



MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

InvestMalaysia

investmalaysia.mida.gov.my

Post Approval (Permit)

User Guide for Applicant

Learn About the System
(Version 1.2)

Powered by 

Updated Date :30/01/2024

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Chapter 1 **INTRODUCTION**

This user guide will walkthrough the process of submitting Post Approval (Permit) applications by providing step-by-step instructions with illustrations to help applicant understand each step.

1.1 **Intended User**

This user guide is targeted for:

- Applicant or Company

1.2 **Web Browser**

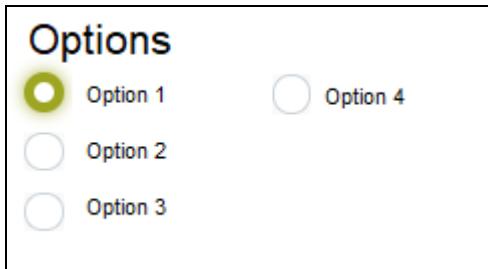
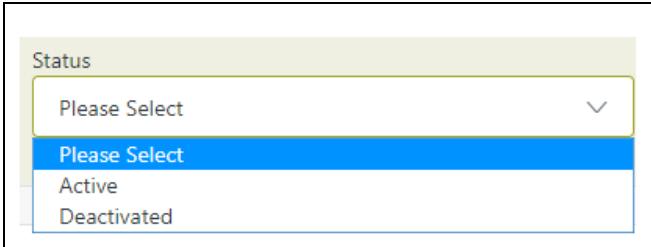
Best viewed in 1024 x 768 using Google Chrome or Mozilla Firefox. This website is mobile responsive.

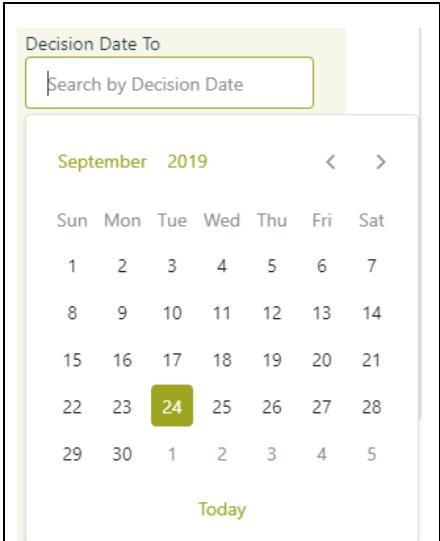
1.3 **URL**

<https://investmalaysia.mida.gov.my>

1.4 **Common Fields and Definitions**

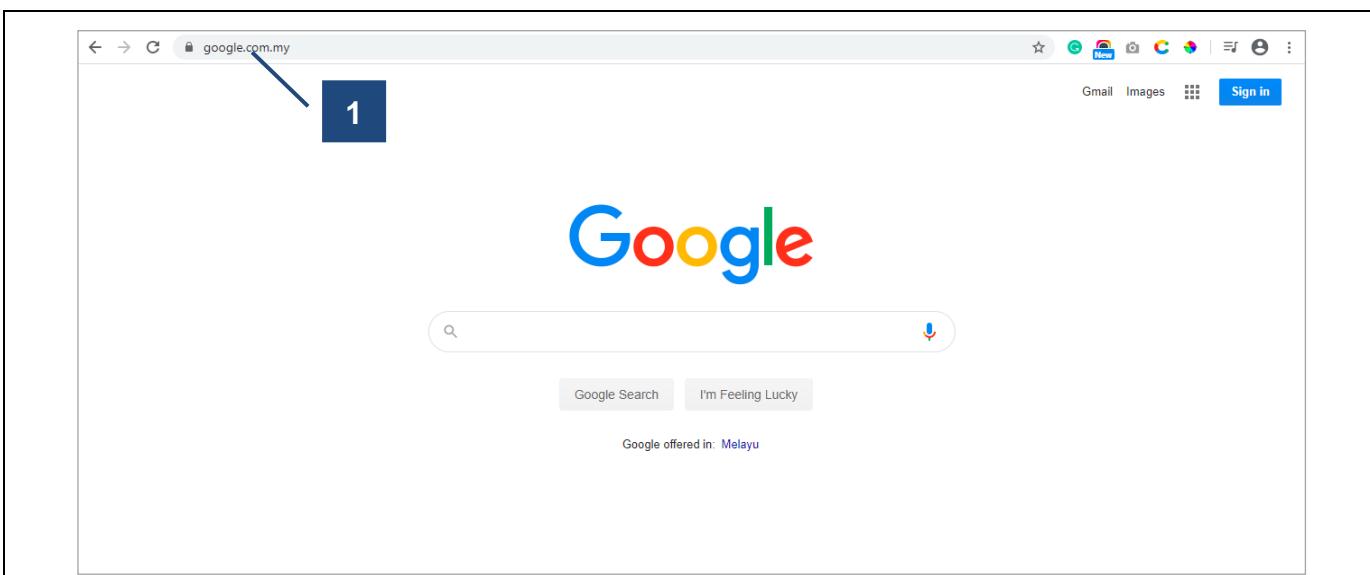
No.	Field	Description
1.	Textbox	<p>A box that allow user to type-in information. Usually, it has characters limit.</p> <div style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"><p>Correspondence Address</p><p>9800 Montgomery Blvd NE</p></div> <p>If there is an asterisk (*) mark at the textbox, it means the information is required/mandatory.</p>

No.	Field	Description
2.	Button	An item that allow user to click and it will respond according to it's purpose; usually denoted as the button's name. 
3.	Radio button	A selection features that allows the user to choose only ONE selection from the data sets. Usually it's round-shaped. 
4.	Check Box	A selection features that allows the user to check/uncheck selections from the data sets. Usually it's box-shaped. 
5.	Dropdown	A features that allows user to select a value from a series of option. Usually when user click a dropdown, a list of options will be displayed vertically and user may select one value from the list. 
6.	Calendar	A features that allows user to select a date from a calendar and/or time from a time range.

No.	Field	Description
		
7.	Success Message	<p>A message that is displayed once an action taken was successful. It is displayed in green color.</p> <div style="background-color: #28a745; color: white; padding: 5px; text-align: center;"> ✓ Application 3202000335 has been submitted * </div>
8.	Error/Failure message	<p>A message that is displayed once an action taken was failed. It is displayed in red color.</p> <div style="background-color: #dc3545; color: white; padding: 5px; text-align: center;"> 🚫 Please complete the selections * </div>

