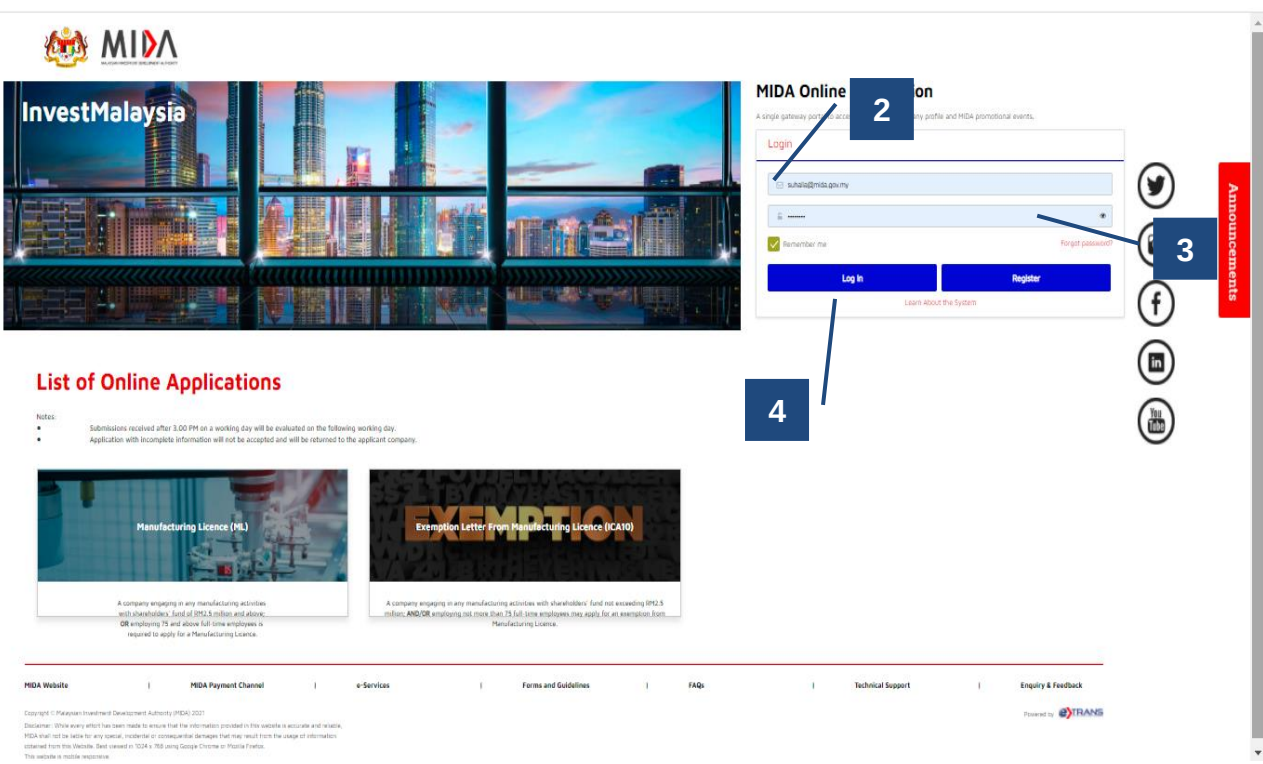
Chapter 2 INVEST MALAYSIA ONLINE PORTAL

2.1 Login Page & Registration Page



1

1. Open web browser.
Insert URL: <http://investmalaysia.mida.gov.my>



2

3

4

MIDA Online

A single gateway portal to access MIDA services, company profile and MIDA promotional events.

Login

☒ Remember me [Forgot password?](#)

Log In **Register** [Learn About the System](#)

List of Online Applications

Notes:

- Submissions received after 3.00 PM on a working day will be evaluated on the following working day.
- Application with incomplete information will not be accepted and will be returned to the applicant company.

Manufacturing Licence (ML)

A company engaging in any manufacturing activities with shareholders' fund of RM2.5 million and above, OR employing 75 and above full-time employees is required to apply for a Manufacturing Licence.

Exemption Letter From Manufacturing Licence (ICA10)

A company engaging in any manufacturing activities with shareholders' fund not exceeding RM2.5 million, AND/OR employing not more than 75 full-time employees may apply for an exemption from Manufacturing Licence.

MIDA Website | MIDA Payment Channel | e-Services | Forms and Guidelines | FAQs | Technical Support | Enquiry & Feedback

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This website is mobile responsive.

Powered by **TRANS**

2. Enter username (must use the email that has been registered);
3. Enter password; and
4. Click the **[Log In]** button

System will redirect to the '**Dashboard**' page.

1. Go to Investmalaysia website :

InvestMalaysia

MIDA Online Application
A single gateway portal to access applications, company profile and MIDA promotional events.

Login

Username:

Password:

☒ Remember me [Forgot password?](#)

Log In **Register**

[Learn About the System](#)

2

List of Online Applications

Manufacturing Licence (ML)

A company engaging in any manufacturing activities with shareholders' fund of RM1.5 million and above... OR employing 75 and above full time employees is required to apply for a Manufacturing Licence.

Exemption Letter From Manufacturing Licence (ICAI10)

A company engaging in any manufacturing activities with shareholders' fund not exceeding RM1.5 million AND/OR employing not more than 75 full time employees may apply for an exemption from Manufacturing Licence.

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2. Click **[Register]**

[Back to Login Page](#)

Create Account

Registration

** All fields are mandatory*

Title *

Name *

Designation *

Email *

Password * Confirm Password *

Phone No. *

Address *

Please provide a valid email address as it will be used as the Username. You are also required to verify the email by clicking the link in the email which the system will send.

3. Fill up all the details and click **[Register]**

4. Applicant Email Verification *First time registration

InvestMalaysia - Applicant Email Verification

Dear Farid1,

You have successfully registered yourself to the InvestMalaysia Online Portal. Please click the link below to verify your email address.

[Confirm My Email Address](#)

Thank you.

Regards,

InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 **Fax:** 603-2274 7970 **Email:** investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

This is a system generated email. No signature required. Please do not reply to this email.

5. Once click on – [Confirm My Email Address] – system will pop up navigation screen

Thank You for Registering with MIDA.

Your email is successfully verified. Please login with your email to start using InvestMalaysia.

Login to InvestMalaysia

Login To i-Incentives Portal

Enquiry / Feedback

Technical Support

6. Click [Login to investMalaysia]



InvestMalaysia

MIDA Online Application

A single gateway portal to access applications, company profile and MIDA promotional events.

Login

☒ Remember me

[Forgot password?](#)

Log In

Register

[Learn About the System](#)

Twitter

Facebook

LinkedIn

YouTube

Announcements

List of Online Applications

Notes:

- Submissions received after 3.00 PM on a working day will be evaluated on the following working day.
- Application with incomplete information will not be accepted and will be referred to the applicant company.

Manufacturing Licence (ML)

A company engaging in any manufacturing activities with shareholders' fund of RM2.5 million and above, OR employing 75 and above full-time employees is required to apply for a Manufacturing Licence.

Exemption Letter From Manufacturing Licence (ICAI10)

A company engaging in any manufacturing activities with shareholders' fund not exceeding RM2.5 million, AND/OR employing not more than 75 full-time employees may apply for an exemption from Manufacturing Licence.

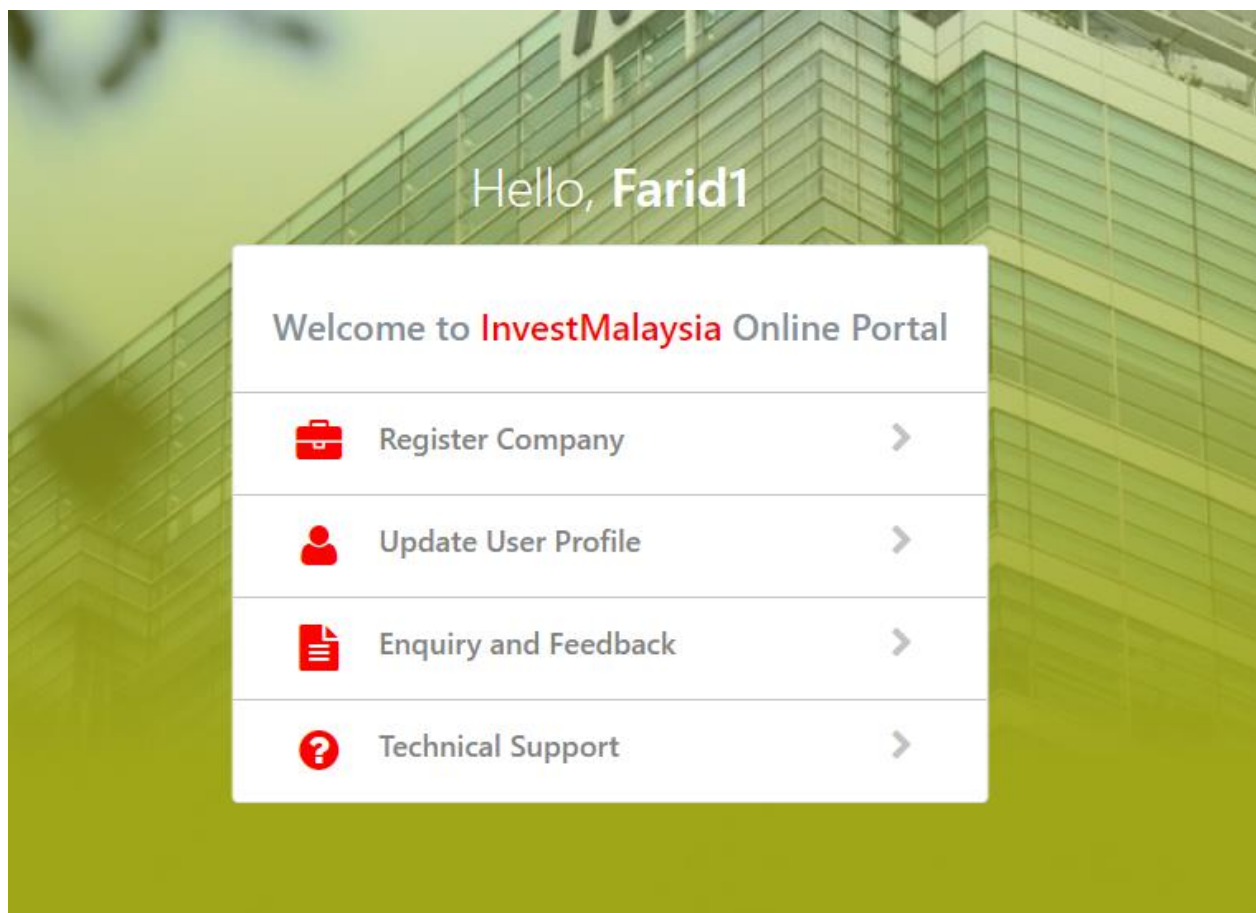
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7. Applicant can start to applying applications

Page 10 of 106



8. Click **[Register Company]** and refer to 2.2.3 for further details.

2.2 Dashboard Page

1. Main Menu: Dashboard, Tasks, Applications, Meeting, i-Incentives, Customer Support

2. Tasks Summary: 13 Tasks

2. Task List:

Tasks	Status	Last Updated
Confirmation Letter for Exemption (Natalie Sdn Bhd)	Return for Resubmission	27/09/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900132 - redmen corp	Return for Resubmission	30/10/2019
Confirmation Letter for Exemption (SPM) (Manufacturer) SPM1201900306 - redmen corp	Return for Resubmission	31/10/2019
Confirmation Letter for Exemption (SPM) (Agriculture) PC1201900163 - redmen corp	Return for Resubmission	15/11/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900175 - redmen corp	Return for Resubmission	03/12/2019

3. My Company:

Felcra Berhad

redmen corp

Felcra Berhad

Jalan Permaisuri 3/4, Taman Permaisuri, Seksyen Permaisuri, Muadzam Shah, Pahang | [Update Profile](#) [IRPM Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
PC1202000475	CDE1/2020/00083	Machinery and Equipment (Agriculture)	New	Accepted for Processing
PC2202000508		Raw Materials and Components (Other than HS Code 7201-7316)	New	Draft
PC2202000507		Raw Materials and Components (Other than HS Code 7201-7316)	Amendment	Draft
PC3202000328		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Amendment	Draft
PC3202000327		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Extension	Draft

1 to 5 of 245 records

4. Registration Status:

No.	Company Name	Registration No.	Status
1.	Choco Farm Sdn. Bhd.	96765-X	Pending Approval

5. My Applications

4. Register Company

6. Green circular icon with a pencil

1. The **Main Menu** is a menu that will be on every page to make it easy for users to access each page.
2. The **Tasks and Task List** shall display a task list that needs to take action by the applicant (**Refer 2.2.1 Task List**).
3. **My Company** shall display a list of companies and applications for the applicant (**Refer 2.2.2 My Company**).
4. **Register Company** to allow applicants to create a new company (**Refer 2.2.3 Register Company**).

5. **My Applications** shall display a list of applications for the company and to create new application (**Refer 2.2.4 My Applications**).
6. **Color Brush** to customize the theme (**Refer 2.2.5 Color Brush**).

2.2.1 Task and Task List

13 Tasks

Task List

Tasks	Status	Last Updated
Confirmation Letter for Exemption (Natalie Sdn Bhd)	Return for Resubmission	27/09/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900132 - redmen corp	Return for Resubmission	30/10/2019
Confirmation Letter for Exemption (SPM) (Manufacturer) SPM1201900306 - redmen corp	Return for Resubmission	31/10/2019
Confirmation Letter for Exemption (SPM) (Agriculture) PC1201900163 - redmen corp	Return for Resubmission	15/11/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900175 - redmen corp	Return for Resubmission	03/12/2019

View All

1. Click the application and below page shall be displayed.

ettrans-dev.mida.gov.my/JPC/ApplicationType.aspx?AppId=uOfcAMW7%2fwP7%2bwOT8AH4eKBuCqH8xMI%2fBQ4UDW1StrLBWkjK12jgd...

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications Meeting i-Incentives Customer Support

Application Name: Returned

Company Name: redmen corp

Application No.: PC1201900132

Application Type: New

Application Form

Progress (1 / 11)

- A Application Type
- B Company
- C Previous Approval Records
- D Premise Address
- E Agriculture Activities

Application Type

I. Application

- ☒ Machinery and Equipment (Agriculture)
- ☐ Machinery and Equipment (Selected Services)
- ☐ Raw Materials and Components (Other than HS Code 7201-7316)
- ☐ Raw Materials and Components (Iron and Steel, HS Code 7201-7316)
- ☐ Confirmation Letter for Exemption (SPM)

Comment

Applications that are returned by the officer for correction purposes or for more information will be listed on the task list.

2.2.2 My Company

My Company

FA Industries Sdn Bhd

FA Industries Sdn Bhd
No. 5A, Jalan 51/217, Off Jalan Templer, Puchong Jaya, Selangor

Company Profile (IRPM) Payment History

Application No.	MIDA Reference No.	Application	Application Type	Application Status
ML202100013		Manufacturing Licence	New	In Progress
ML202100011		Manufacturing Licence	New	Draft
PDA202100002		Permit Under Petroleum Development Act, 1974 (PDA2)	New	Draft

16 to 18 of 18 records

My Company section included 2 main items which are a list of companies, a list of applications, and a company profile.

1. Select any of the listed **companies**

A list of applications for the company shall be displayed.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
ML202100013		Manufacturing Licence	New	In Progress
ML202100011		Manufacturing Licence	New	Draft
PDA202100002		Permit Under Petroleum Development Act, 1974 (PDA2)	New	Draft

a. Click the **[Application No.]** link

The application page shall be displayed.