Chapter 2 INVEST MALAYSIA ONLINE PORTAL

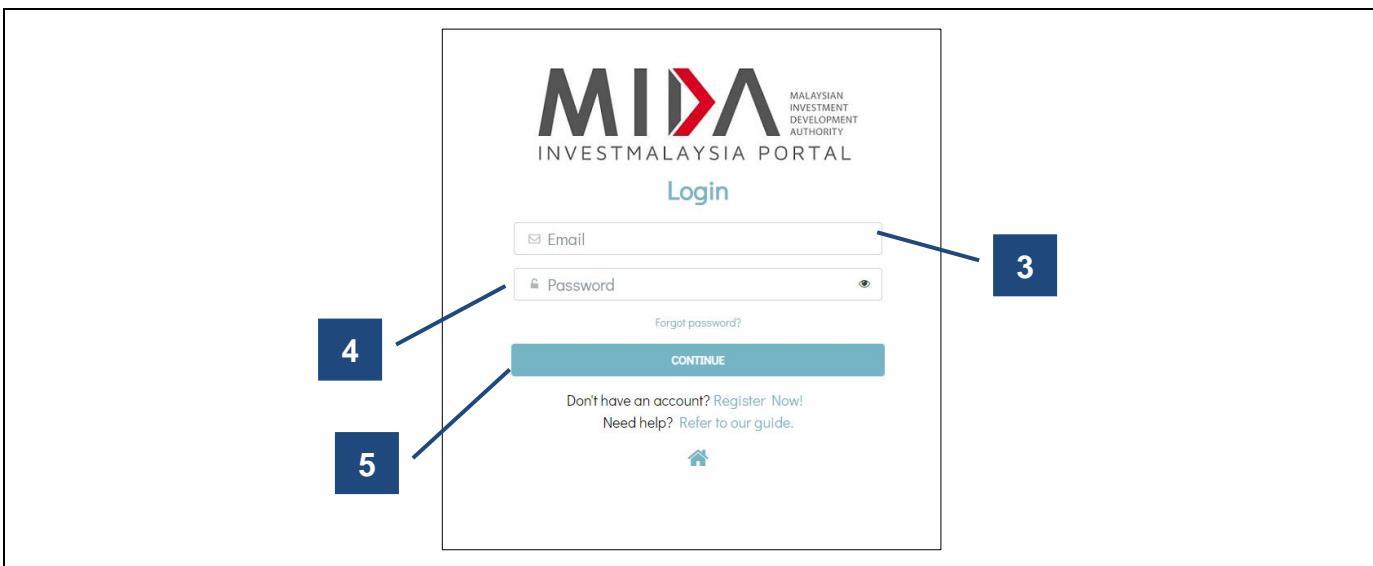
2.1 Login Page & Registration Page



1. Open web browser.

Insert URL: <http://investmalaysia.mida.gov.my>





2. Click the **Login** link. New login page will be displayed

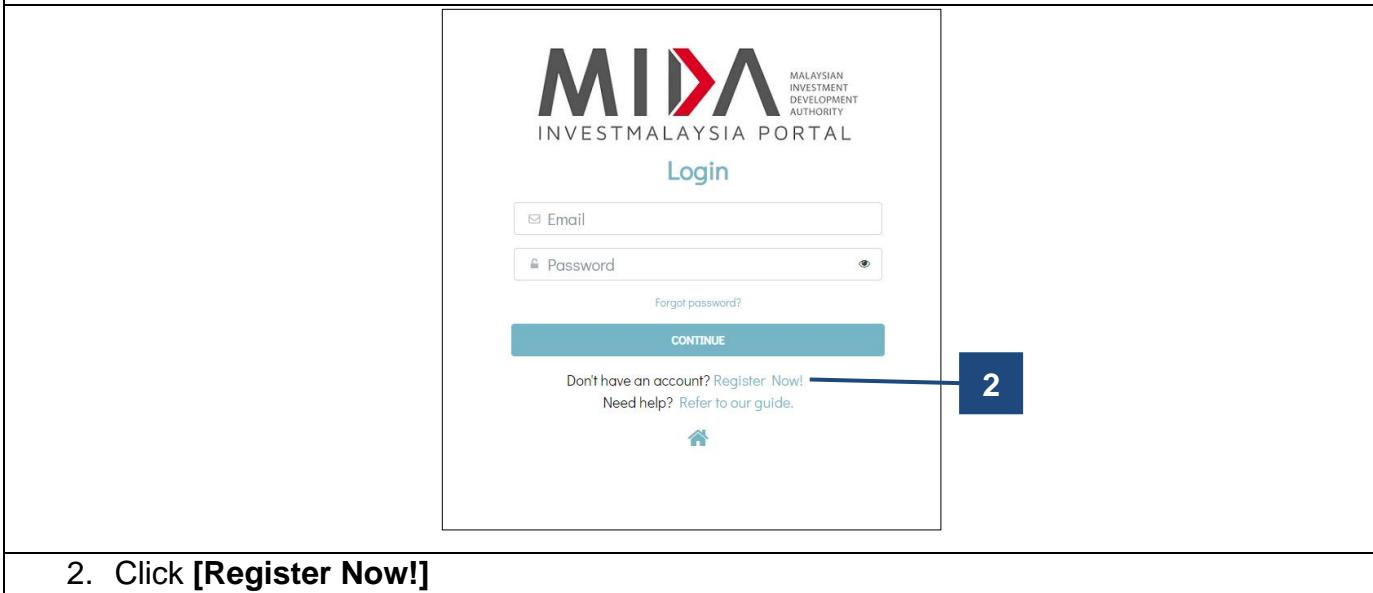
3. Enter username (must use the email that has been registered);

4. Enter password; and

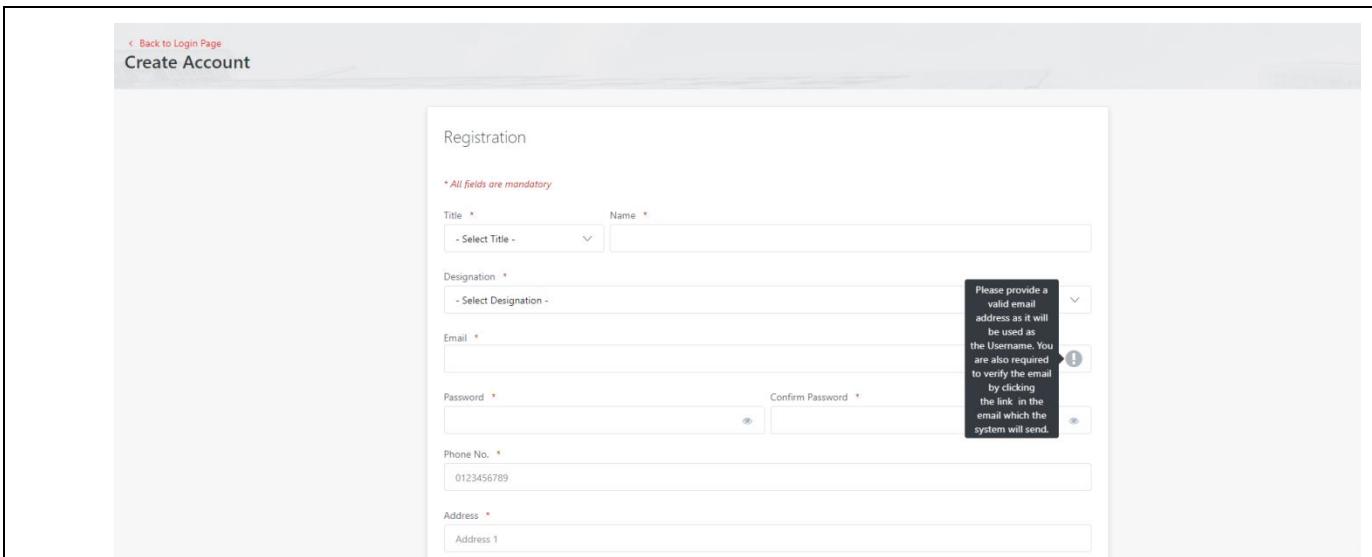
5. Click the **[CONTINUE]** button

System will redirect to the '**Dashboard**' page.

1. Go to Investmalaysia website. Click Login link. New login page will be displayed. (Refer 2.1.1 – 2.1.2)



2. Click **[Register Now!]**



Registration

* All fields are mandatory

Title * Name *

Designation *

Email *

Password *

Confirm Password *

Phone No. *

Address *

Please provide a valid email address as it will be used as the Username. You are also required to verify the email by clicking the link in the email which the system will send.

3. Fill up all the details and click **[Register]** button.
4. Applicant Email Verification *First time registration

InvestMalaysia - Applicant Email Verification

Dear Farid1,

You have successfully registered yourself to the InvestMalaysia Online Portal. Please click the link below to verify your email address.

[Confirm My Email Address](#)

Thank you.

Regards,

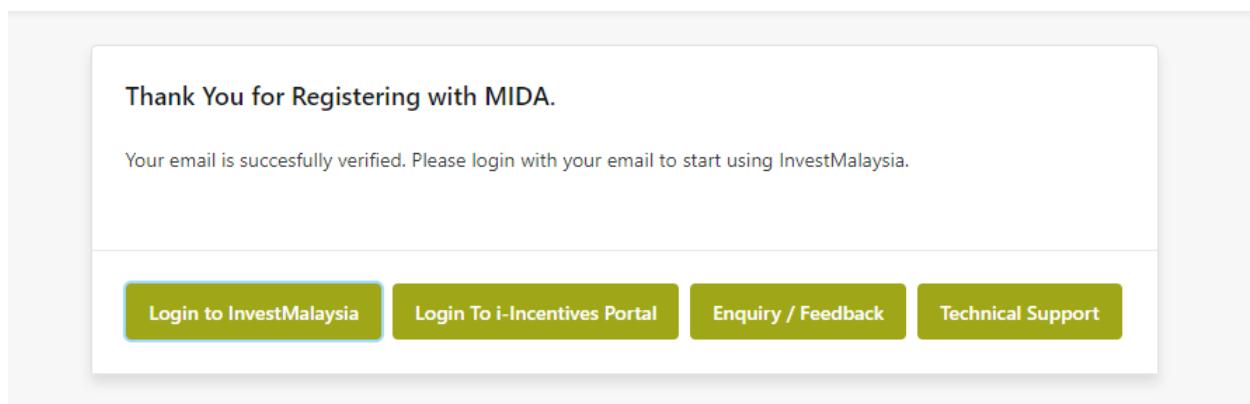
InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)
MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia
Tel: 603-2267 3633 **Fax:** 603-2274 7970 **Email:** investmalaysia@mida.gov.my
InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>
Official Website: <https://www.mida.gov.my>

This is a system generated email. No signature required. Please do not reply to this email.

InvestMalaysia Post Approval (Permit) User Guide [Applicant]

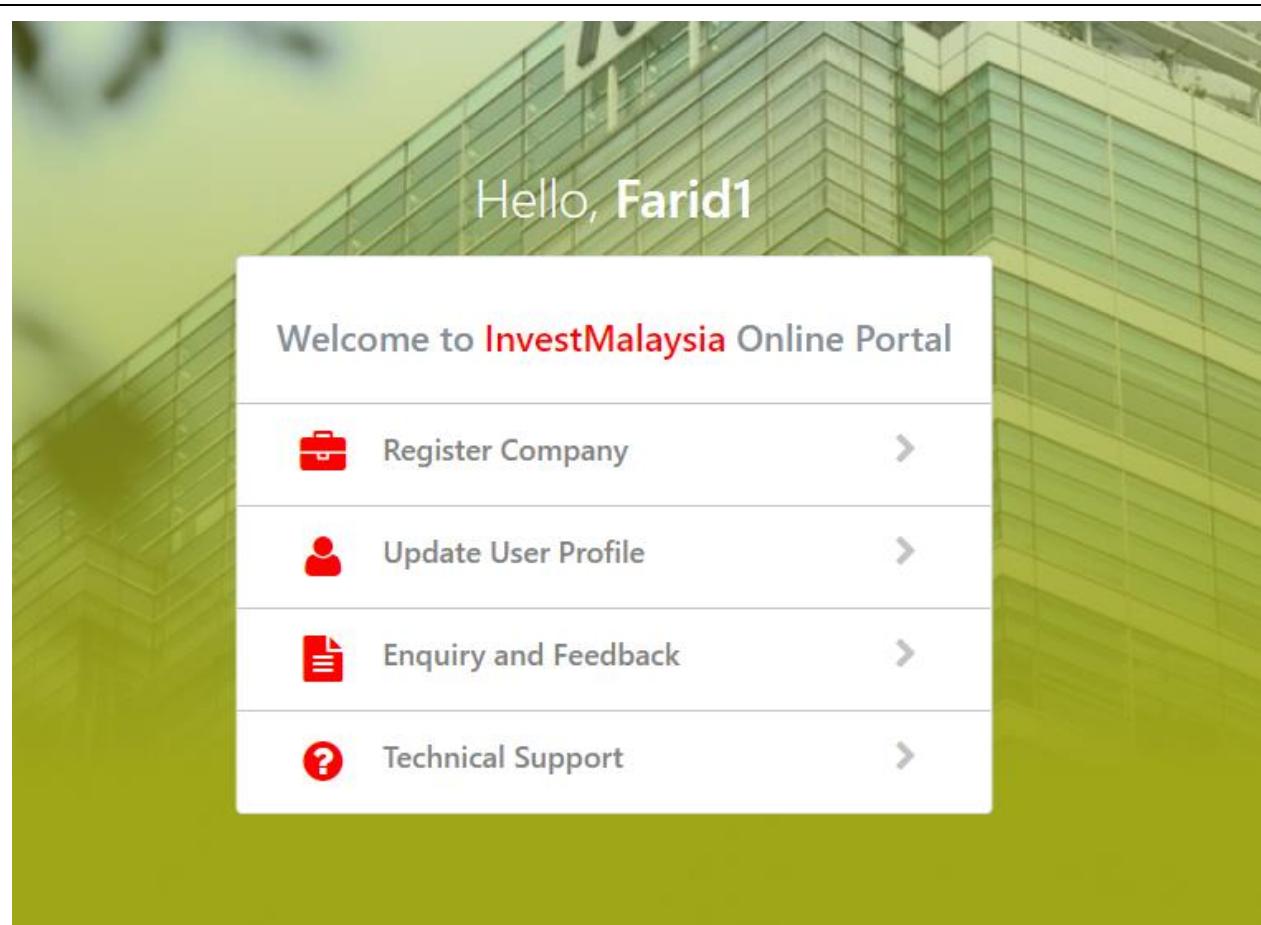
5. Once click on – [Confirm My Email Address] – system will pop up navigation screen



6. Click [Login to investMalaysia]



7. Applicant can start to applying applications



8. Click **[Register Company]** and refer to 2.2.3 for further details.

2.2 Dashboard Page

1 Main Menu

2 Tasks and Task List

3 My Company

4 Registration Status

5 My Applications

6 Register Company

Task List

Tasks	Status	Last Updated
Confirmation Letter for Exemption (Natalie Sdn Bhd)	Return for Resubmission	27/09/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900132 - redmen corp	Return for Resubmission	30/10/2019
Confirmation Letter for Exemption (SPM) (Manufacturer) SPM1201900306 - redmen corp	Return for Resubmission	31/10/2019
Confirmation Letter for Exemption (SPM) (Agriculture) PC1201900163 - redmen corp	Return for Resubmission	15/11/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900175 - redmen corp	Return for Resubmission	03/12/2019

My Company

Felcra Berhad		Felcra Berhad			
redmen corp		Jalan Permaisuri 3/4, Taman Permaisuri, Seksyen Permaisuri, Muadzam Shah, Pahang Update Profile IRPM Profile			
Application No.	MIDA Reference No.	Application	Application Type	Application Status	
PC1202000475	CDE1/2020/00083	Machinery and Equipment (Agriculture)	New	Accepted for Processing	
PC2202000508		Raw Materials and Components (Other than HS Code 7201-7316)	New	Draft	
PC2202000507		Raw Materials and Components (Other than HS Code 7201-7316)	Amendment	Draft	
PC3202000328		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Amendment	Draft	
PC3202000327		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Extension	Draft	

1 to 5 of 245 records

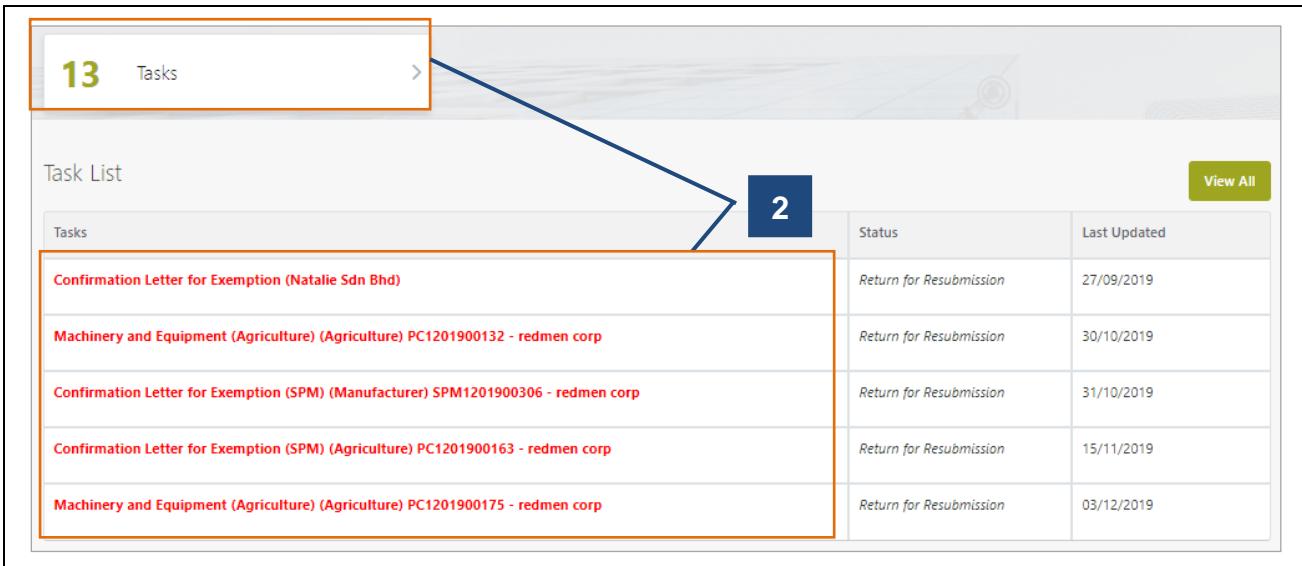
Registration Status

No.	Company Name	Registration No.	Status
1.	Choco Farm Sdn. Bhd.	98765-X	Pending Approval