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications I-Incentives Customer Service Private Investment Applicant

< Back to Application List

Manufacturing Licence Draft

Company Name: FA Industries Sdn Bhd Application No.: ML202100011

Application Type: New

Application Form

Progress (1 / 12)

- A Company
- B Previous Company Activity/Project
- C Application Information
- D Project Cost
- E Project Financing
- F Manpower
- G Specific Industry
- H Additional Information

Company Profile

Company Name: FA Industries Sdn Bhd

Registration Type: Registration Of Company (ROC)

Company Registration No.: 0123456K New SSM Company Registration No.:

Date of Incorporation: 10/10/2010 Income Tax Reference No.: ITRNFAIS8001

EPF No. SOCSO No.

The system shall display all sections and the section details. The company can view, update, and delete the information.

My Company

FA Industries Sdn Bhd

FA Industries Sdn Bhd

No. 5A, Jalan 51/217, Off Jalan Templer, Petaling Jaya, Selangor

Company Profile (IRPM) **Payment History**

- b. Click the **[Company Profile]** link
- Company Details page shall be displayed.

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY
Dashboard Tasks Applications I-Incentives Customer Service Private Investment
Applicant

Company Name
FA INDUSTRIES SDN BHD (0123456K)
[Company Profile](#)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications Industrial Profile Implementation Survey APR Survey

Company Details

Company Status
Active

Company Name *
FA Industries Sdn Bhd

Registration Type *
Registration Of Company (ROC)

Registration No. *
0123456K

New SSM Company Registration Number

Annual Fiscal Year End Closing Date (DD/MM) *
- DD - - Month -

Date of Incorporation *
10/10/2010

Income Tax Reference No.
ITRNFASB001

EPF No.
ENFASB001

SOCSO No.
SNFASB001

APR Serial No

Correspondence/Registered Address *
No. 5A, Jalan 51/217
Off Jalan Templer
Address 3 (Optional)

Region *
Asia

Country *
Malaysia

State *
Selangor

City *
Petaling Jaya

Postcode *
46050

Phone No.

Company Email

Fax No.

Company Website
www.fais.com.my

Total Employment
650

Company Background *
We carry out all aspects of electrical work, from design and consultation through to commissioning for clients in the domestic, commercial, industrial and agricultural sectors.

Particular Board of Director *

No.	Name	Nationality	Shares Held in the Company
1.	Dato Mikael	Malaysia	100.0

Add Record

Total 100 %

Contact Person *

No.	Title *	Name *	Designation *	Email *	Phone No. *	Fax No.	Action
1.	Mrs.	Hasnah	Executive	publicusermida@gmail.com	0322676666		
2.	Ms.	Applicant	Manager	mimidacompany05@gmail.com	01901234567		

Add Record

Authorised Person (Position should be a Manager and above)

No.	Title	Name *	Designation *	ID Type *	Identity Card/Passport No. *	Email *	Phone No.	Digit Certifi
1.	Mr.	Kamil	Manager	National Identity Card	900120026715	azeem.mida3@gmail.com	0123456789	Verifi

Add Record

No.	Submitted Document	Attachment
1.	Memorandum and Articles of Association (M & A)	02122020_Santha_ProjectFinance.png
2.	Corporate Profile from Companies Commission of Malaysia (CCM)	02122020_Santha_ProjectFinance.png
3.	Form 9 Certificate of Incorporation/Registration of a Company	02122020_Santha_ProjectFinance.png
4.	Form 44 Particulars of Registered Address	02122020_Santha_ProjectFinance.png
5.	Form 49 Particulars of Directors/Officers	02122020_Santha_ProjectFinance.png
6.	Form 24 Particulars of Share Capital	02122020_Santha_ProjectFinance.png
7.	Particulars of Shareholder	02122020_Santha_ProjectFinance.png
8.	Particulars of Company Secretary	02122020_Santha_ProjectFinance.png

-- To Be Updated By MIDA -- Last Updated By on

Sector

☐ Manufacturing
☐ Private Healthcare
☐ Waste Eco Park (WEP)
☐ Logistic Services
☐ Other Services

☐ Research and Development
☐ Hotel & Tourism
☐ Oil & Gas
☐ Design Services

☐ Private Education
☐ Green Technology
☐ Global Establishment
☐ Professional Services

ii

Update

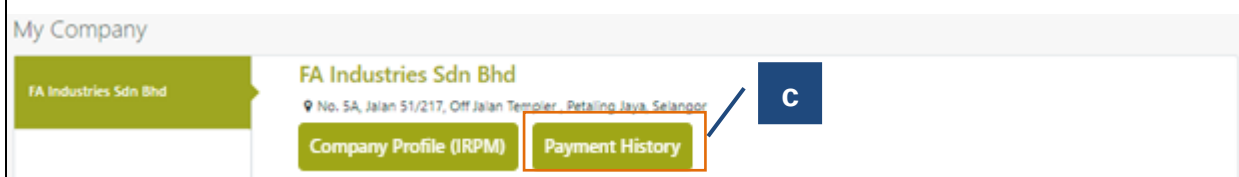
i. Update the company's profile and all required details:

- Date of Incorporation *
- Income Tax Reference No.
- EPF No.
- Socso No.
- Address *
- Postcode *
- Region *

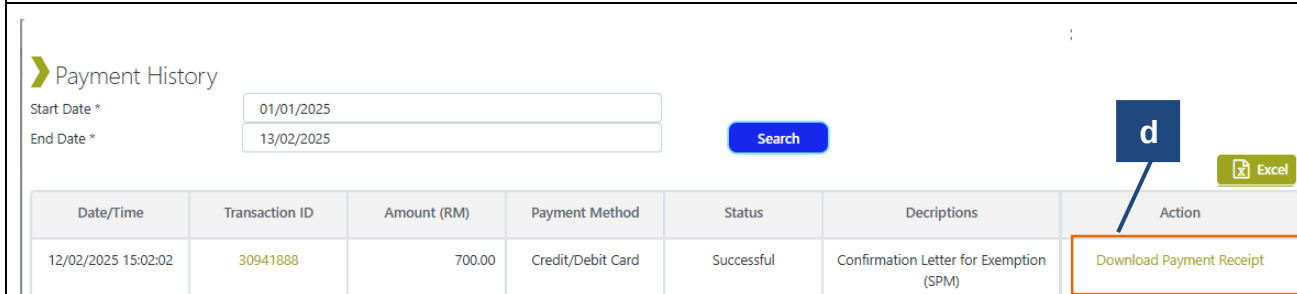
Page 17 of 106

- h) Country *
- i) State *
- j) City *
- k) Company Website
- l) Company Background *
- m) Particular Board of Director *
- n) Contact Person *
- o) Authorised Person (Position: Manager and above) *

ii. Click the **[Update]** button and system shall display success message:



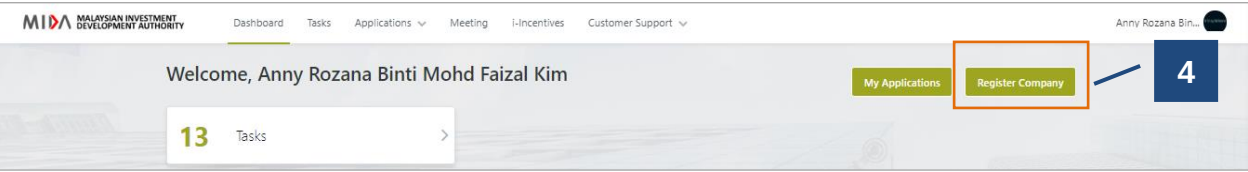
c. Click the **[Payment History]** link to display the payment history popup page.



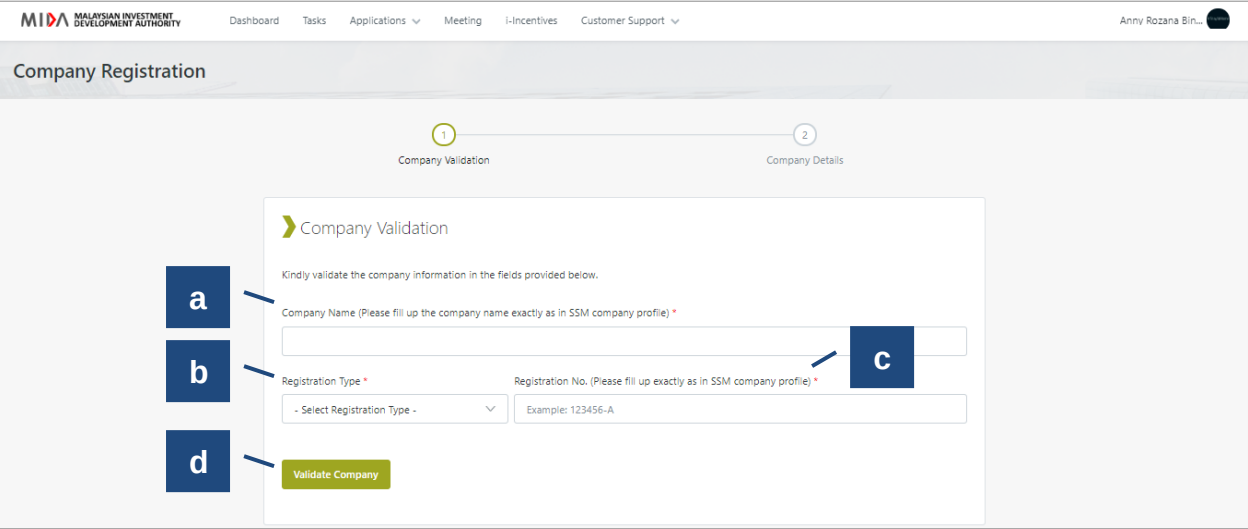
d. Click the **[Download Payment Receipt]** link to open and download the payment receipt..

		MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY MIDA Sentral, No. 5 Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Federal Territory of Kuala Lumpur, Tel: 603-22673633		ASAL TARIKH : 12/2/2025 NO. RESIT : NR-2502000012 ID PENGGUNA : MPay Channel KOD PTJ / DANA : H00	
RESIT RASMI					
DITERIMA DARIPADA					
ALAMAT	L. 11, NEW HOTEL 003, JALAN STESAN SENTRAL 5, 50470 KUALA LUMPUR				
UNTUK BAYARAN	INVESTMALAYSIA - CONFIRMATION LETTER FOR EXEMPTION (SPM)				
RINGGIT MALAYSIA	TUJUH RATUS SAHAJA				
RM	700.00				
CARA BAYARAN/RUJUKAN	- 2502000012				
* Jika pembayaran melalui cek, resit ini dianggap sah hanya setelah cek ditunaikan * Resit ini dijana oleh komputer. Tandatangan tidak diperlukan					

2.2.3 Register Company



1. Click the **[Register Company]** button
Register Company page shall be displayed.



a. Enter the exact details for Company Name * (This includes symbol characters (.) and abbreviations (Sdn Bhd));

b. Registration Type *;

c. Registration No. *; and

d. Click the **[Validate Company]** button



e. If the company is registered with MIDA, the system will display the above message.

f The company in search does not exist in MIDA's database. Please register to proceed.

g **Register** **Verify other company**

f. If the company is not registered with MIDA, the system will display the above message.

g. Click the **[Register]** button to proceed with company registration.

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications Meeting i-Incentives Customer Support

Anny Rozana Bin...

Company Registration

1 Company Validation 2 Company Details

h

Company Details

Company Name *
Honda Malaysia

Registration Type
Registration Of Company (ROC)

Registration No. *
33224-X

Date of Incorporation *
DD/MM/YYYY

Income Tax Reference No.

EPF No.

SOCSSO No.

Address *

Address 1

Address 2

Address 3 (Optional)

State *
- Select State -

City *
- Select City -
*Please choose state first

Postcode *

Company Website

Company Document Attachment *
(Please provide the latest SSM company profile)
Format supported: .pdf

Drop a file here or browse to upload

i **Register** **Back**

h. Enter company details such as:

- i. Date of Incorporation *
- ii. Income Tax Reference No.

- iii. SOCSO No.
 - iv. EPF No.
 - v. Address *
 - vi. State *
 - vii. City *
 - viii. Postcode *
 - ix. Company Website
 - x. Company Document Attachment * (Latest SSM company profile)
- i. Click the **[Register]** button

Your Company Is Now Pending for Approval!

Your company is succesfully registered and pending for approval from MIDA. You will receive an email notification once your company registration is approved.

j

- j. The system will prompt the above message. Once the result is ready, the user will receive an email.

k

The company in search is already being registered and pending for approval.

Verify other company

Registration Status

No.	Company Name	Registration No.	Status
1.	Choco Farm Sdn. Bhd.	98765-X	Pending Approval

l

- k. This validation shall be displayed if the company in search is already being registered and pending for approval.
- l. **Registration Status** will be displayed on the dashboard.

The company you're searching for already exist in MIDA database. Please get in touch with the following contact person(s):

Name: Nur Hazwani

Name: Anny Rozana Binti Mohd Faizal Kim

Verify other company

m

m. This validation shall be displayed if the company in search already exists.

The company you're searching for already exist with same Company Name but different Registration No. in MIDA database. Please get in touch with the following contact person(s):

Name: Nur Hazwani

Name: Anny Rozana Binti Mohd Faizal Kim

Verify other company

n

n. This validation shall be displayed if the company in search already exists but with different Registration No.

The company you're searching for already exist with same Registration No. but different Company Name in MIDA database. Please get in touch with the following contact person(s):

Name: Nur Hazwani

Name: Anny Rozana Binti Mohd Faizal Kim

Verify other company

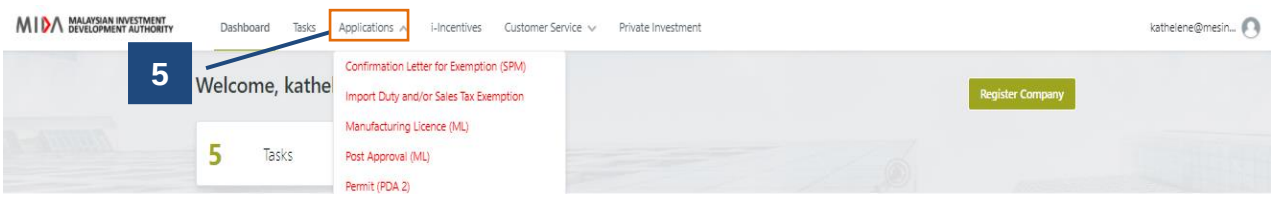
p

o

o. This validation shall be displayed if the company in search already exists with the same Registration No. but different Company Name.

p. Click the **[Verify other company]** button to verify other companies.

2.2.4 Applications



5 Welcome, kathe

5 Tasks

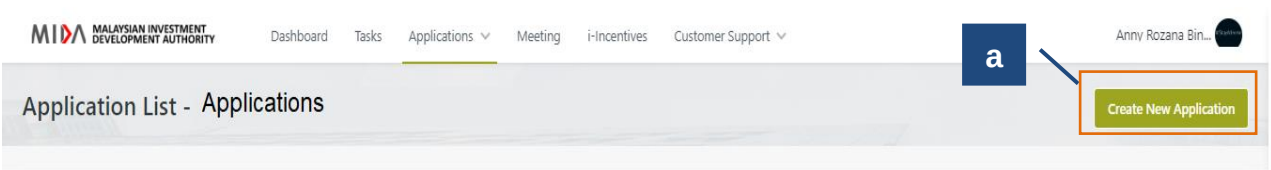
Confirmation Letter for Exemption (SPM)
Import Duty and/or Sales Tax Exemption
Manufacturing Licence (ML)
Post Approval (ML)
Permit (PDA 2)

Register Company

1. Click the **[Applications]** menu

The system will display all online applications in the dropdown menu.