1. The **Main Menu** is a menu that will be on every page to make it easy for users to access each page.
2. The **Tasks and Task List** shall display a task list that needs to take action by the applicant (**Refer 2.2.1 Task List**).
3. **My Company** shall display a list of companies and applications for the applicant (**Refer 2.2.2 My Company**).
4. **Register Company** to allow applicants to create a new company (**Refer 2.2.3 Register Company**).

5. **My Applications** shall display a list of applications for the company and to create new application (Refer 2.2.4 My Applications).
6. **Color Brush** to customize the theme (Refer 2.2.5 Color Brush).

2.2.1 Task and Task List



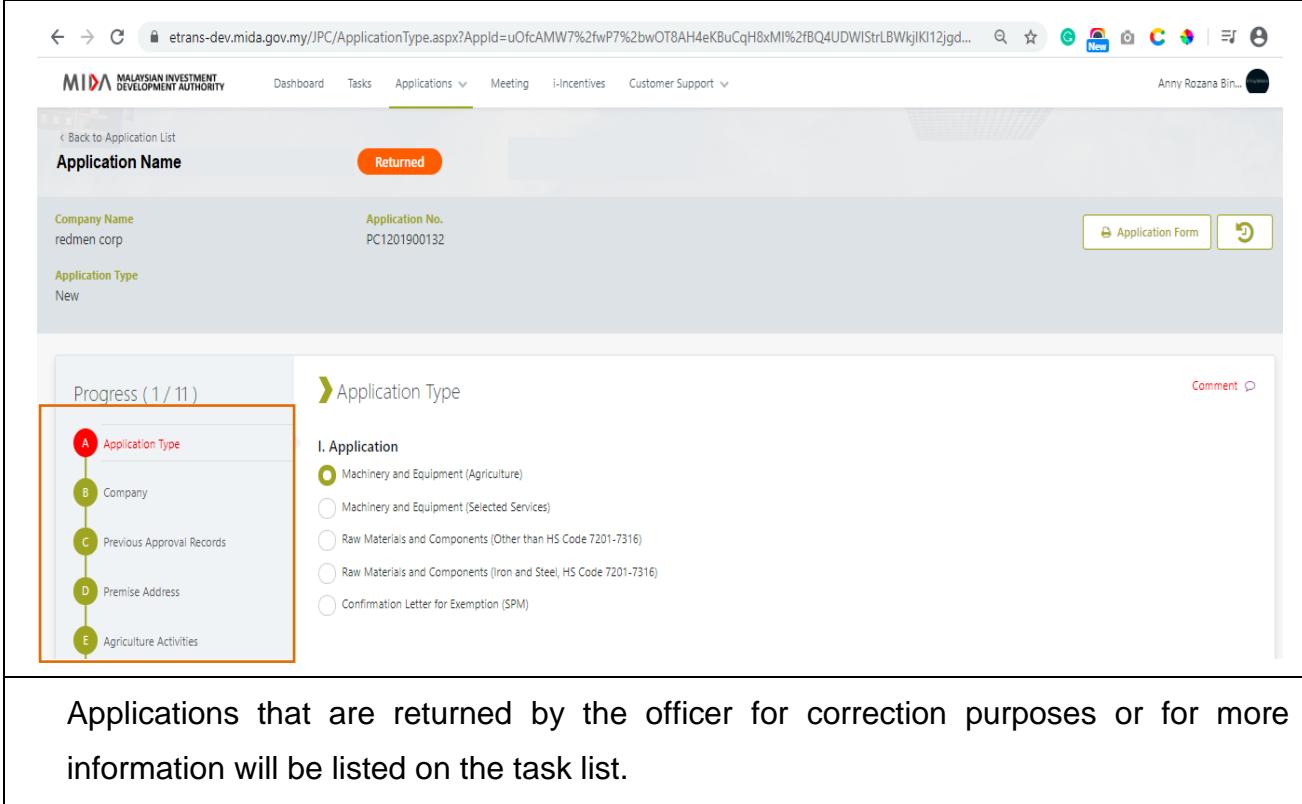
13 Tasks

Task List

View All

Tasks	Status	Last Updated
Confirmation Letter for Exemption (Natalie Sdn Bhd)	Return for Resubmission	27/09/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900132 - redmen corp	Return for Resubmission	30/10/2019
Confirmation Letter for Exemption (SPM) (Manufacturer) SPM1201900306 - redmen corp	Return for Resubmission	31/10/2019
Confirmation Letter for Exemption (SPM) (Agriculture) PC1201900163 - redmen corp	Return for Resubmission	15/11/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900175 - redmen corp	Return for Resubmission	03/12/2019

2. Click the application and below page shall be displayed.



← → C etrans-dev.mida.gov.my/JPC/ApplicationType.aspx?ApplId=uOfcAMW7%2fwP7%2bwOT8AH4eKBuCqH8xMl%2fBQ4UDWIStrLBWkjKI12jgd... Q ☆ G N C M E

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications Meeting i-Incentives Customer Support Anny Rozana Bin...

Application Name: **Returned**

Company Name: redmen corp Application No.: PC1201900132

Application Type: New

Progress (1/11)

Application Type

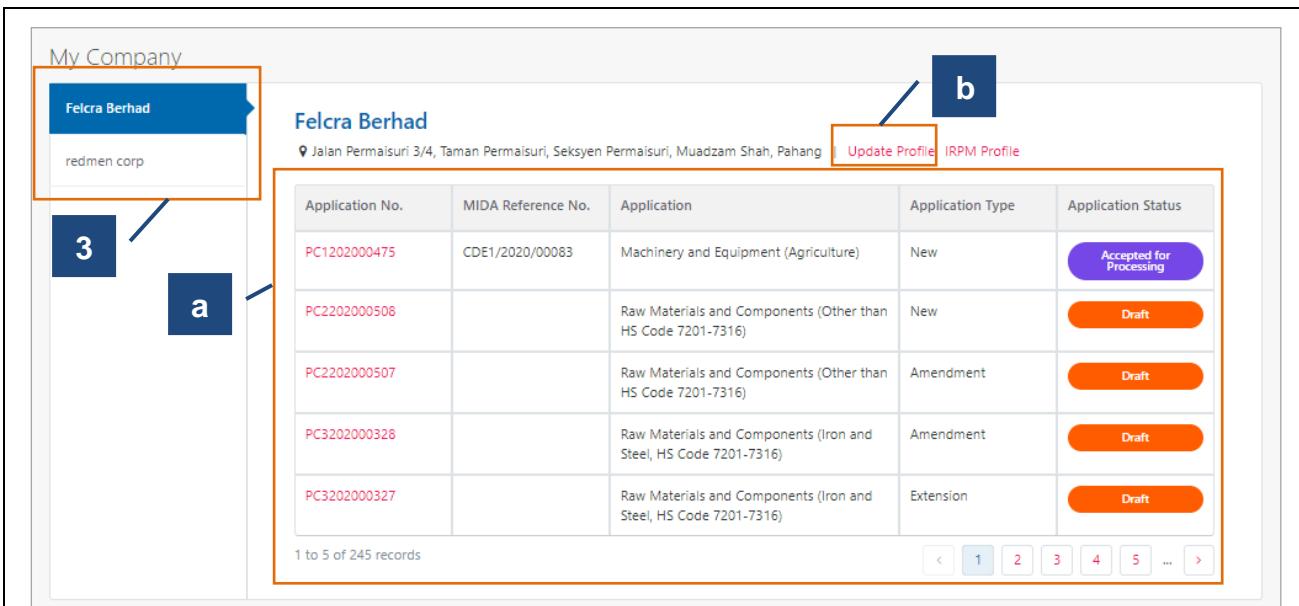
I. Application

- Machinery and Equipment (Agriculture)
- Machinery and Equipment (Selected Services)
- Raw Materials and Components (Other than HS Code 7201-7316)
- Raw Materials and Components (Iron and Steel), HS Code 7201-7316
- Confirmation Letter for Exemption (SPM)

Comment

Applications that are returned by the officer for correction purposes or for more information will be listed on the task list.

2.2.2 My Company



My Company

Felcra Berhad

redmen corp

3

a

b

Felcra Berhad

Jalan Permaisuri 3/4, Taman Permaisuri, Seksyen Permaisuri, Muadzam Shah, Pahang

[Update Profile](#) [IRPM Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
PC1202000475	CDE1/2020/00083	Machinery and Equipment (Agriculture)	New	Accepted for Processing
PC2202000508		Raw Materials and Components (Other than HS Code 7201-7316)	New	Draft
PC2202000507		Raw Materials and Components (Other than HS Code 7201-7316)	Amendment	Draft
PC3202000328		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Amendment	Draft
PC3202000327		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Extension	Draft

1 to 5 of 245 records

My Company section include 3 main items which are a list of companies, a list of applications, and a company profile update.

3. Select any of the listed **companies**

A list of applications for the company shall be displayed.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
PC1202000475	CDE1/2020/00083	Machinery and Equipment (Agriculture)	New	Accepted for Processing
PC2202000508		Raw Materials and Components (Other than HS Code 7201-7316)	New	Draft

a. Click the [Application No.] link

The application page shall be displayed.

b

InvestMalaysia Post Approval (Permit) User Guide [Applicant]

Screenshot of the InvestMalaysia Post Approval (Permit) User Guide [Applicant] application interface. The page shows a progress bar on the left and various application type sections on the right.

Progress (1 / 11):

- A. Application Type
- B. Company
- C. Previous Approval Records
- D. Project Cost
- E. Financing Details
- F. Manpower
- G. Finished Products
- H. Raw Materials and Components
- I. Other Major Local Raw Materials and Components Used in Production
- J. Supporting Documents
- K. Declaration

Application Type:

I. Application:

- Machinery and Equipment (Agriculture)
- Machinery and Equipment (Selected Services)
- Raw Materials and Components (Other than HS Code 7201-7316)
- Raw Materials and Components (Iron and Steel, HS Code 7201-7316)
- Confirmation Letter for Exemption (SPM)

II. Sector:

- Manufacturer

III. Type of Exemption:

- Import Duty Exemption
- Sales Tax Exemption
- Excise Duty Exemption

IV. Type of Application:

- New
- Extension
- Additional Quantity

V. Market:

- Domestic
- Export (Direct and not through third party)
- Free Zone (FZ) (Direct and not through third party)
- Licenced Manufacturing Warehouse (LMW) (Direct and not through third party)

VI. Main Industry:

Furniture & Fixtures

Next

The system shall display all sections and the section details. The company can view, update, and delete the information.

Screenshot of the 'My Company' section of the application.

My Company:

Felcro Berhad C

redmen corp

Felcro Berhad
Jalan Permaisuri 3/4, Taman Permaisuri, Seksyen Permaisuri, Muadzam Shah, Pahang

[Update Profile](#) [IRPM Profile](#)

c. Click the [Update Profile] link
Company Details page shall be displayed.

InvestMalaysia Post Approval (Permit) User Guide [Applicant]

Company Profile

Company Details

Company Name *	Felira Berhad				
Registration Type *	Registration Of Company (ROC)	Registration No. *	432483-U		
Date of Incorporation *	01/08/2012	Income Tax Reference No.	TAX432483-U		
EPF No.	EPF432483-U	SOCSO No.	SOCSO-432483-U		
Address *	Jalan Permaisuri 3/4 Taman Permaisuri Seksyen Permaisuri				
Region *	Asia	Country *	Malaysia		
State *	Palang	City *	Muadzam Shah		
Postcode *	40177				
Company Website	Felira Berhad				
No.	Name	Nationality	Shares Held in the Company		
1.	Zana	Malaysia	100 %		
No.	Title *	Name *	Designation *	Email *	Phone No. *
1.	Ms.	Nur Hazwani	Executive	hazwani_ruslan@yahoo.com	116776616
2.	Ms.	Anny Rozana Binti Mohd Falza Kim	Board of Director	anny@mesiniaga.com.my	0167520717
No.	Title	Name *	Designation *	ID Type *	Identity Card
1.	Ms.	Azhar	Manager	National Identity Card	987654321
2.	Mr.	Mohamad Azeem	Manager	National Identity Card	999999988

i

ii

Update

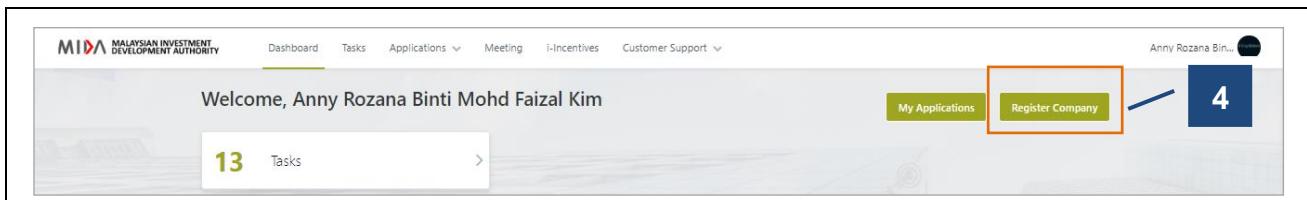
i. Update the company's profile and all required details:

- a) Date of Incorporation *
- b) Income Tax Reference No.
- c) EPF No.
- d) Socso No.
- e) Address *
- f) Poscode *
- g) Region *
- h) Country *
- i) State *
- j) City *
- k) Company Website
- l) Company Background *
- m) Particular Board of Director *
- n) Contact Person *
- o) Authorised Person (Position: Manager and above) *

ii. Click the **[Update]** button and system shall display success message:



2.2.3 Register Company



4. Click the **[Register Company]** button

Register Company page shall be displayed.

Company Registration

1 Company Validation 2 Company Details

a Company Validation
Kindly validate the company information in the fields provided below.

b Company Name (Please fill up the company name exactly as in SSM company profile) *

c Registration No. (Please fill up exactly as in SSM company profile) *

d Registration Type * Validate Company

- Enter the exact details for Company Name * (This includes symbol characters (.) and abbreviations (Sdn Bhd));
- Registration Type *;
- Registration No. *; and
- Click the **[Validate Company]** button

The company you're searching for already exist in MIDA database. Please get in touch with the following contact person(s):

Name: Nur Hazwani

Name: Anny Rozana Binti Mohd Faizal Kim

- If the company is registered with MIDA, the system will display the above message.