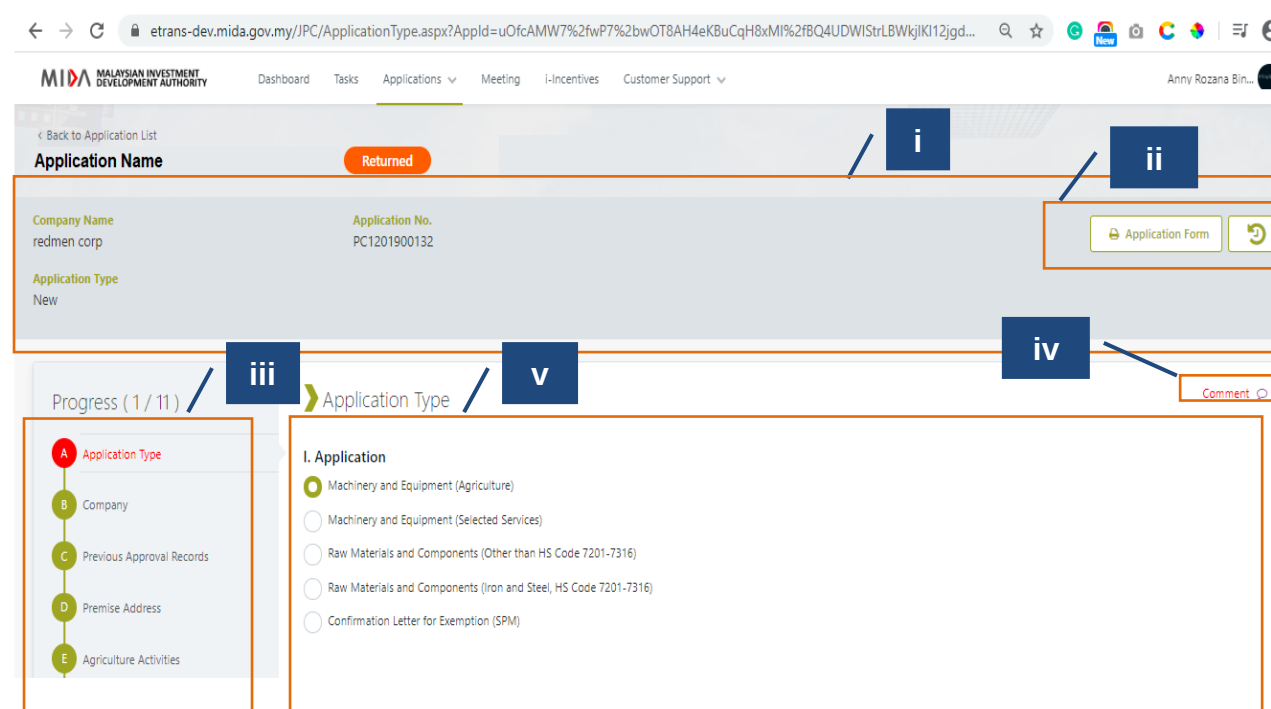
Click on the selected application the system will redirect to the **'Application'** page.



Application List - Applications

a. Click the **[Create New Application]** button

Depending on the selected application the system will redirect to the **'Application'** or **'Application Wizard'**. Click the **[Create New Application]** button and the system will redirect to the **'Application Form'**.



ettrans-dev.mida.gov.my/JPC/ApplicationType.aspx?AppId=uOfcAMW7%2fwP7%2bwOT8AH4eKBuQcH8xMI%2fBQ4UDWlStrLBWgIKI12jgd...

Application Name

Returned

Company Name: redmen corp

Application No.: PC1201900132

Application Type: New

Application Form

Progress (1 / 11)

Application Type

I. Application

- ☒ Machinery and Equipment (Agriculture)
- ☐ Machinery and Equipment (Selected Services)
- ☐ Raw Materials and Components (Other than HS Code 7201-7316)
- ☐ Raw Materials and Components (Iron and Steel, HS Code 7201-7316)
- ☐ Confirmation Letter for Exemption (SPM)

There is 4 component in the '**Application Form**' page which are:

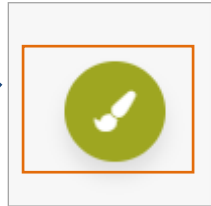
- i. **Banner** - will display basic application information such as:
 - Company Name
 - Application No. and
 - Application Type
- ii. List of **Buttons** - will display Application Form Print Preview and Application Trail
- iii. List of **Sections** - will display all sections involved in the application form
- iv. Section's **Comment** – MIDA officers and Applicant/Company can post, response and read comments related to the section.
- v. **Application Form** - will display the detailed application form and need to fill in by the applicant/company

b

[Create New Application](#)Page 27 of 106

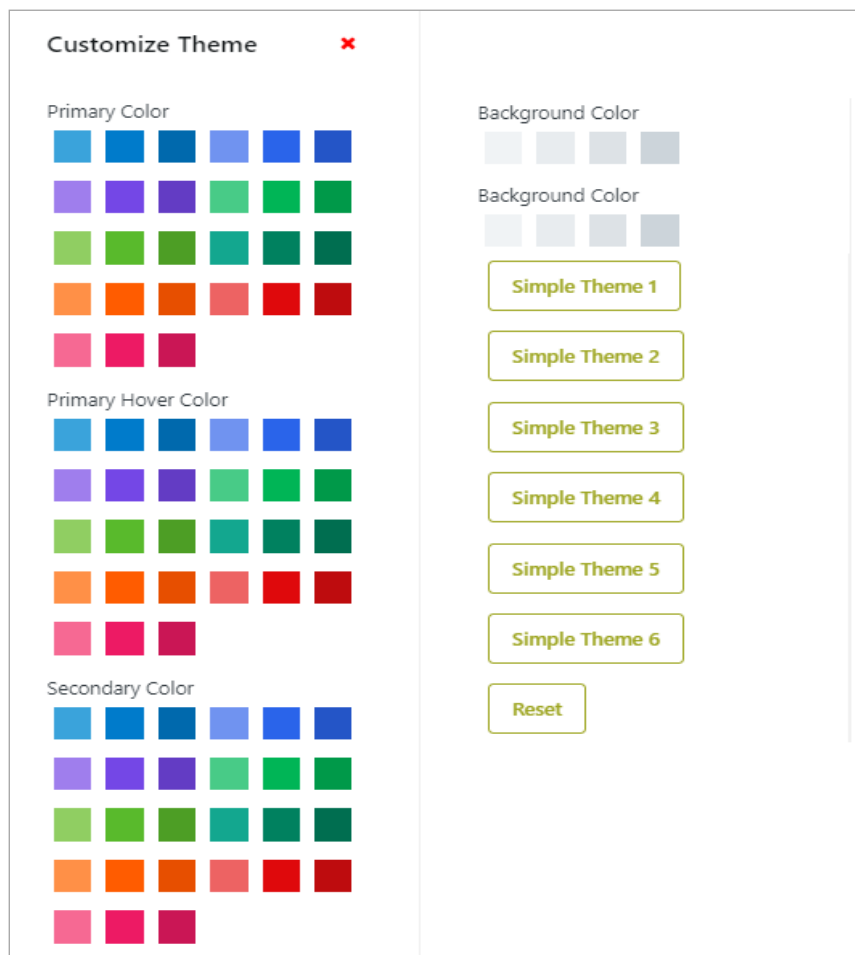
2.2.5 Color Brush

6



1. Click the **[Color Brush]** icon

The customize theme screen shall be displayed.



The applicant should be able to customize the InvestMalaysia theme by clicking Primary, Hover, Secondary, and Background Color. Customize themes can be saved and can be changed anytime. The theme can be reset as a default theme by clicking the **'Reset'** button.

Chapter 3 COMMON SECTIONS FOR (ALL APPLICATION)

3.1 Company



Company/Applicant Name *

- Select Company/Applicant Name -

Registration Type *

- Select Registration Type -

Company Registration No. *

Date of Incorporation *

DD/MM/YYYY

Income Tax Reference No.

EPF No.

SOCSSO No.

Registered Address *

Address 1

Address 2

Address 3 (Optional)

Country *

- Select Country -

State *

City *

Postcode *

☐ Same as Registered Address

Correspondence Address *

Address 1

Address 2

Address 3 (Optional)

Country *

Malaysia

State *

- Select State -

City *

- Select City -

Postcode *

Customs Control Station *

- Select State -

- Select Customs Control Station -

Total Employment *

0

Website

1. Fill-in required details in:
 - a) Company
 - b) Company Background
 - c) Particular Board of Director
 - d) Contact Person

Company Background *

Describe your company, business background, activity, establishment and etc (Limited to 1000 characters only).

Particular Board of Director *

No.	Name *	Nationality *	Shares Held in the Company *
No items to show...			

Total 0 %

Contact Person *

No.	Title *	Name *	Designation *	Email *	Phone No. *	Fax No.
No items to show...						

2. Click the **[Next]** button

The system will redirect to the **'Previous Approval Records'** section.

3.2 Previous Approval Records

Previous Company Activity(s)/Project(s)
Comment

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	Reference No.	Licence No.	Serial No.	Effective Date	Product(s)/Activity(s)	Premise(s)/Factory Location(s)	Equity Condition	Export Condition	Filename
No items to show...									

Permit(s) under the Petroleum Development Act, 1974

No.	Reference No.	Permit No.	Serial No.	Date of Approval	Product(s)/Activity(s)	Premise(s)/Factory Location(s)	Filename
No items to show...							

Confirmation Letter(s) for a Company Exempted from Manufacturing Licence (ICA10)

No.	Reference No.	Date of Approval	Product(s)/Activity(s)	Premise(s)/Factory Location(s)	Filename
No items to show...					

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No.	Reference No.	Application Type	Date of Approval	Effective Date	Status Period (Year)	Product(s)/Activity(s)	Premise(s)/Factory Location(s)	Filename
No items to show...								

Incentive Approved by MIDA

No.	Reference No.	Type of Incentive	Date of Approval	Effective Date	Product(s)/Activity(s)	Incentive Status	Filename
No items to show...							

Grant Approved by MIDA

No.	Reference No.	Type of Grant	Effective Date	Grant Amount (RM)	Grant Period (Years)	Product(s)/Activity(s)	Grant Status	Filename
No items to show...								

Incentive Approved by Other Government Agencies

No.	Type of Incentive	Reference No.	Date of Approval	Effective Date	Ministry(s)/Agency(s)	Incentive Period (Years)	Product(s)/Activity(s)	Premise(s)/Factory Location(s) *
Add Record								

Grant Approved by Other Government Agencies

No.	Type of Grant	Reference No.	Effective Date	Ministry(s)/Agency(s)	Grant Amount (RM)	Grant Period (Years)	Product(s)/Activity(s)	Premise(s)/Factory Location(s)
Add Record								

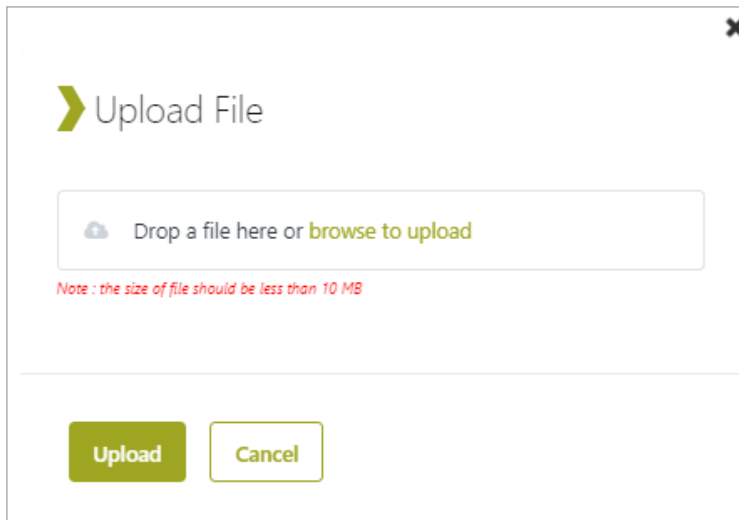
Next

- Fill in required details in:
 - Incentive Approved by Other Government Agencies (if applicable)
 - Grant Approved by Other Government Agencies (if applicable)
- Click the **[Next]** button

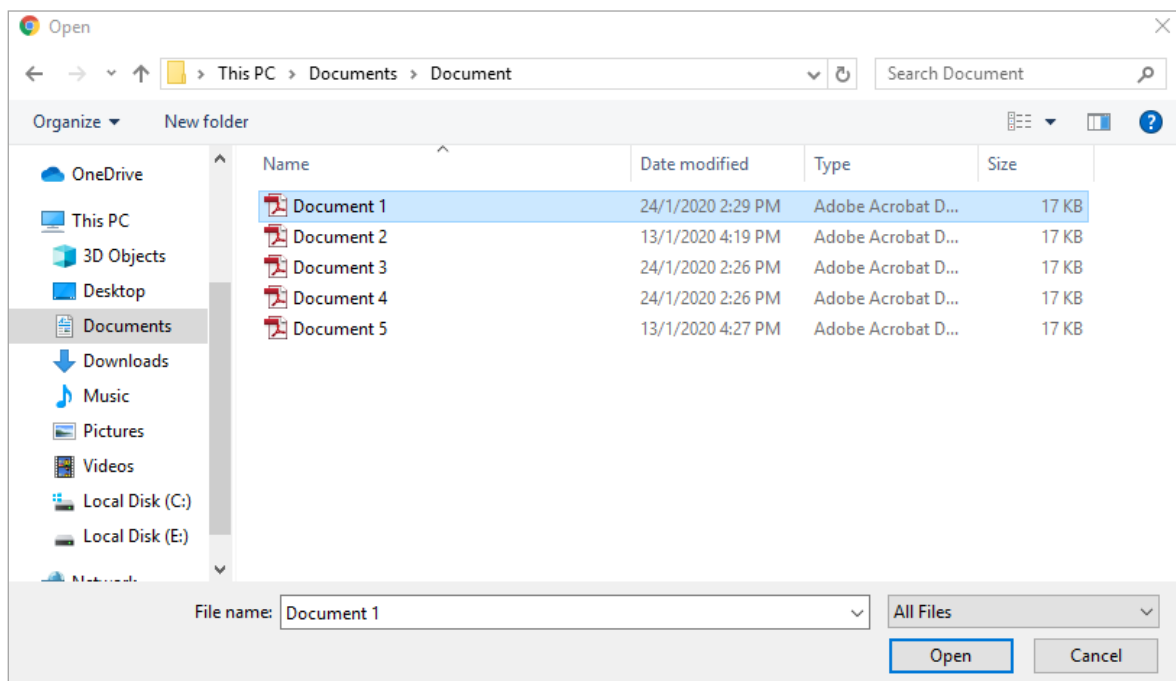
The system will redirect to **'Next'** section.

3.3 Supporting Documents

1. Upload mandatory document (denoted as '*' sign) by click **[Upload File]**
2. The system will display pop-up message '**Upload File**'



3. Click the '**browse to upload**'
4. The system will open the windows file upload.



5. Select a file and click **[Open]** button

6. Then system will display the filename and ready to be uploaded.

7. Click the **[Upload]** button

8. The system will display the filename at **'Supporting Document'**.

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Document 1.pdf View Download Upload New File

9. Click the **[Next]** button

The system will redirect to the 'Section E - Declaration'.

3.4 Declaration

Declaration

Name *

- Select Name -

Add Authorised Person

Identity Card/Passport No.

Designation

1. Click the dropdown '**Name**'. Select an Authorised Person from the dropdown list.

Declaration

Name *

Azhar

Add Authorised Person

Identity Card/Passport No.

987654321

Designation

Manager

2. The system will auto-fill:

- Identity No./Passport No.
- Designation

i

hereby declare that to the best of my knowledge, the particulars furnished in this application are true:

ii

hereby furnished all the documents required as stated in the checklist:

iii

agree and understand that MIDA, in amongst its functions to advise the Government on matters related to economic planning, may disclose my company's information as and when necessary and only for purposes under the Malaysian Investment Development Authority (Incorporation) Act 1965 to relevant government bodies or government appointed bodies:

iv

warrant that no components of the project(s)/activity(ies) infringe the intellectual property rights of any third party. The Applicant agrees to fully indemnify MIDA against any loss, damages, costs and expenses including legal costs, which may be incurred as a result of any action or claim that may be made or initiated against it by any third parties alleging infringement of their intellectual property rights.

☐ has engaged the services of the following consultant for my application :

☐ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

3. Tick the checkbox if engaging consultant services.

☒ has engaged the services of the following consultant for my application :

4

Company Name *

Address *

State *
- Select State -

City *
- Select State -

Postcode *

Name *

Designation *

Phone No. *

Fax No.