f

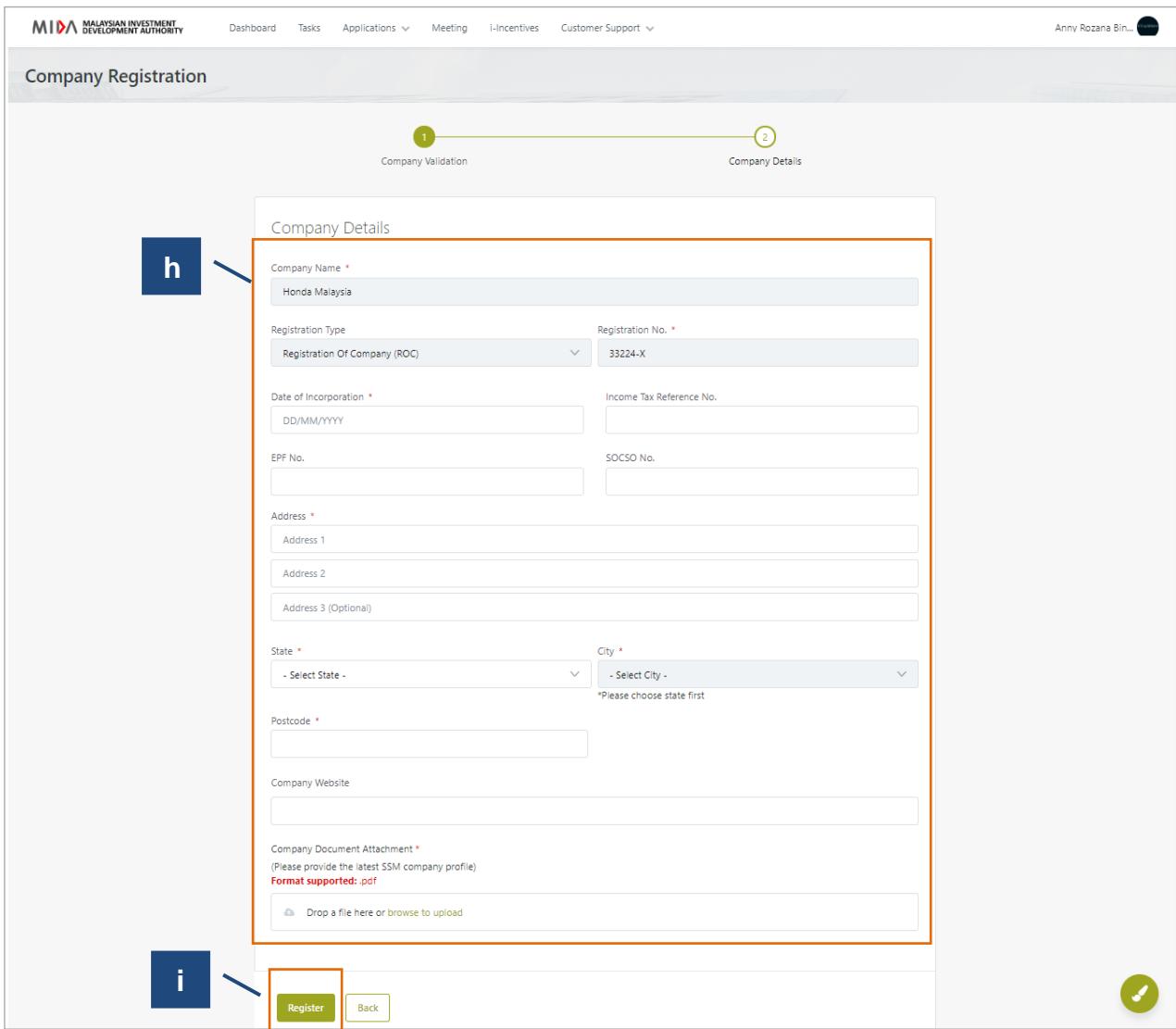
The company in search does not exist in MIDA's database. Please register to proceed.

g

Register
Verify other company

f. If the company is not registered with MIDA, the system will display the above message.

g. Click the **[Register]** button to proceed with company registration.



Company Registration

1 Company Validation 2 Company Details

Company Details

Company Name *: Honda Malaysia

Registration Type: Registration Of Company (ROC) Registration No. *: 33224-X

Date of Incorporation *: DD/MM/YYYY Income Tax Reference No.:

EPF No. SOCSO No.:

Address *:
Address 1
Address 2
Address 3 (Optional)

State *: - Select State - City *: - Select City -
*Please choose state first

Postcode *:

Company Website:

Company Document Attachment *:
(Please provide the latest SSM company profile)
Format supported: .pdf

Drop a file here or browse to upload

Register **Back**

h. Enter company details such as:

- i. Date of Incorporation *
- ii. Income Tax Reference No.

- iii. SOCSO No.
- iv. EPF No.
- v. Address *
- vi. State *
- vii. City *
- viii. Postcode *
- ix. Company Website
- x. Company Document Attachment * (Latest SSM company profile)
- i. Click the **[Register]** button

Your Company Is Now Pending for Approval!

Your company is successfully registered and pending for approval from MIDA. You will receive an email notification once your company registration is approved.

j

- j. The system will prompt the above message. Once the result is ready, the user will receive an email.

k

The company in search is already being registered and pending for approval.

[Verify other company](#)

l

Registration Status

No.	Company Name	Registration No.	Status
1.	Choco Farm Sdn. Bhd.	98765-X	Pending Approval

- k. This validation shall be displayed if the company in search is already being registered and pending for approval.
- l. **Registration Status** will be displayed on the dashboard.

The company you're searching for already exist in MIDA database. Please get in touch with the following contact person(s):

Name: Nur Hazwani

Name: Anny Rozana Binti Mohd Faizal Kim

Verify other company

m

m. This validation shall be displayed if the company in search already exists.

The company you're searching for already exist with same Company Name but different Registration No. in MIDA database. Please get in touch with the following contact person(s):

Name: Nur Hazwani

Name: Anny Rozana Binti Mohd Faizal Kim

Verify other company

n

n. This validation shall be displayed if the company in search already exists but with different Registration No.

The company you're searching for already exist with same Registration No. but different Company Name in MIDA database. Please get in touch with the following contact person(s):

Name: Nur Hazwani

Name: Anny Rozana Binti Mohd Faizal Kim

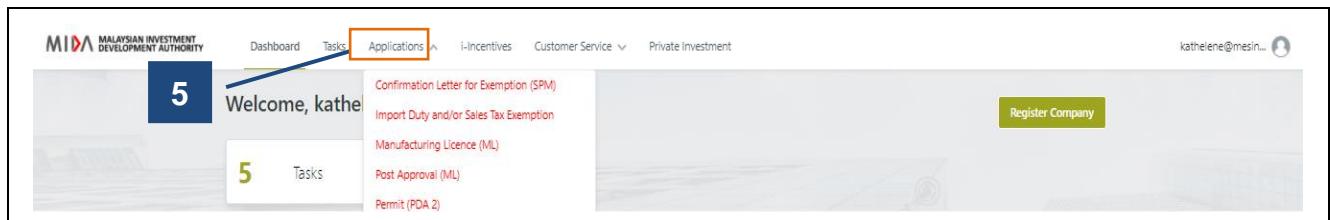
Verify other company

p

o

o. This validation shall be displayed if the company in search already exists with the same Registration No. but different Company Name.
p. Click the **[Verify other company]** button to verify other companies.

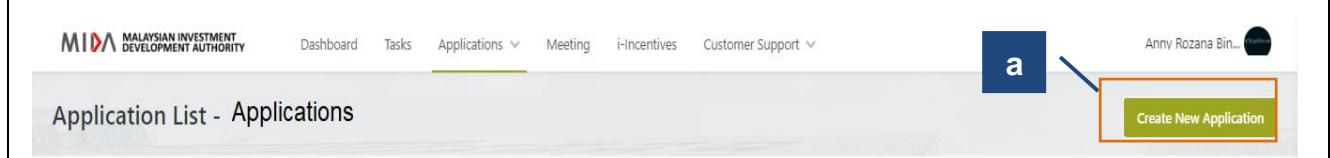
2.2.4 Applications



5. Click the [Applications] menu

The system will display all online applications in the dropdown menu.

Click on the selected application the system will redirect to the 'Application' page.



a. Click the [Create New Application] button

Depending on the selected application the system will redirect to the 'Application' or 'Application Wizard'. Click the [Create New Application] button and the system will redirect to the 'Application Form'.

The screenshot shows the 'Application Form' page. The navigation bar includes links for Dashboard, Tasks, Applications (highlighted with a green line), Meeting, i-Incentives, and Customer Support. A user profile for 'Anny Rozana Bin...' is shown on the right. The main form area has several components:

- i**: A green button labeled 'Application Form' with a small icon.
- ii**: A green button labeled 'Comment' with a small icon.
- iii**: A sidebar titled 'Progress (1 / 11)' containing a list of application types: A. Application Type, B. Company, C. Previous Approval Records, D. Premise Address, and E. Agriculture Activities.
- iv**: A large section titled 'Application Type' with a sub-section 'I. Application' containing several radio button options: Machinery and Equipment (Agriculture), Machinery and Equipment (Selected Services), Raw Materials and Components (Other than HS Code 7201-7316), Raw Materials and Components (Iron and Steel, HS Code 7201-7316), and Confirmation Letter for Exemption (SPM).
- v**: A 'Comment' input field with a placeholder 'Comment' and a small icon.