Email Address *

Website

4. Fill in Consultant details such as:

- (a) Company Name
- (b) Address
- (c) State
- (d) City
- (e) Postcode
- (f) Name
- (g) Designation
- (h) Phone No.
- (i) Fax No.
- (j) Email Address
- (k) Website

i	hereby declare that to the best of my knowledge, the particulars furnished in this application are true;
ii	hereby furnished all the documents required as stated in the checklist;
iii	agree and understand that MIDA, in amongst its functions to advise the Government on matters related to economic planning, may disclose my company's information as and when necessary and only for purposes under the Malaysian Investment Development Authority (Incorporation) Act 1965 to relevant government bodies or government appointed bodies;
iv	warrant that no components of the project(s)/activity(ies) infringe the intellectual property rights of any third party. The Applicant agrees to fully indemnify MIDA against any loss, damages, costs and expenses including legal costs, which may be incurred as a result of any action or claim that may be made or initiated against it by any third parties alleging infringement of their intellectual property rights.

☐ has engaged services of the following consultant for my application :

☐ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

5. Tick the checkbox to agree with the terms and conditions stated in the **'Declaration'** section.

☒ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

6

6. Click the **[Save]** button. The system will display a success message.



In Progress

7

Company Name Application No. Division

Progress (5 / 5)

- A Company
- B Previous Company Activity/Project
- C Application
- D Additional/Supporting Documents
- E Declaration**

Declaration

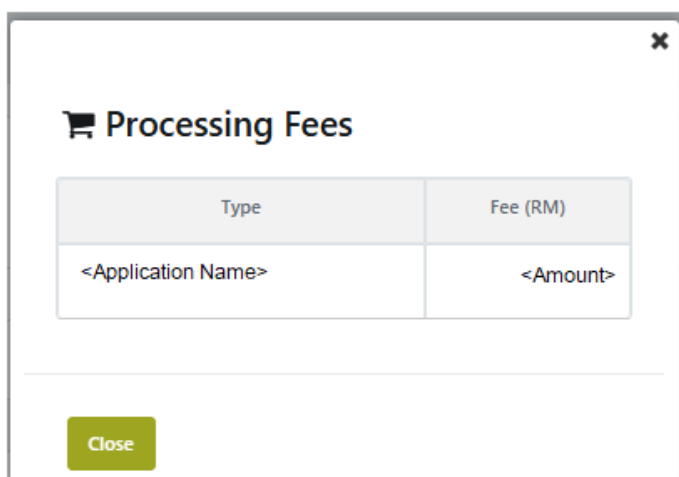
Name *
- Select Name -

Identity Card/Passport No.
-

Designation
Managing Director

I hereby agree that this application can be closed by MIDA if the application under my purview is non-responsive to the requested information within the stipulated period.

☒ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

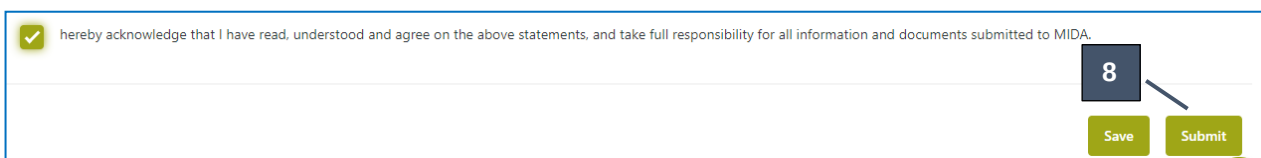


Processing Fees

Type	Fee (RM)
<Application Name>	<Amount>

Close

7. To check the application processing fee in the application header, click the [Processing Fee] button.

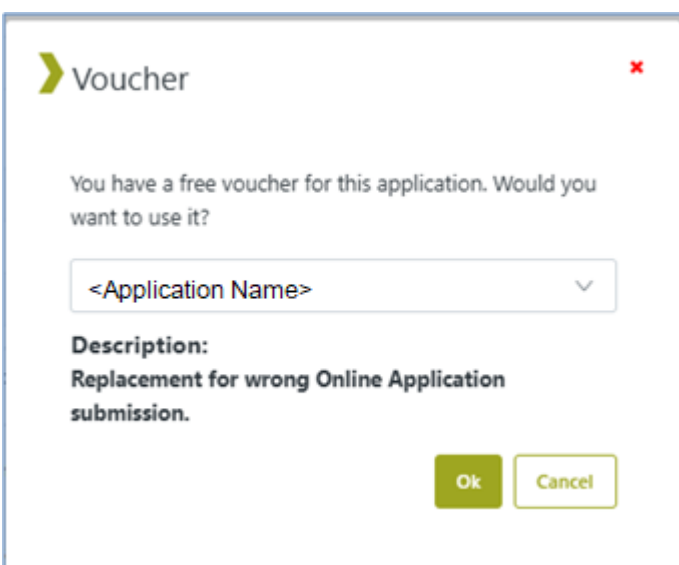


☒ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

8

Save Submit

8. Click the **[Submit]** button, and a popup message will appear if the application requires a submission fee and the company has a free voucher, allowing it to be applied.



Voucher

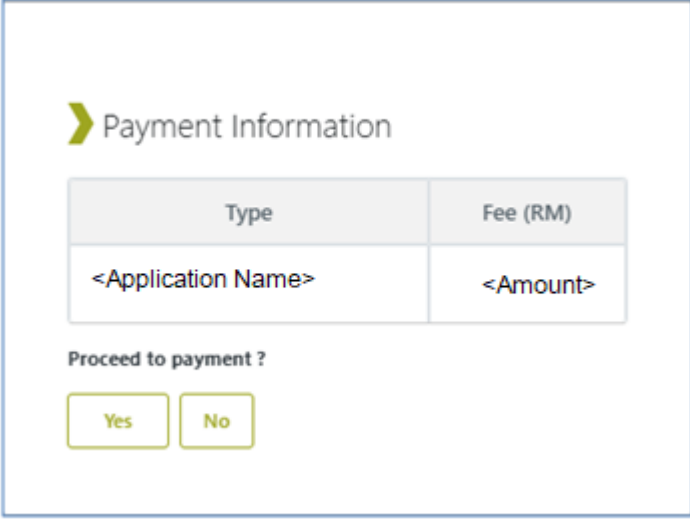
You have a free voucher for this application. Would you want to use it?

<Application Name>

Description:
Replacement for wrong Online Application submission.

Ok Cancel

9. Click the **[Submit]** button, and a popup message will appear if the application requires a submission fee and the company either does not have a free voucher or has chosen not to use it.



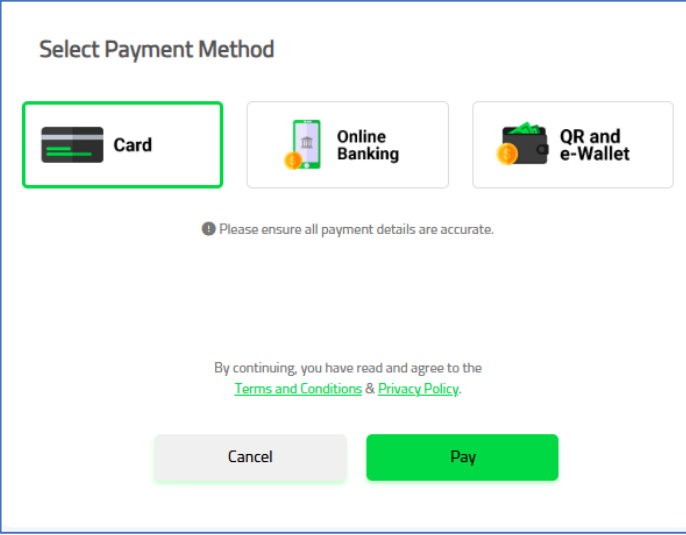
The screenshot shows a 'Payment Information' screen. At the top, there is a green arrow icon followed by the text 'Payment Information'. Below this is a table with two columns: 'Type' and 'Fee (RM)'. The first row of the table contains the text '<Application Name>' under 'Type' and '<Amount>' under 'Fee (RM)'. Below the table, the text 'Proceed to payment ?' is displayed. Underneath this text are two buttons: 'Yes' and 'No'.

Type	Fee (RM)
<Application Name>	<Amount>

Proceed to payment ?

Yes No

10. If the company clicks [Yes] to proceed with payment, the system will display the payment screen for the company to select payment option and click on [Pay] to make the payment.



The screenshot shows a 'Select Payment Method' screen. At the top, the text 'Select Payment Method' is displayed. Below this are three payment options, each with an icon and a label: 'Card' (with a credit card icon), 'Online Banking' (with a smartphone icon), and 'QR and e-Wallet' (with a QR code icon). The 'Card' option is highlighted with a green border. Below these options is a small text line: 'Please ensure all payment details are accurate.' Further down, there is a line of text: 'By continuing, you have read and agree to the [Terms and Conditions](#) & [Privacy Policy](#).' At the bottom of the screen are two buttons: 'Cancel' and 'Pay'.

Select Payment Method

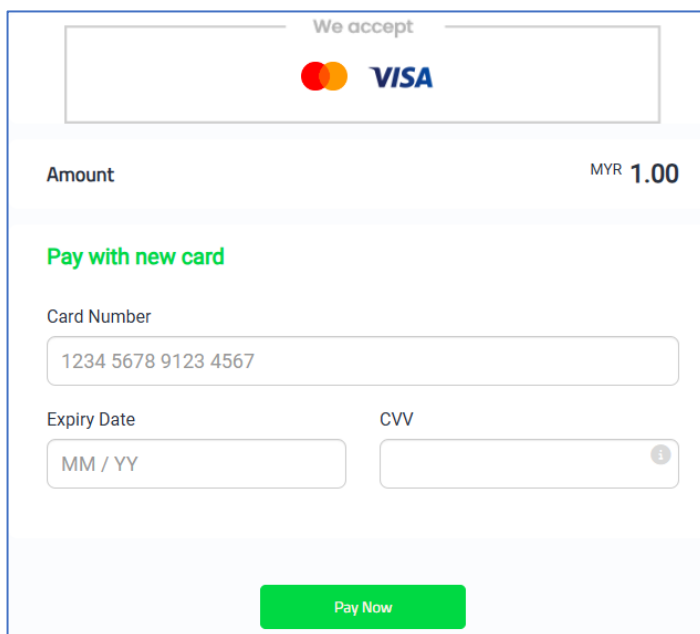
Card Online Banking QR and e-Wallet

Please ensure all payment details are accurate.

By continuing, you have read and agree to the [Terms and Conditions](#) & [Privacy Policy](#).

Cancel Pay

11. If the company select Card as payment option.



We accept

Amount MYR 1.00

Pay with new card

Card Number

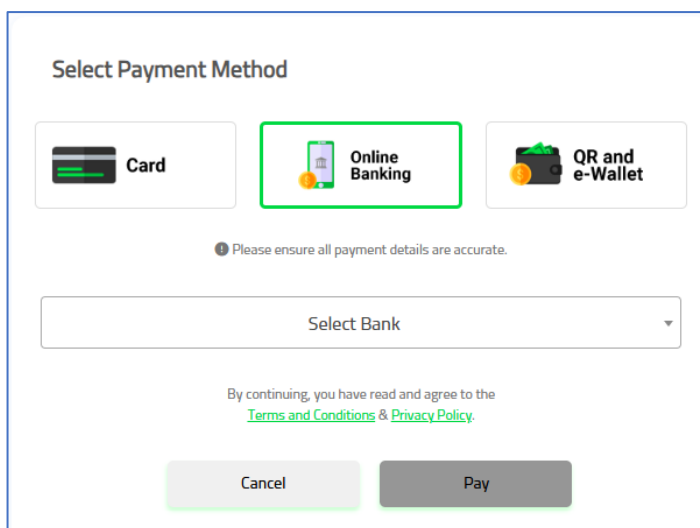
1234 5678 9123 4567

Expiry Date CVV

MM / YY

Pay Now

12. If the company select Online Banking as payment option.



Select Payment Method

Card Online Banking QR and e-Wallet

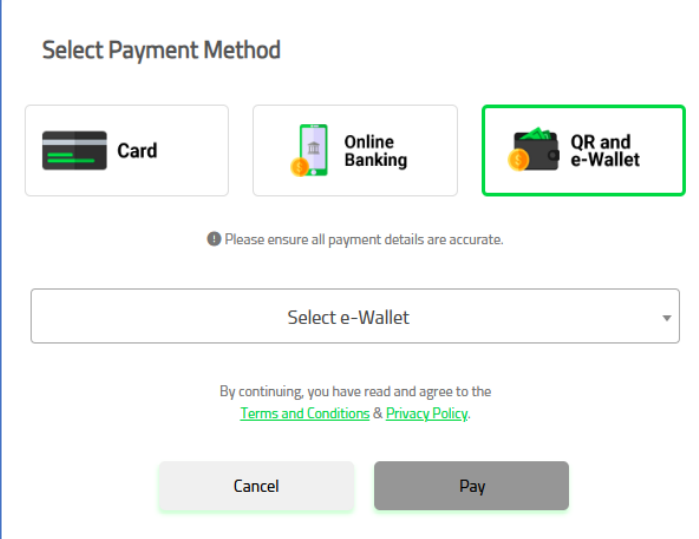
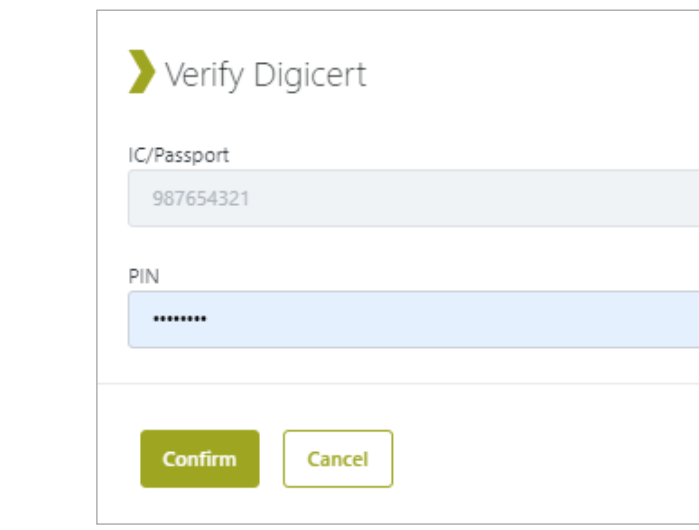
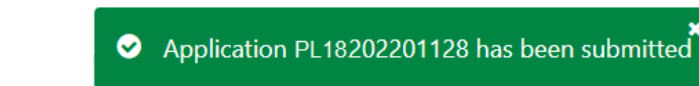
Please ensure all payment details are accurate.

Select Bank

By continuing, you have read and agree to the [Terms and Conditions](#) & [Privacy Policy](#).

Cancel Pay

13. If the company select QR and e-Wallet as payment option.

 Select Payment Method Card Online Banking QR and e-Wallet Please ensure all payment details are accurate. Select e-Wallet By continuing, you have read and agree to the Terms and Conditions & Privacy Policy. Cancel Pay	
14. A popup message will appear to verify the Digicert if the payment has been made or if the application does not require a processing fee.	
 Verify Digicert IC/Passport 987654321 PIN ***** Confirm Cancel	
15. Click the [Cancel] button system will return to the ‘Declaration’ section. 16. Insert PIN and click the [Confirm] button 17. The system will display a success message.	
 Application PL18202201128 has been submitted	
18. The system will show the above pop-up message as the submission is successful. Now the user may wait for the notification email from MIDA regards the further	

process.



InvestMalaysia - Application PL182022 [REDACTED] is in Review

Dear [REDACTED],

You have successfully submitted your application to InvestMalaysia Online Portal. MIDA is reviewing the application.

The details of the application are as follows:

Company Name	:	[REDACTED]
Application No.	:	PL182022 [REDACTED]
Application	:	Issuance of Licence
Submitted Date	:	[REDACTED]

Note : Application with incomplete information will not be accepted and will be returned to the applicant company.

Thank you.

Regards,
InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 **Fax:** 603-2274 7970 **Email:** investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

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3.5 Print Preview Application Form

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications I-Incentives Customer Service Private Investment

< Back to Application List

Manufacturing Licence Draft

Company Name: MANUFACTURING INDUSTRIES SDN BHD Application No.: ML202100014

Application Type: New

1 Application Form

Progress (1 / 12)

- A Company
- B Previous Company Activity/Project
- C Application Information

Company

Company Name: MANUFACTURING INDUSTRIES SDN BHD

Registration Type: Registration Of Company (ROC) Company Registration No.: 70009-X

1. Click on the **[Application Form]** button.

1 / 23 | - 75% + | [Icons]

APPLICATION FOR MANUFACTURING LICENCE ON A NEW PROJECT BY A LICENSED MANUFACTURER OR BY AN EXISTING NON-LICENSED MANUFACTURER

Section A: Information Of Applicant Company

Company Profile

Company Name	MANUFACTURING INDUSTRIES SDN BHD		
Registration Type	Registration Of Company (ROC)	Company Registration No.	70009-X
Date of Incorporation	13/01/2016	Income Tax Reference No.	ITRNM5B001
EPF No.	ENM5B001	SOCSSO No.	SNE5B001
Email		Fax No.	
Registered Address	LOT 8200 JALAN 12/KU20, TAMAN PERINDUSTRIAN KAPAR BESTARI, Kapar, 42200 Selangor, Malaysia		
Website	www.misb.com.my		
Company Background	The purpose of lorem ipsum is to create a natural-looking block of text (sentence, paragraph, page, etc.) that doesn't distract from the layout. A practice not without controversy, laying out pages with meaningless filler text can be very useful when the focus is meant to be on design, not content. The passage experienced a surge in popularity during the 1960s when Letraset used it on their dry-transfer sheets, and again during the 90s as desktop publishers bundled the text with their software. Today it's seen all around the web; on templates, websites, and stock designs. Use our generator to get your own, or read on for the authoritative history of lorem ipsum.		
Correspondence Address	LOT 8200 JALAN 12/KU20, TAMAN PERINDUSTRIAN KAPAR BESTARI, Kapar, 42200 Selangor, Malaysia		
Total Employment	90		

Particular Board of Director

No.	Name	Nationality	Shares Held in the Company
-----	------	-------------	----------------------------

2. The web browser will open a new tab and display the print preview format of the Application Form. Scroll down the document to view all pages.

3.6 Application is Submitted to processing division



InvestMalaysia - Submitted Application ML202100048

[Redacted]

Dear [Redacted]

Application ML202100048 has been submitted to Chemical & Advanced Materials Division.

The details of the application are as follows:

Company Name : SEMICONDUCTOR INDUSTRIES SDN BHD

Application No. : ML202100048

Application : Manufacturing Licence (Manufacturing)

Submission Date : 14/01/2021

Thank you.

Regards,
InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3833 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

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3.7 Application is Returned by MIDA due to incomplete information



InvestMalaysia - Returned Application ML202100049

Dear midamalaysia123,

Your application ML202100049 has been returned.

Remark : No product description

Please update and resubmit your application.

Thank you.

Regards,
InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

This is a system generated email. No signature required. Please do not reply to this email.

The screenshot displays the 'Project Financing' section of the InvestMalaysia Post Licencing User Guide. The interface includes a sidebar with a progress bar (5/12) and a main content area with a 'Project Financing' section. A right-hand panel shows a comment from 'Zaidi Asraf bin Idris' dated 05 Feb, 2021, and a text input field for adding comments. Callouts 'i' and 'ii' point to the comment and the 'Comment' button respectively.

Applicant/Company able to read and response to Officer comments related to the selected section:

- i. **Comments** - User name, posted date, and comments.
- ii. **Post Comment** – Enter comments in the textbox and click on “**Comment**” button to post the comments.

3.8 Acknowledgement Email and Letter when application is received and being processed



InvestMalaysia - Permohonan Diterima MIDA ML/2021/00026

Tuan/Puan,

Adalah dimaklumkan bahawa permohonan syarikat tuan/puan telah diterima dan sedang dipertimbangkan.

No. Ruj. MIDA : ML/2021/00026
No. Ruj. Permohonan : ML202100047
Tarikh Diterima : 14/01/2021 09:18:36

Nama Syarikat : MANUFACTURING INDUSTRIES SDN BHD
No. Pendaftaran Syarikat : 70009-X
Pegawai Dihubungi : Faridah Ariffin
Jawatan : Manager
No. Telefon : 01101234567
Emel : [REDACTED]
Alamat : [REDACTED]

Bahagian : Kimia dan Bahan Termaju
Pengarah/Timbalan Pengarah : [REDACTED]
No. Telefon : 0322676773
Emel : [REDACTED]

Pegawai MIDA : [REDACTED]
No. Telefon : 0322676726
Emel : [REDACTED]

Sekian, terima kasih.

InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

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3.9 Email Notification when application is successful



InvestMalaysia - Pemberitahuan Surat Keputusan [Company Name] Reference No.]

Tuan/Puan,

Adalah dimaklumkan bahawa Surat Keputusan bagi permohonan syarikat tuan/puan [Company Name]
[Reference No.

Surat Keputusan tersebut boleh dimuat turun menerusi:

[Surat Keputusan \[Redacted\]](#)

MIDA menggunakan Tandatangan Digital (Public Key Infrastructure (PKI/Digital Certificate)) ke atas Surat Keputusan yang dikeluarkan. Penggunaan sistem ini membolehkan:

- i) Pihak syarikat tuan/puan menerima Surat Keputusan secara online.
- ii) Pihak Kementerian Kewangan, MITI, dan Jabatan Kastam DiRaja menerima dan mengakses Surat Keputusan secara online.

Sekian, terima kasih.

InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

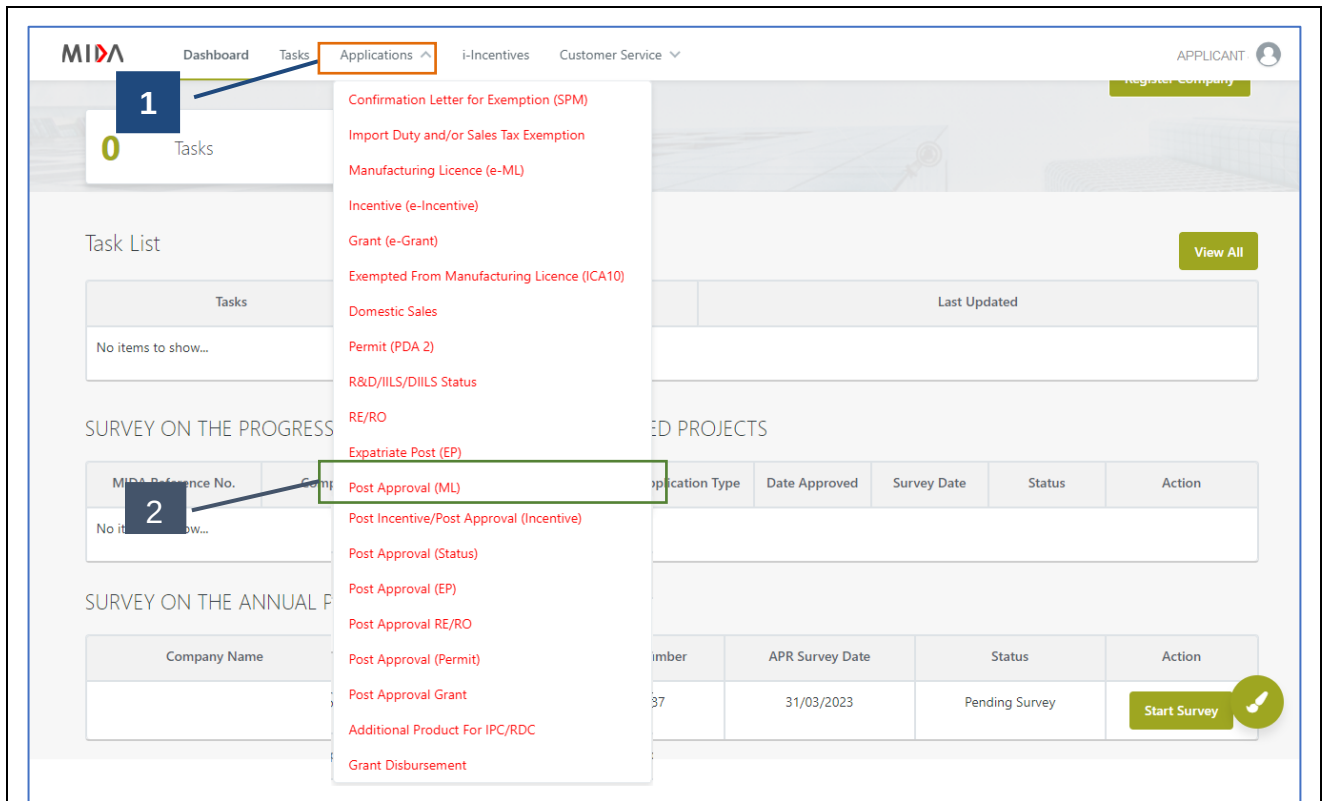
InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

This is a system generated email. No signature required. Please do not reply to this email.

3.10 Download Decision Letter and Verify QR Code

3.10.1 View Successful Application



Upon receiving email notification when application is successful, user shall be able to view the Decision Letter in the application form.

1. To view the application, click on the **[Applications]** menu. The system will display all online modules in the dropdown menu.
2. Click on the module link that user wish to open

Application List - Create New Application

Search Filters

Application No./MRN No.
Search by Application No. /MRN No.

Company Name
Search by Company Name

Registration Type
All Types

Company Registration No.
Search by Company Reg No.

Application No.	MIDA Reference No.	Application Type	Submission Date	Acceptance Date	Decision Date	Application Status	Action
202300022	2023/00056	New	12/01/2023	07/02/2023	09/02/2023	Completed	Delete
202200657	2022/00380	New	20/05/2022	27/06/2022	29/06/2022	Completed	Delete

2 records

- Once the **Application List** for the selected module is displayed, click on the **[Application No]** link that user wish to view.

Company Name
TESTING SDN BHD

Application No.
202300413

MIDA Reference No.
2023/00002

Application Type
New

Division
Chemical & Advanced Materials

Acceptance Date
31/07/2023

Progress (1 / 11)

- A Company
- B Previous Company Activity/Project
- C Application Information

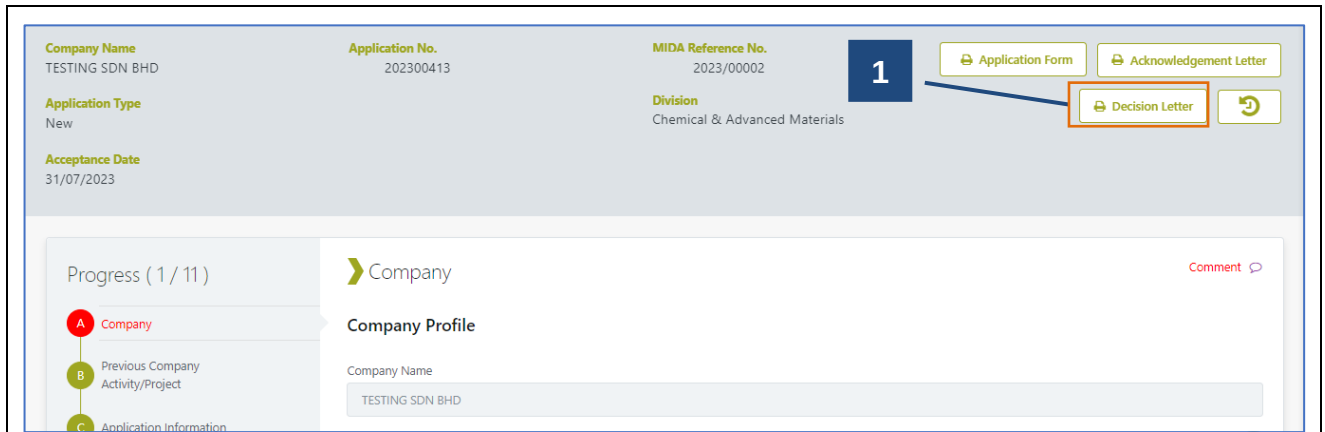
Company Profile

Company Name
TESTING SDN BHD

Buttons: Application Form, Acknowledgement Letter, Decision Letter, Comment

- System will display the selected application form

3.10.2 Download Decision Letter



Company Name
TESTING SDN BHD

Application No.
202300413

MIDA Reference No.
2023/00002

Application Type
New

Division
Chemical & Advanced Materials

Acceptance Date
31/07/2023

1

Application Form

Acknowledgement Letter

Decision Letter

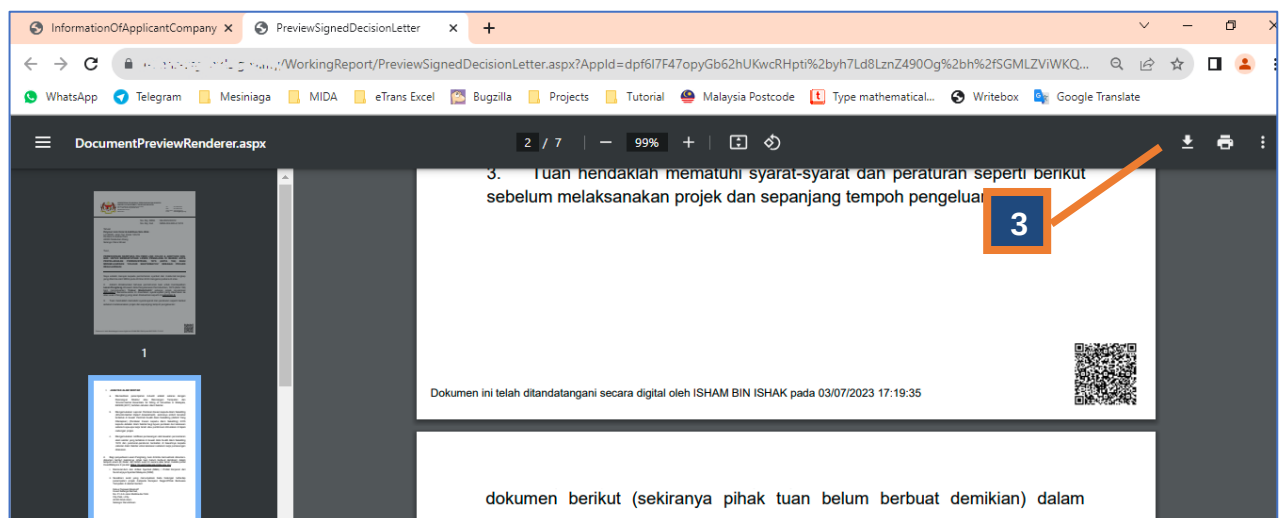
Progress (1 / 11)