There is 4 component in the 'Application Form' page which are:

- i. **Banner** - will display basic application information such as:
 - Company Name
 - Application No. and
 - Application Type
- ii. List of **Buttons** - will display Application Form Print Preview and Application Trail
- iii. List of **Sections** - will display all sections involved in the application form
- iv. Section's **Comment** – MIDA officers and Applicant/Company can post, response and read comments related to the section.
- v. **Application Form** - will display the detailed application form and need to fill in by the applicant/company

InvestMalaysia Post Approval (Permit) User Guide [Applicant]

b

Application List - Applications

[Create New Application](#)

Search Filters

Search by Company Name

Registration Type

All Types

Company Registration No.

Search by Company Reg No.

Application No./MRN No.

Search by Application No. /MRN No.

Application Date From

Search by Application Date

Application Date To

Search by Application Date

Acceptance Date From

Search by Acceptance Date

Acceptance Date To

Search by Acceptance Date

Decision Date From

Search by Decision Date

Decision Date To

Search by Decision Date

Application Type

Application For

Sector

Status

Registered State

Correspondence State

Factory/Premise State

Search **Reset**

1310
All

939
Draft

283
In Progress

88
Completed

No.	Company	Application No.	MRN No.	Submission Date	Acceptance Date	Decision Date	Application Status
1.	Feicra Berhad	PC1202000475	CDE1/2020/00083	22/04/2020	22/04/2020		Accepted For Processing
2.	Feicra Berhad	PC3202000328		20/04/2020			Draft
3.	Feicra Berhad	PC2202000507		20/04/2020			Draft
4.	Etika Beverages Sdn Bhd	PCS202000133		20/04/2020			Submitted
5.	Feicra Berhad	PC2202000506		20/04/2020			Draft
6.	Feicra Berhad	PC3202000326		20/04/2020			Draft
7.	Feicra Berhad	PC2202000504		17/04/2020			Draft
8.	Feicra Berhad	PC3202000310	CDE3/2020/00089	17/04/2020	17/04/2020		Accepted For Processing
9.	Feicra Berhad	PC3202000311	CDE3/2020/00090	17/04/2020	17/04/2020		Accepted For Processing
10.	Feicra Berhad	PC3202000312	CDE3/2020/00092	17/04/2020	17/04/2020		In Progress

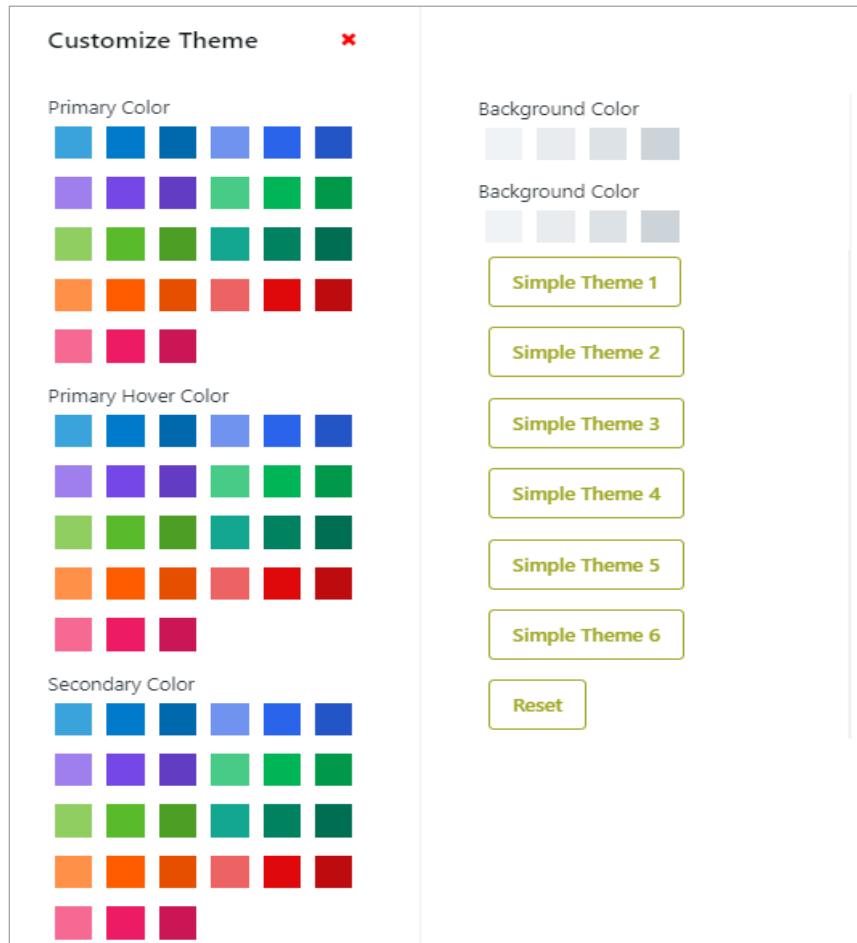
1 to 10 of 1310 records

« 1 2 3 4 5 ... »

2.2.5 Color Brush



6. Click the **[Color Brush]** icon
The customize theme screen shall be displayed.



The applicant should be able to customize the InvestMalaysia theme by clicking Primary, Hover, Secondary, and Background Color. Customize themes can be saved and can be changed anytime. The theme can be reset as a default theme by clicking the **'Reset'** button.

Chapter 3 **COMMON SECTIONS FOR (ALL APPLICATION)**

3.1 Company

Company

Company/Applicant Name *

- Select Company/Applicant Name -

Registration Type *

- Select Registration Type -

Date of Incorporation *

DD/MM/YYYY

EPF No.

Company Registration No. *

Income Tax Reference No.

SOC SO No.

Registered Address *

Address 1

Address 2

Address 3 (Optional)

Country *

- Select Country -

State *

- Select State -

City *

- Select City -

Postcode *

Same as Registered Address

Correspondence Address *

Address 1

Address 2

Address 3 (Optional)

Country *

Malaysia

State *

- Select State -

City *

- Select City -

Postcode *

Customs Control Station *

- Select State -

- Select Customs Control Station -

Total Employment *

0

Website

1. Fill-in required details in:
 - a) Company
 - b) Company Background
 - c) Particular Board of Director
 - d) Contact Person

Company Background * *

Describe your company, business background, activity, establishment and etc (Limited to 1000 characters only).

Particular Board of Director * *

No.	Name *	Nationality *	Shares Held in the Company *
-----	--------	---------------	------------------------------

No items to show...

Total 0 %

Contact Person * *

No.	Title *	Name *	Designation *	Email *	Phone No.*	Fax No.
-----	---------	--------	---------------	---------	------------	---------

No items to show...

2. Click the **[Next]** button

The system will redirect to the '**Previous Approval Records**' section.