Company

Company Profile

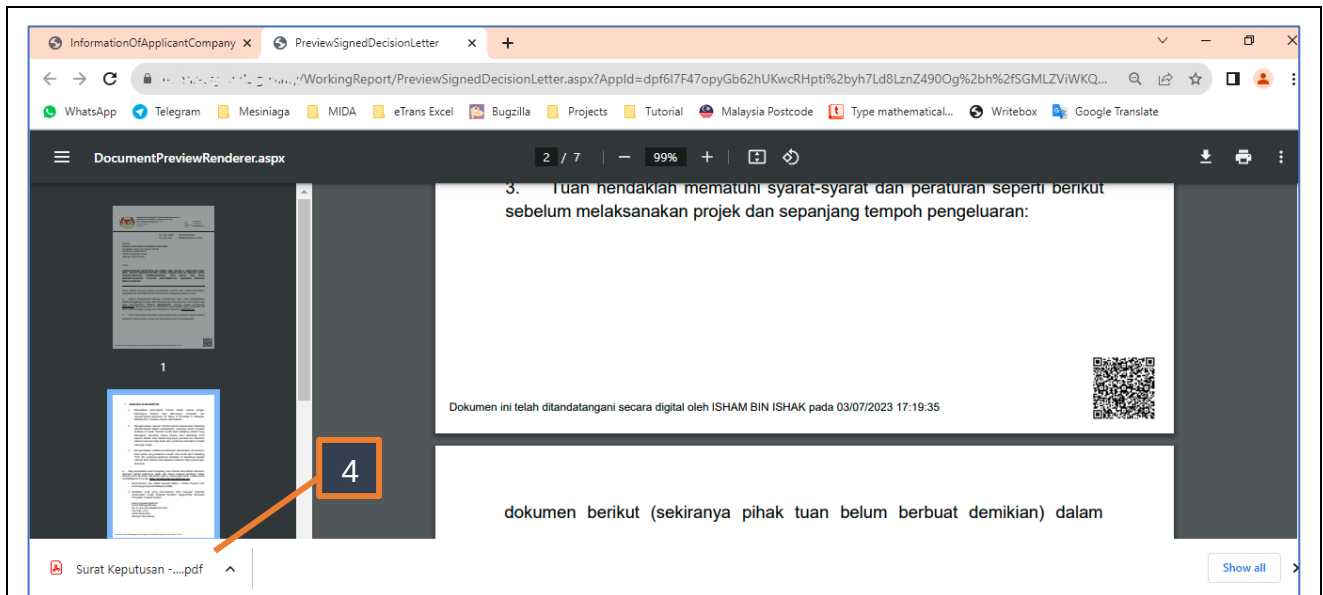
Company Name
TESTING SDN BHD

1. From the Application Form header, click on the **[Decision Letter]** action button.



2. System will display the Decision Letter in a new browser tab.

3. Click on the **[Download]** icon to download the document to local folder.

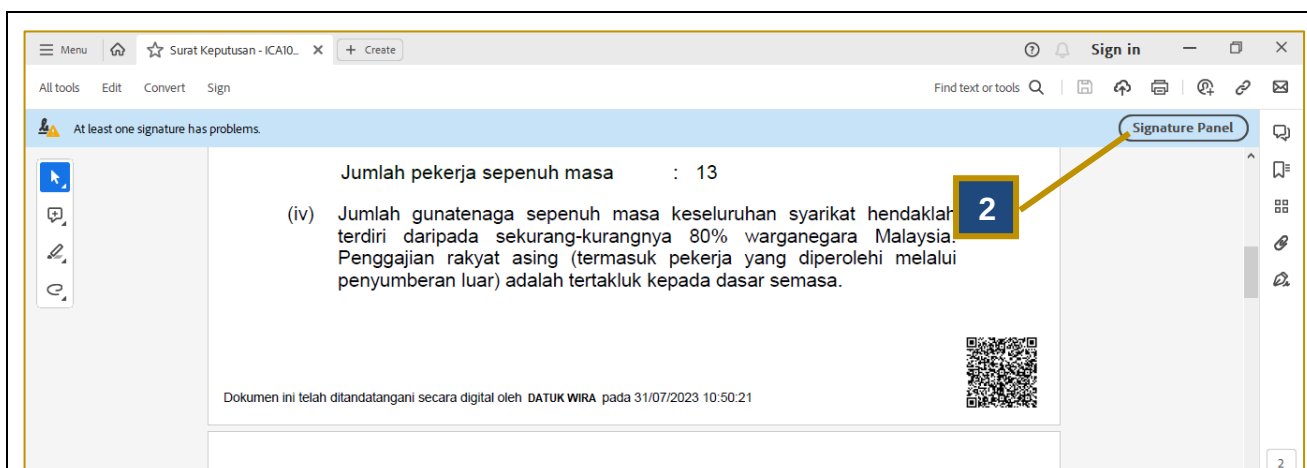


4. System will download the Decision Letter and save in PDF format.

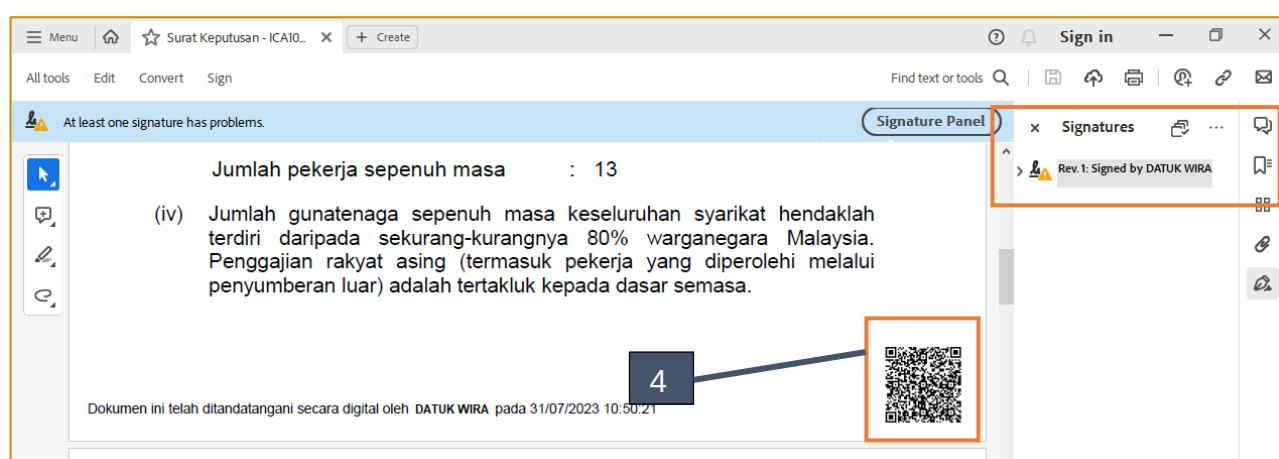
3.10.3 Verify QR Code



1. Once the Decision Letter is downloaded, navigate to the location of the document and launch the document.

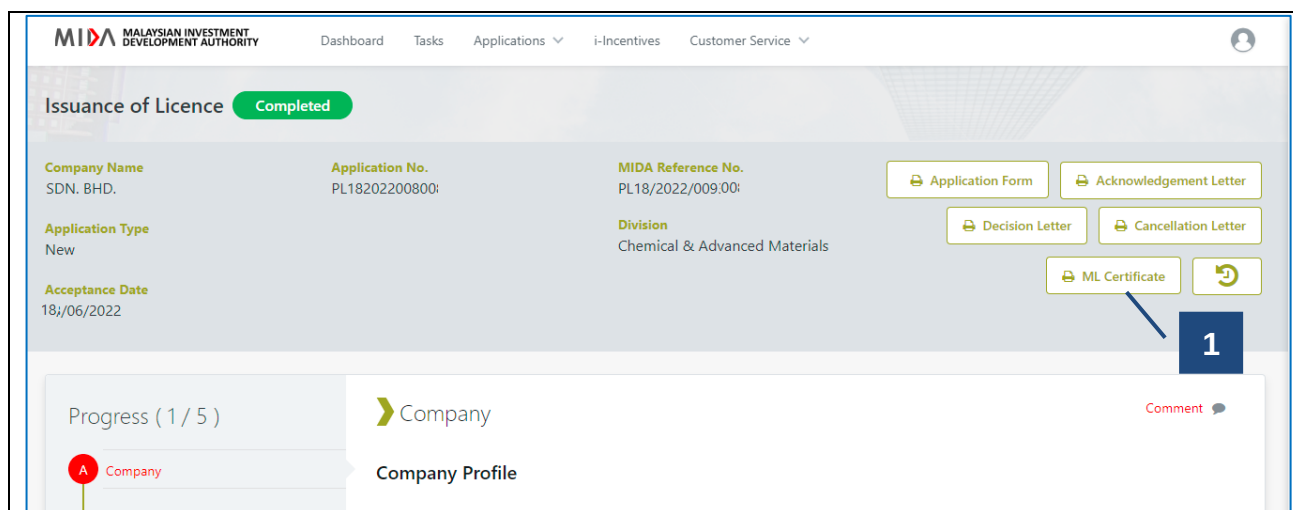


2. System will display the selected document in PDF Reader application. At the top right of the document, user can click the **[Signature Panel]** to view the digital signature details.



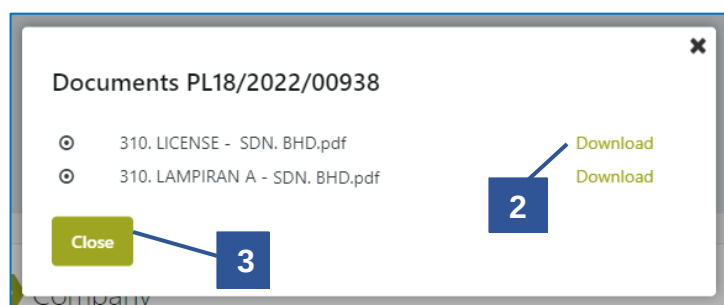
3. System will display the name of the Officer who digitally signed the letter.
4. At the bottom of the first page, there is a QR Code that user can scan using a mobile application to validate the letter.
5. The QR Code embedded in the document **can only** be read by **eValidator** mobile application.
6. Please refer to the User Guide document "**[Invest Malaysia] eValidator Mobile Application**" (MIDA QR Code mobile application) on how to install the mobile application.

3.11 Download Manufacturing Licence Certificate



1. Open the application user wish to down the Manufacturing Licence certificate and click on the **[ML Certificate]** button. System will display a pop-up window.

(Refer to Chapter 2.2.2 My Company or 2.2.4 Applications)



2. Click the **[Download]** link for the document you wish to download. System will download the document.
3. Click the **[Close]** button to close the pop-up window.
4. For verifying the QR code in the certificate and Lampiran A, please refer to **Chapter 3.10.3 Verify QR Code.**

Chapter 4 POST APPROVAL (ML) / POST LICENCING

4.1 Transfer of Share

5. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

MANUFACTURING INDUSTRIES SDN BHD

Syarikat Kimia Malaysia Bhd

SEMICONDUCTOR INDUSTRIES SDN BHD

MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION

ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

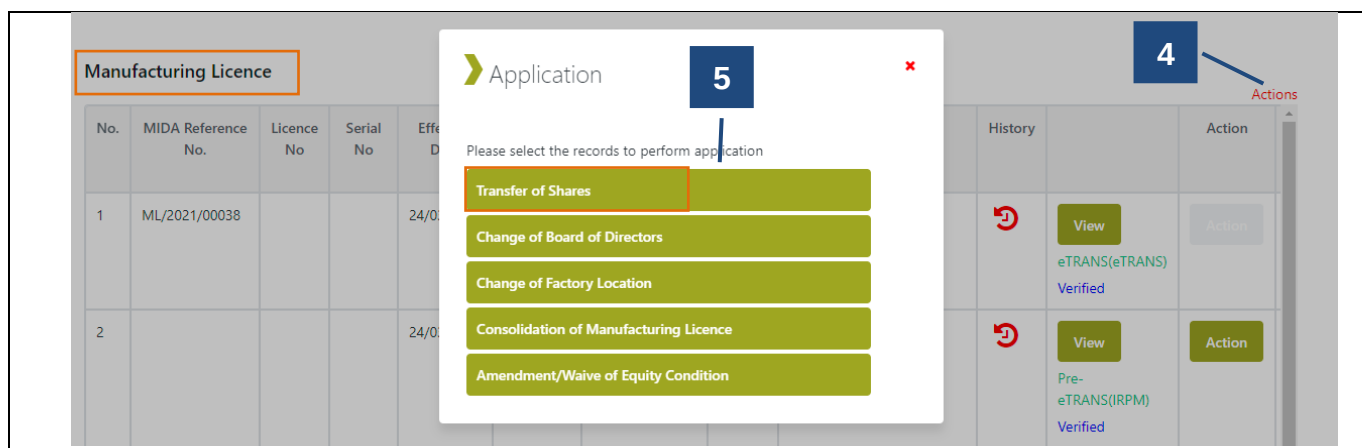
6. Click on the Industrial Profile tab.

3 Company Name

0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

7. In the "Manufacturing Licence" table, click on Actions hyperlink. From the popup, click "Transfer of Shares" to display the application form.



8. Verify details in **'Section A - Company'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

9. Verify details in **'Section B - Previous Approval Records'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

10. In **Section C – Transfer of Share**, fill up the required information in the New section. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Transfer of Shares**
- D Supporting Documents
- E Declaration

Transfer of Shares

Existing

New

1. Malaysian Individuals

No	Malaysian Individuals	Amount (RM)	(%)
1.	Bumiputera	0.00	0.00
2.	Non-Bumiputera	0.00	0.00
Total		0.00	0.00

11. The system will redirect to the **'Section D - Supporting Documents'** section.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

12. The system will redirect to **'Section E – Declaration'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.2 Change of Board of Directors

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

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2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

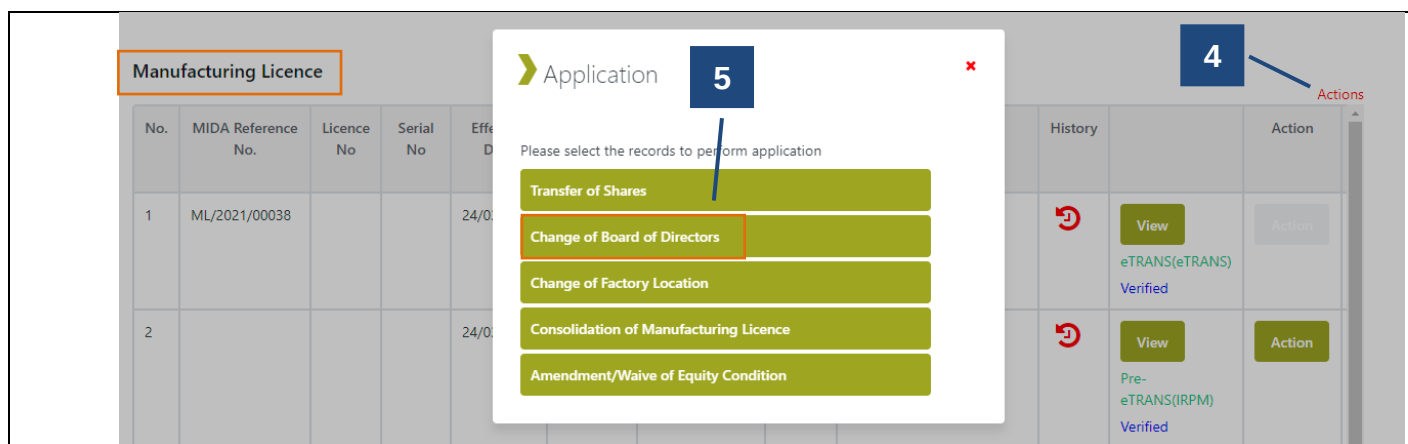
Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

3 Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications Industrial Profile Implementation Survey APR Survey

3. In the "Manufacturing Licence" table, click on Actions hyperlink. From the popup, click "Change of Board of Directors" to display the application form.



4. Verify details in **'Section A - Company'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

5. Verify details in **'Section B - Previous Approval Records'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

6. In Section C – Change of Board of Directors, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Change of Board of Director**
- D Supporting Documents
- E Declaration

Change of Board of Directors

Particular Board of Directors (Existing)

No.	Name	Nationality	Share Held in Company (%)
1.		Malaysia	
2.		Malaysia	
3.		India	

Tot

Particular Board of Directors (New)

No.	Name	Nationality	Reason	Effective Date
1.		Malaysia	No Changes	
2.		Malaysia	No Changes	
3.		India	No Changes	

7. The system will redirect to the **'Section D - Supporting Documents'** section.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

8. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.3 Amend/Waive of Equity Condition

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

2 0000002P New Sdn Bhd
No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

3

Company Name
0000002P NEW SDN BHD (0000002P)

[Company Profile](#) | [Organization Structure](#) | [Financial Details](#) | [Overall Project Cost](#) | [Overall Manpower](#) | [History of Applications](#) | [Industrial Profile](#) | [Implementation Survey](#) | [APR Survey](#)

3. In the "Manufacturing Licence" table, check on the licences that require Amendment or Waive of Equity Condition.

Manufacturing Licence

4

MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History		Action	Action
ML1/2019/19807	A 76587	A 16098	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, Jalan Siber 9 Kawasan Perindustrian Senai IV	Active	- Surat Keputusan - PL01202100035.pdf		View Pre-eTRANS(IRPM) Verified	Action	
ML1/2020/00101	A 887766	A 012121	01/10/2020	Product 1, Product 2	Lintang Bayan Lepas 6 Bayan Lepas Free Industrial Zone Phase 4	Active	- 11022021_Syafreena_DML_2 (1).png		View Pre-eTRANS(IRPM) Verified	Action	

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- i. Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- ii. Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History		Action
1.									

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History		Action	Actions
1												☐

Add Previous Manufacturing Licence

5. Click on the **Add Previous Approved Record** / **Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Click on Actions hyperlink. From the popup, click “Amend/Waive Equity Condition” to display the application form.

Manufacturing Licence

MIDA Reference No.	Licence No	Serial No	Effective Date
ML1/2019/19807	A 76587	A 16098	01/09/2020
ML1/2020/00101	A 887766	A 012121	01/10/2020

Application

Please select the records to perform application

- Transfer of Shares
- Change of Board of Directors
- Change of Factory Location
- Consolidation of Manufacturing Licence
- Amendment/Waive of Equity Condition**

5

6

History

	Action	
View	Action	✓
Pre-eTRANS(IRPM) Verified		
View	Action	✓
Pre-		

7. Verify details in ‘**Section A - Company**’. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

8. Verify details in 'Section B - Previous Approval Records'. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Amend/Waive Equity Condition, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Amendment/Waive of Equity Condition**
- D Supporting Documents
- E Declaration

Amendment/Waive of Equity Condition

I. Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4
2.	A 887766	A 012121	ML1/2020/00101	01/10/2020	Product 1, Product 2

☒ Amendment
 ☐ Waive

Existing

New

10. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

11. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.4 Issuance of Licence

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

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2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan, | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

Company Name
0000002P NEW SDN BHD (0000002P)

3

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

3. In the "Manufacturing Licence" table, click on Action button of the licence record that requires licence issuance. From the popup, click "Issuance of Licence" to display the application form.

The screenshot displays the 'Manufacturing Licence' table on the left, the 'Application' menu in the center, and the 'Actions' column on the right. The 'Manufacturing Licence' table has columns: No., MIDA Reference No., Licence No., Serial No., and Effective Date. The 'Application' menu lists various actions: Amendment of Factory Address, Cancellation of Manufacturing Licence, Change of Company Name, Deferment of Project Implementation (Manufacturing), Duplication of Manufacturing Licence, Issuance of Licence (highlighted with a red box and labeled '5'), and Retaining of Manufacturing Licence. The 'Actions' column shows 'View' and 'Action' buttons for each record, with a blue box labeled '4' pointing to the 'View' button.

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

The screenshot shows two tables. The first table is titled 'Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975' and has columns: No., MIDA Reference No., Type of Application, Date of Approval, Product(s) / Activity(s), Premise/Factory Location, Project Status, History, and Action. The second table is titled 'Manufacturing Licence' and has columns: No., MIDA Reference No., Licence No., Serial No., Effective Date, Product(s) / Activity(s), Factory/Premise Location, Status, Licence Attachment, History, and Action. Both tables have a red box labeled 'Add Previous Approved Record' and 'Add Previous Manufacturing Licence' respectively, with a blue box labeled '5' pointing to the 'Add Previous Manufacturing Licence' button.

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in ‘**Section A - Company**’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in ‘**Section B - Previous Approval Records**’. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Issuance of Licence, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Issuance of Licence**
- D Supporting Documents
- E Declaration

Issuance of Licence

Manufacturing Licence Details

Licence No.	Serial No.	Reference No.	Date of Approval	Product/Activity	Address
			24/03/2021	Product 111, Product 222	PT 6108, Jalan Kampung Beliml

Remarks *

Provide remarks here...

Previous Next

9. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.5 Change of Company Name

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

My Company

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ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

Company Name
0000002P NEW SDN BHD (0000002P)

[Company Profile](#) [Organization Structure](#) [Financial Details](#) [Overall Project Cost](#) [Overall Manpower](#) [History of Applications](#) [Industrial Profile](#) [Implementation Survey](#) [APR Survey](#)

3. In the "Manufacturing Licence" table, click on Action button of the licence record that requires change of company name. From the popup, click "Change of Company Name" to display the application form.

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Eff D
1	ML/2021/00038			24/0
2				24/0
3	ML1/2019/19807	A 76587	A 16098	01/0

Application

Please select the records to perform application

- Amendment of Factory Address
- Cancellation of Manufacturing Licence
- Change of Company Name**
- Deferment of Project Implementation (Manufacturing)
- Duplication of Manufacturing Licence
- Issuance of Licence
- Retaining of Manufacturing Licence

Actions

History	Action
View eTRANS(eTRANS) Verified	Action
View Pre-eTRANS(IRPM) Verified	Action
View	Action

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- i. Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- ii. Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History		Action
1.									

Add Previous Approved Record ⓘ

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History		Action	Actions
1												☐

Add Previous Manufacturing Licence ⓘ

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in ‘**Section A - Company**’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in ‘**Section B - Previous Approval Records**’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Change of Company Name, fill up the required information. Then click Next.

A Company

B Previous Company Activity/Project

C Change of Company Name

D Supporting Documents

E Declaration

I. Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	Ad
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, Jal 9, Kawasar Perindustri

II. Company Details

Existing Company Name *

Mapei International Berhad

New Company Name *

9. The system will redirect to 'Section D - Supporting Documents'.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.6 Change of Factory Location

- From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

2

MANUFACTURING INDUSTRIES SDN BHD

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MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION

ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

- Click on the Industrial Profile tab.

3

Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

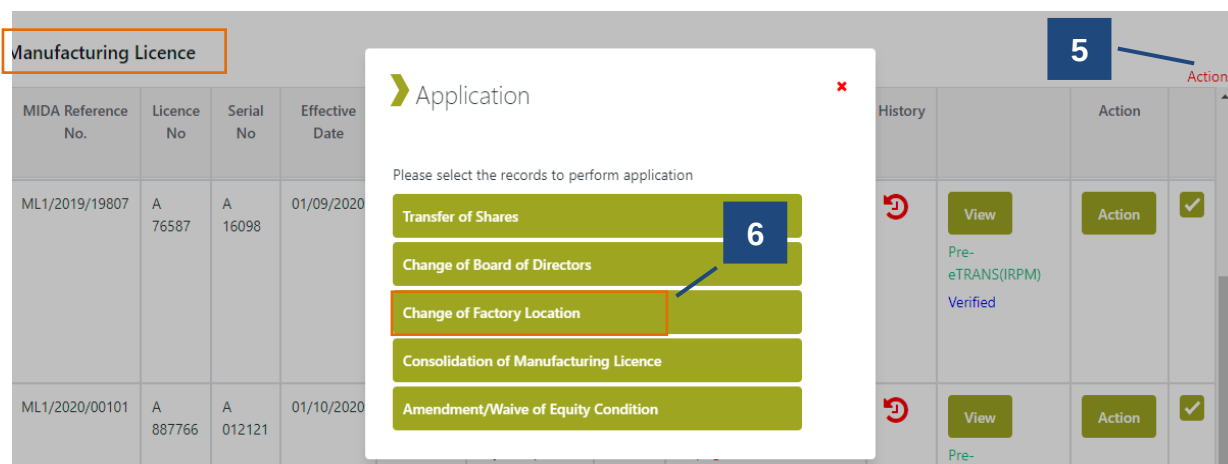
- In the "Manufacturing Licence" table, check on the licences that require change of factory location.

Manufacturing Licence

4

MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History		Action	
ML1/2019/19807	A 76587	A 16098	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, Jalan Siber 9 Kawasan Perindustrian Senai IV	Active	- Surat Keputusan - PL01202100035.pdf		View Pre-eTRANS(IRPM) Verified	Action	
ML1/2020/00101	A 887766	A 012121	01/10/2020	Product 1, Product 2	Lintang Bayan Lepas 6 Bayan Lepas Free Industrial Zone Phase 4	Active	- 11022021_Syafreena_DML_2 (1).png		View Pre-eTRANS(IRPM) Verified	Action	

4. Click on Actions hyperlink. From the popup, click “Change of Factory Location” to display the application form.



5. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:
- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
 - Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
1										☐

Add Previous Manufacturing Licence

6. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

7. Verify details in **'Section A - Company'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

8. Verify details in **'Section B - Previous Approval Records'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Change of Factory Location, fill up the required information. Click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Change of Factory Location**
- D Supporting Documents
- E Declaration

Change of Factory Location

I. Existing Location

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	Ad
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, Jal 9, Kawasari Perindustri
2.	A 887766	A 012121	ML1/2020/00101	01/10/2020	Product 1, Product 2	Lintang B: 6, Bayan L Industrial 4

II. Location Details

New Location Address *

Address 1

10. The system will redirect to **'Section D - Supporting Documents'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the **'Section E - Declaration'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.7 Amendment of Factory Address

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

My Company

MANUFACTURING INDUSTRIES SDN BHD

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MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION

ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

Company Name
0000002P NEW SDN BHD (0000002P)

[Company Profile](#) | [Organization Structure](#) | [Financial Details](#) | [Overall Project Cost](#) | [Overall Manpower](#) | [History of Applications](#) | [Industrial Profile](#) | [Implementation Survey](#) | [APR Survey](#)

3. In the "Manufacturing Licence" table, click on Action button of the licence record that requires amendment of factory address. From the popup, click "Amendment of Factory Address" to display the application form.

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Eff D
1	ML/2021/00038			24/0
2				24/0
3	ML1/2019/19807	A 76587	A 16098	01/0

Application

Please select the records to perform application

- Amendment of Factory Address**
- Cancellation of Manufacturing Licence
- Change of Company Name
- Deferment of Project Implementation (Manufacturing)
- Duplication of Manufacturing Licence
- Issuance of Licence
- Retaining of Manufacturing Licence

Actions

History	Action
eTRANS(eTRANS) Verified	View Action
Pre-eTRANS(IRPM) Verified	View Action
	View Action

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- i. Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- ii. Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record ⓘ

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action	Actions
1											☐

Add Previous Manufacturing Licence ⓘ

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in ‘**Section A - Company**’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in ‘**Section B - Previous Approval Records**’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Amendment of Factory Address, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Amendment of Factory Address**
- D Supporting Documents
- E Declaration

Amendment of Factory Address

I. Existing Location/Address

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plc 9,K Per

II. New Location/Address Details

Address *

Address 1

Address 2

9. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.8 Updating of Manufacturing Licence Conditions

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click Company Profile (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

MANUFACTURING INDUSTRIES SDN BHD

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MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION

ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

3 Company Name

0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

3. In the "Manufacturing Licence" table, click on Action button for the record that needs its condition to be updated. From the popup, click "Updating of Manufacturing Licence Condition" to display the application form

The screenshot displays the 'Manufacturing Licence' table on the left and an 'Application' modal in the center. The modal lists various application types for selection. A blue box labeled '4' points to the 'View' button in the 'History' column of the table. A blue box labeled '5' points to the 'Updating of Manufacturing Licence Conditions' option in the application modal.

No.	MIDA Reference No.	Licence No	Serial No	Effective Date
1	ML/2021/00038			24/01/2021
2				24/01/2021
3	ML1/2019/19807	A 76587	A 16098	01/01/2020

Application

Please select the records to perform application

- Amendment of Factory Address
- Cancellation of Manufacturing Licence
- Change of Company Name
- Deferment of Project Implementation (Manufacturing)
- Duplication of Manufacturing Licence
- Issuance of Licence
- Retaining of Manufacturing Licence
- Surrender of Manufacturing Licence
- Updating of Manufacturing Licence Conditions

History		Action
	View eTRANS(eTRANS) Verified	Action
	View Pre-eTRANS(IRPM) Verified	Action
	View Pre-eTRANS(IRPM) Verified	Action

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- iii. Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- iv. Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History		Action
1.									

[Add Previous Approved Record](#)

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History		Action
1											☐

[Add Previous Manufacturing Licence](#)

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in **'Section A - Company'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in **'Section B - Previous Approval Records'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Updating of Manufacturing Licence Condition, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Updating of Manufacturing License Condition**
- D Supporting Documents
- E Declaration

Updating of Manufacturing Licence Condition

I. Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4

II. Manufacturing Licence Conditions (Existing)

No.	Conditions
1.	Syarat-syarat Lesen Pengilang 3
2.	Syarat-syarat Lesen Pengilang 2
3.	Syarat-syarat Lesen Pengilang 1

9. The system will redirect to **'Section D - Supporting Documents'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): Declaration)

4.9 Consolidation of Manufacturing Licence

- From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

2

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0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan, | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

- Click on the Industrial Profile tab.

Company Name
0000002P NEW SDN BHD (0000002P)

3

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

- In the "Manufacturing Licence" table, check on the licences with same factory location that need to be consolidated.

Manufacturing Licence

4

MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action	
ML1/2019/19807	A 76587	A 16098	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, Jalan Siber 9 Kawasan Perindustrian Senai IV	Active	- Surat Keputusan - PL01202100035.pdf	View Pre-eTRANS(IRPM) Verified	Action	✓
ML1/2020/00101	A 887766	A 012121	01/10/2020	Product 1, Product 2	Lintang Bayan Lepas 6 Bayan Lepas Free Industrial Zone Phase 4	Active	- 11022021_Syafreena_DML_2 (1).png	View Pre-eTRANS(IRPM) Verified	Action	✓

4. Click on Actions hyperlink. From the popup, click “Consolidation of Manufacturing Licence” to display the application form.

The screenshot shows a table titled "Manufacturing Licence" with columns: MIDA Reference No., Licence No., Serial No., and Effective Date. Two rows are visible: ML1/2019/19807 and ML1/2020/00101. An "Application" popup is displayed in the center, listing several actions: Transfer of Shares, Change of Board of Directors, Change of Factory Location, Consolidation of Manufacturing Licence (highlighted with a red box and labeled '6'), and Amendment/Waive of Equity Condition. In the background, an "Actions" column is visible with a green "Action" button labeled '5' and a checkmark icon.

5. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:
- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
 - Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record ⓘ

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
1										☐

Add Previous Manufacturing Licence ⓘ

6. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

7. Verify details in **'Section A - Company'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

8. Verify details in **'Section B - Previous Approval Records'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Consolidation of Manufacturing Licence, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Consolidation of Manufacturing License**
- D Supporting Documents
- E Declaration

Consolidation of Manufacturing Licence

Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	PT
1.				24/03/2021	Product 111, Product 222	PT Kai
2.			ML/2021/00038	24/03/2021	Product 1, Product 2	PT Kai

Justification *

Provide justification here...

10. The system will redirect to **'Section D - Supporting Documents'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

[+ Add New Supporting Document](#)

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the **'Section E - Declaration'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)
--

4.10 Deferment of Project Implementation

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

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No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

3 Company Name

0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

3. In the "Manufacturing Licence" table, click on Action button of the licence record that requires deferment of project implementation. From the popup, click "Deferment of Project Implementation (Manufacturing)" to display the application form.

The screenshot displays the 'Manufacturing Licence' table on the left and the 'Application' menu on the right. The table has columns: No., MIDA Reference No., Licence No., Serial No., and Effective Date. The 'Application' menu lists various actions: Amendment of Factory Address, Cancellation of Manufacturing Licence, Change of Company Name, Deferment of Project Implementation (Manufacturing), Duplication of Manufacturing Licence, Issuance of Licence, and Retaining of Manufacturing Licence. A blue box labeled '4' highlights the 'View' button in the 'History' column of the table, and a blue box labeled '5' highlights the 'Deferment of Project Implementation (Manufacturing)' option in the application menu.

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

The screenshot shows two tables. The first table is titled 'Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975' and has columns: No., MIDA Reference No., Type of Application, Date of Approval, Product(s) / Activity(s), Premise/Factory Location, Project Status, History, and Action. The second table is titled 'Manufacturing Licence' and has columns: No., MIDA Reference No., Licence No., Serial No., Effective Date, Product(s) / Activity(s), Factory/Premise Location, Status, Licence Attachment, History, and Action. Both tables have a red box labeled 'Add Previous Approved Record' and 'Add Previous Manufacturing Licence' respectively, with a blue box labeled '6' highlighting the 'Add Previous Manufacturing Licence' button.

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in **‘Section A - Company’**. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in **‘Section B - Previous Approval Records’**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Deferment of Project Implementation, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Deferment of Project Implementation**
- D Supporting Documents
- E Declaration

Deferment of Project Implementation

Manufacturing Licence/Interim Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	
1.	A 887766	A 012121	ML1/2020/00101	01/10/2020	Product 1, Product 2	Lir 6.E Inc 4

◀

Last/Previous Deferment Date

Deferment Period

Justification

Provide justification here...

12 months
18 months
24 months

9. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.11 Surrender of Manufacturing Licence

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

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2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

Company Name
0000002P NEW SDN BHD (0000002P)

3

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

3. In the "Manufacturing Licence" table, click on Action button on the record that needs to be surrendered. From the popup, click "Surrender of Manufacturing Licence" to display the application form.

The screenshot displays the 'Manufacturing Licence' table and an 'Application' modal. The table has columns: No., MIDA Reference No., Licence No., Serial No., and Effective Date. The 'Application' modal lists various actions for manufacturing licences, with 'Surrender of Manufacturing Licence' highlighted by a blue arrow labeled '5'. Another blue arrow labeled '4' points to the 'Action' column of the table.

No.	MIDA Reference No.	Licence No.	Serial No.	Effective Date
1	ML/2021/00038			24/01/2021
2				24/01/2021
3	ML1/2019/19807	A 76587	A 16098	01/01/2020

Application

Please select the records to perform application

- Amendment of Factory Address
- Cancellation of Manufacturing Licence
- Change of Company Name
- Deferment of Project Implementation (Manufacturing)
- Duplication of Manufacturing Licence
- Issuance of Licence
- Retaining of Manufacturing Licence
- Surrender of Manufacturing Licence**
- Updating of Manufacturing Licence Conditions

History	Action
View eTRANS(eTRANS) Verified	Action
View Pre-eTRANS(IRPM) Verified	Action
View Pre-eTRANS(IRPM) Verified	Action

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No.	Serial No.	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
1										☐

Add Previous Manufacturing Licence

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in **'Section A - Company'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in **'Section B - Previous Approval Records'**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Surrender of Manufacturing Licence, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Surrender of Manufacturing Licence**
- D Supporting Documents
- E Declaration

Surrender of Manufacturing Licence

Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	Ad
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, Jal 9, Kawasar Perindustri

Justification *

Provide justification here...

Previous Next

9. The system will redirect to **'Section D - Supporting Documents'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the **'Section E - Declaration'**.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)
--

4.12 Cancellation of Manufacturing Licence

- From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

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ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

- Click on the Industrial Profile tab.

3 Company Name

0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

- In the "Manufacturing Licence" table, click on Action button of the licence record that requires to be cancelled. From the popup, click "Cancellation of Manufacturing Licence" to display the application form.

The screenshot displays the 'Manufacturing Licence' table on the left, the 'Application' menu in the center, and the 'Actions' column on the right. The 'Application' menu lists various actions such as 'Amendment of Factory Address', 'Cancellation of Manufacturing Licence', 'Change of Company Name', 'Deferment of Project Implementation (Manufacturing)', 'Duplication of Manufacturing Licence', 'Issuance of Licence', and 'Retaining of Manufacturing Licence'. The 'Actions' column shows 'View' and 'Action' buttons for each record. A blue box with the number '4' highlights the 'View' button, and a blue box with the number '5' highlights the 'Cancellation of Manufacturing Licence' option in the application menu.

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

The screenshot shows two tables. The first table is titled 'Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975' and has columns: No., MIDA Reference No., Type of Application, Date of Approval, Product(s) / Activity(s), Premise/Factory Location, Project Status, History, and Action. The second table is titled 'Manufacturing Licence' and has columns: No., MIDA Reference No., Licence No., Serial No., Effective Date, Product(s) / Activity(s), Factory/Premise Location, Status, Licence Attachment, History, and Action. Both tables have an 'Add Previous' button below them, which is highlighted with a red box and a blue box with the number '5'.

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in **‘Section A - Company’**. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in **‘Section B - Previous Approval Records’**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Cancellation of Manufacturing Licence, fill up the required information. The click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Cancellation of Manufacturing License**
- D Supporting Documents
- E Declaration

> Cancellation of Manufacturing Licence

Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	Ad
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, Jal 9, Kawasar Perindustri

Justification *

Provide justification here...

9. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

> Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.13 Retaining of Manufacturing Licence

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

MANUFACTURING INDUSTRIES SDN BHD

Syarikat Kimia Malaysia Bhd

SEMICONDUCTOR INDUSTRIES SDN BHD

MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION

ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

Company Name
0000002P NEW SDN BHD (0000002P)

3

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

3. In the "Manufacturing Licence" table, click on Action button of the cancelled licence record that requires to be reversed. From the popup, click "Retaining of Manufacturing Licence" to display the application form.

The screenshot displays the 'Manufacturing Licence' table on the left and the 'Application' menu on the right. The table has columns: No., MIDA Reference No., Licence No., Serial No., and Effective Date. It contains three rows of data. The 'Application' menu lists various actions, with 'Retaining of Manufacturing Licence' highlighted by a red box and a blue arrow labeled '5'. Another blue arrow labeled '4' points to the 'View' button in the 'History' tab of the 'Actions' panel.

No.	MIDA Reference No.	Licence No.	Serial No.	Effective Date
1	ML/2021/00038			24/01/2021
2				24/01/2021
3	ML1/2019/19807	A 76587	A 16098	01/01/2020

Application

Please select the records to perform application

- Amendment of Factory Address
- Cancellation of Manufacturing Licence
- Change of Company Name
- Deferment of Project Implementation (Manufacturing)
- Duplication of Manufacturing Licence
- Issuance of Licence
- Retaining of Manufacturing Licence

History | **Actions**

View | eTRANS(eTRANS) Verified | Action

View | Pre-eTRANS(IRPM) Verified | Action

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

The screenshot shows two tables. The first table is titled 'Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975' and has columns: No., MIDA Reference No., Type of Application, Date of Approval, Product(s) / Activity(s), Premise/Factory Location, Project Status, History, and Action. The second table is titled 'Manufacturing Licence' and has columns: No., MIDA Reference No., Licence No., Serial No., Effective Date, Product(s) / Activity(s), Factory/Premise Location, Status, Licence Attachment, History, and Action. Both tables have a red box around the 'Add Previous Approved Record' and 'Add Previous Manufacturing Licence' buttons respectively.

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No.	Serial No.	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
1										

Add Previous Manufacturing Licence

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in **‘Section A - Company’**. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in **‘Section B - Previous Approval Records’**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Retaining of Manufacturing Licence, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Retaining of Manufacturing Licence**
- D Supporting Documents
- E Declaration

Retaining of Manufacturing Licence

Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	Ad
1.	A 887766	A 012121	ML1/2020/00101	01/10/2020	Product 1, Product 2	Lintang B: 6.Bayan L: Industrial 4

Justification *

Provide justification here...

9. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.14 Duplication of Manufacturing Licence

- From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

The screenshot shows the 'My Company' dashboard. On the left, a list of companies is displayed, with 'MANUFACTURING INDUSTRIES SDN BHD' highlighted. On the right, the company profile for '0000002P New Sdn Bhd' is shown, including its address and a link to 'Company Profile'. Below this, a table lists applications with columns for Application No., MIDA Reference No., Application, Application Type, and Application Status.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

- Click on the Industrial Profile tab.

The screenshot shows the 'Company Profile' tab selected. The company name '0000002P NEW SDN BHD (0000002P)' is displayed at the top. Below it, a horizontal menu contains several sub-tabs: Company Profile, Organization Structure, Financial Details, Overall Project Cost, Overall Manpower, History of Applications, Industrial Profile, Implementation Survey, and APR Survey. The 'Industrial Profile' tab is highlighted with a blue bar.

- In the "Manufacturing Licence" table, click on Action button of the licence record that requires duplication of issuance. From the popup, click "Duplication of Manufacturing Licence" to display the application form.

The screenshot displays the 'Manufacturing Licence' table on the left and the 'Application' menu on the right. The table has columns: No., MIDA Reference No., Licence No., Serial No., and Effective Date. It contains three rows of data. The 'Application' menu lists various actions, with 'Duplication of Manufacturing Licence' highlighted by a red box and a blue arrow labeled '5'. Another blue arrow labeled '4' points to the 'View' button in the 'History' tab of the right-hand panel.

No.	MIDA Reference No.	Licence No.	Serial No.	Effective Date
1	ML/2021/00038			24/01/2021
2				24/01/2021
3	ML1/2019/19807	A 76587	A 16098	01/01/2020

Application Menu:

- Amendment of Factory Address
- Cancellation of Manufacturing Licence
- Change of Company Name
- Deferment of Project Implementation (Manufacturing)
- Duplication of Manufacturing Licence**
- Issuance of Licence
- Retaining of Manufacturing Licence

History Table:

History	Action
View eTRANS(eTRANS) Verified	Action
View Pre-eTRANS(IRPM) Verified	Action

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

The screenshot shows two tables. The first table is titled 'Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975' and has columns: No., MIDA Reference No., Type of Application, Date of Approval, Product(s) / Activity(s), Premise/Factory Location, Project Status, History, and Action. The second table is titled 'Manufacturing Licence' and has columns: No., MIDA Reference No., Licence No., Serial No., Effective Date, Product(s) / Activity(s), Factory/Premise Location, Status, Licence Attachment, History, and Action. Both tables have a red box around the 'Add Previous Approved Record' and 'Add Previous Manufacturing Licence' buttons respectively.

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record

No.	MIDA Reference No.	Licence No.	Serial No.	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
1										

Add Previous Manufacturing Licence

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in **‘Section A - Company’**. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in **‘Section B - Previous Approval Records’**. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Duplication of Manufacturing Licence, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Duplication of Manufacturing License**
- D Supporting Documents
- E Declaration

Duplication of Manufacturing Licence

Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	Ad
1.	A 887766	A 012121	ML1/2020/00101	01/10/2020	Product 1, Product 2	Lintang B: 6.Bayan L: Industrial 4

Justification *

Provide justification here...

9. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.15 Transfer of Manufacturing Licence

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

MANUFACTURING INDUSTRIES SDN BHD

Syarikat Kimia Malaysia Bhd

SEMICONDUCTOR INDUSTRIES SDN BHD

MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION

ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan, | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2. Click on the Industrial Profile tab.

3 Company Name

0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

3. In the "Approval of Manufacturing Licence" table, click on Action button on the approval record to be transferred. From the popup, click "Transfer of Manufacturing Licence" to display the application form.

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.	ML1/2020/00565	New	05/11/20				Pre-eTRANS(IRPM) Verified	View Actions
2.	ML1/2021/002302	New	01/01/20				Pre-eTRANS(IRPM) Verified	View Actions
3.	ML/2021/00038	New	25/01/20		Likas		eTRANS(eTRANS) Verified	View Actions

Application

Request for Licence issuance

Transfer of Manufacturing Licence

Redefinition of Product

Amendment/Deletion of Conditions

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
1										

Add Previous Manufacturing Licence

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in ‘**Section A - Company**’. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in 'Section B - Previous Approval Records'. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Transfer of Manufacturing Licence, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Transfer of Manufacturing Licence**
- D Supporting Documents
- E Declaration

Transfer of Manufacturing Licence

I. Manufacturing Licence Details

☐ To a wholly owned subsidiary ☐ Within wholly owned subsidiary

II. Manufacturing Licence Details

Licence No.	Serial No.	Reference No.	Date of Approval	Product/Activity	Address
		ML1/2020/00565	05/11/2020	Chemical Prod 1, Chemical Prod 2, Second Product	PMT11 Perind Minyak Perind Minyak

III. Company Details

Existing Company Name: Mapei International Berhad

Existing Company Registration No.: 0231780K

9. The system will redirect to 'Section D - Supporting Documents'.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.16 Redefinition of Product

- From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1 My Company

MANUFACTURING INDUSTRIES SDN BHD

Syarikat Kimia Malaysia Bhd

SEMICONDUCTOR INDUSTRIES SDN BHD

MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION

ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

2 0000002P New Sdn Bhd

No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan. | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

- Click on the Industrial Profile tab.

3

Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

- In the "Manufacturing Licence" table, click on Action button on the record which the products and activities need to be redefined. From the popup, click "Redefinition of Product" to display the application form.

3

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.	ML1/2020/00565	New	05/11/20				View Pre-eTRANS(IRPM) Verified	Actions
2.	ML1/2021/002302	New	01/01/20				View Pre-eTRANS(IRPM) Verified	Actions
3.	ML/2021/00038	New	25/01/20		Likas		View eTRANS(eTRANS) Verified	Actions

4

Application

Request for Licence issuance

- Transfer of Manufacturing Licence
- Redefinition of Product**
- Amendment/Deletion of Conditions

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- i. Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- ii. Manufacturing Licence

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History		Action
1.									

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History		Action	Actions
1												☐

Add Previous Manufacturing Licence

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in ‘**Section A - Company**’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in ‘**Section B - Previous Approval Records**’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Redefinition of Product, fill up the required information

9. The system will redirect to ‘Section D - Supporting Documents’.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

[+ Add New Supporting Document](#)

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.17 Amendment/Deletion of Conditions

- From the Dashboard's My Company table, click on the company name for which the application is to be submitted. And then click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

The screenshot shows the 'My Company' dashboard. On the left, a list of companies is shown, with 'MANUFACTURING INDUSTRIES SDN BHD' selected. On the right, the company profile for '0000002P New Sdn Bhd' is displayed, including its address and a 'Company Profile' link. Below this, a table lists applications with columns for Application No., MIDA Reference No., Application, Application Type, and Application Status.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

- Click on the Industrial Profile tab.

The screenshot shows the 'Company Profile' tab selected. The company name '0000002P NEW SDN BHD (0000002P)' is displayed at the top. Below it, a horizontal menu contains several sub-tabs: Company Profile, Organization Structure, Financial Details, Overall Project Cost, Overall Manpower, History of Applications, Industrial Profile, Implementation Survey, and APR Survey. The 'Industrial Profile' tab is currently selected.

- In the "Approval of Manufacturing Licence" table, click on Action button for the record which the conditions need to be amended or deleted. From the popup, click "Amendment/Deletion of Conditions" to display the application form.

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.	ML1/2020/00565	New	05/11/20				View Pre-eTRANS(IRPM) Verified	Actions
2.	ML1/2021/002302	New	01/01/20				View Pre-eTRANS(IRPM) Verified	Actions
3.	ML/2021/00038	New	25/01/20		Likas		View eTRANS(eTRANS) Verified	Actions

4. If the Manufacturing Licence approved before InvestMalaysia is not listed in “Manufacturing Licence” table, there are two tables in the **Industrial Profile** tab that user needs to complete:

- Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975
- Manufacturing Licence

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.								

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
1										

Add Previous Manufacturing Licence

5. Click on the **Add Previous Approved Record / Add Previous Manufacturing Licence** button to add a record. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-InvestMalaysia record.

6. Verify details in **‘Section A - Company’**. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

7. Verify details in **‘Section B - Previous Approval Records’**. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

8. In Section C – Amendment/Deletion of Conditions, fill up the required information

9. The system will redirect to **‘Section D - Supporting Documents’**.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

 Supporting Documents

[+ Add New Supporting Document](#)

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

10. The system will redirect to the **‘Section E - Declaration’**.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)