3.2 Previous Approval Records

» Previous Approval Records

Approval of Manufacturing Licence or Permit under the Petroleum Development Act, 1974

No.	Licence No. *	Serial No.	Effective Date *	Product/Activity	Address *	Country *
+ Add Record						

Confirmation Letter for a Company Exempted from Manufacturing Licence (ICA 10) (if applicable)

No.	Reference No. *	Effective Date *	Product/Activity *	Address *	Country *	State *
+ Add Record						

Incentive Granted from MIDA and/or other Ministry/Agency (if applicable)

No.	Type of Incentive *	Reference No.	Date of Approval *	Effective Date *	Ministry/Agency *	Incentive Period (Years) *
+ Add Record						

Grant Granted from MIDA and/or other Ministry/Agency (if applicable)

No.	Type of Grant *	Reference No. *	Effective Date *	Ministry/Agency *	Grant Amount (RM) *	Grant Period (Years) *	Product/Acti
+ Add Record							

1. Fill in required details in:

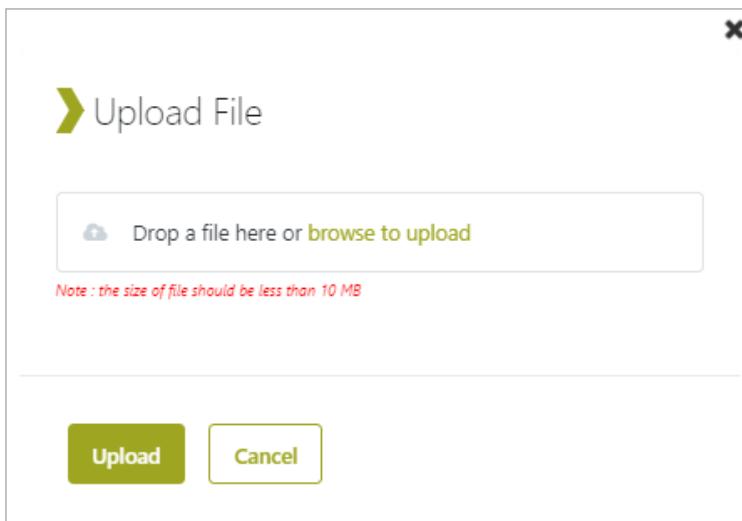
- Approval of Manufacturing Licence/Permit under the Petroleum Development Act, 1974 (Add at least 1 item)
- Confirmation Letter for a Company Exempted from Manufacturing License (ICA 10) (if applicable)
- Incentive Granted from MIDA and/or other Ministry/Agency (if applicable)
- Grant Granted from MIDA and/or other Ministry/Agency (if applicable)

2. Click the **[Next]** button

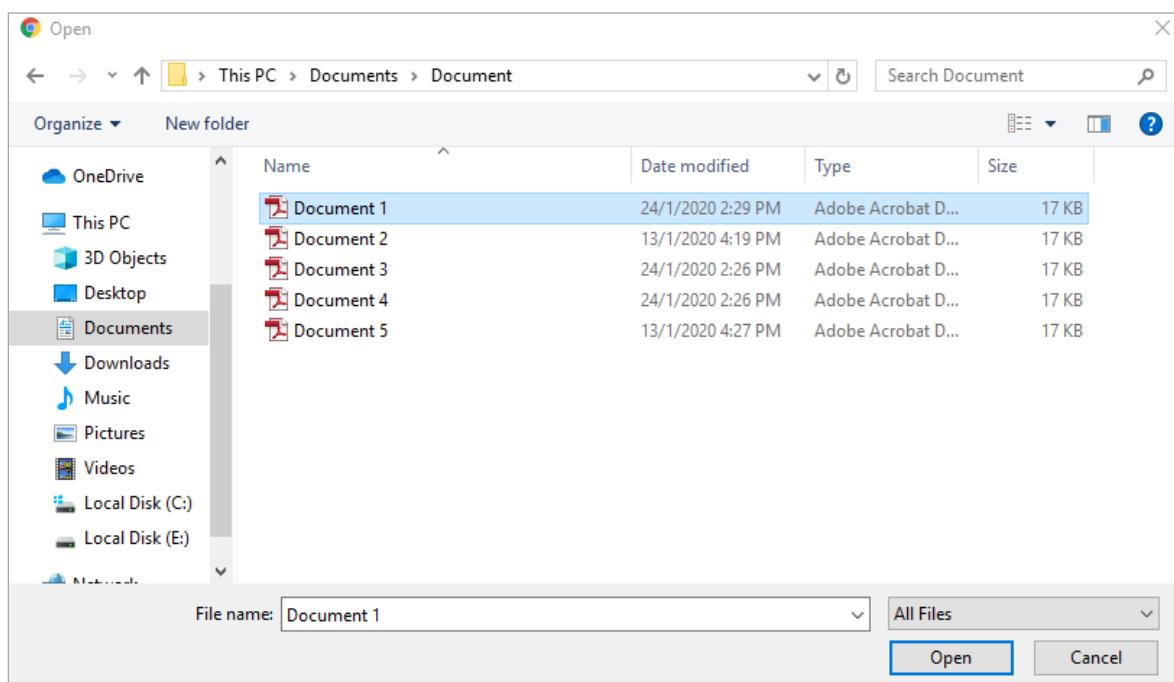
The system will redirect to ‘Next’ section.

3.3 Supporting Documents

1. Upload mandatory document (denoted as '*' sign) by click **[Upload File]**
2. The system will display pop-up message '**Upload File**'

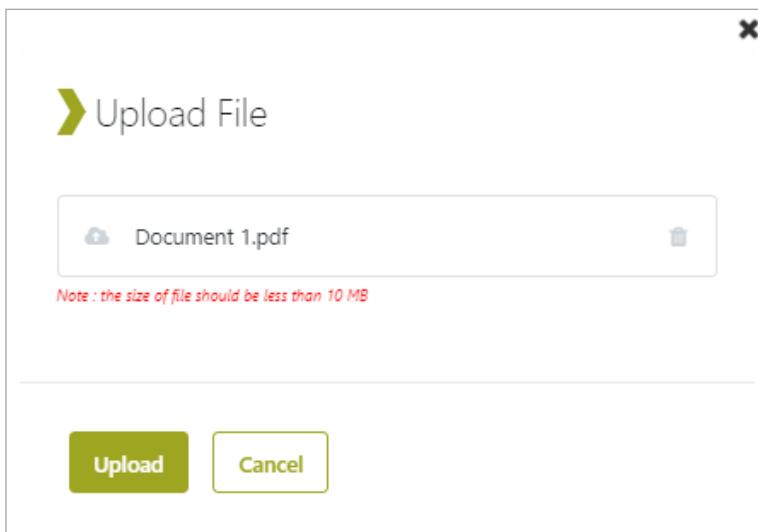


3. Click the '**browse to upload**'
4. The system will open the windows file upload.



6. Select a file and click **[Open]** button

7. Then system will display the filename and ready to be uploaded.



Upload File

Document 1.pdf

Note : the size of file should be less than 10 MB

Upload Cancel

8. Click the **[Upload]** button

9. The system will display the filename at **'Supporting Document'**.



Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Document 1.pdf  View Download Upload New File

10. Click the **[Next]** button
The system will redirect to the 'Section E - Declaration'.

3.4 Declaration

Declaration

Name * - Select Name - 1

Add Authorised Person

Identity Card/Passport No. 987654321 2

Designation Manager

1. Click the dropdown 'Name'. Select an Authorised Person from the dropdown list.

Declaration

Name * Azhar 2

Add Authorised Person

Identity Card/Passport No. 987654321

Designation Manager

2. The system will auto-fill:

- a) Identity No./Passport No.
- b) Designation

i hereby declare that to the best of my knowledge, the particulars furnished in this application are true;

ii hereby furnished all the documents required as stated in the checklist;

iii agree and understand that MIDA, amongst its functions to advise the Government on matters related to economic planning, may disclose my company's information as and when necessary and only for purposes under the Malaysian Investment Development Authority (Incorporation) Act 1965 to relevant government bodies or government appointed bodies;

iv warrant that no components of the project(s)/activity(ies) infringe the intellectual property rights of any third party. The Applicant agrees to fully indemnify MIDA against any loss, damages, costs and expenses including legal costs, which may be incurred as a result of any action or claim that may be made or initiated against it by any third parties alleging infringement of their intellectual property rights.

3 has engaged the services of the following consultant for my application :

hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

3. Tick the checkbox if engaging consultant services.

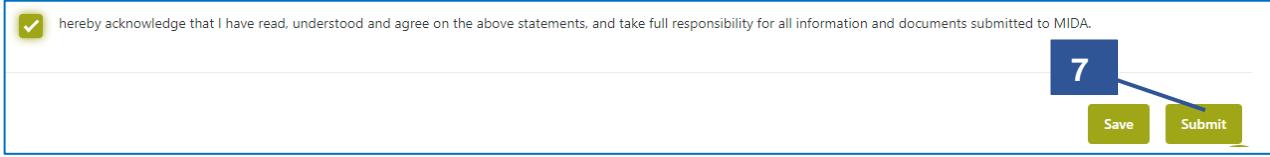
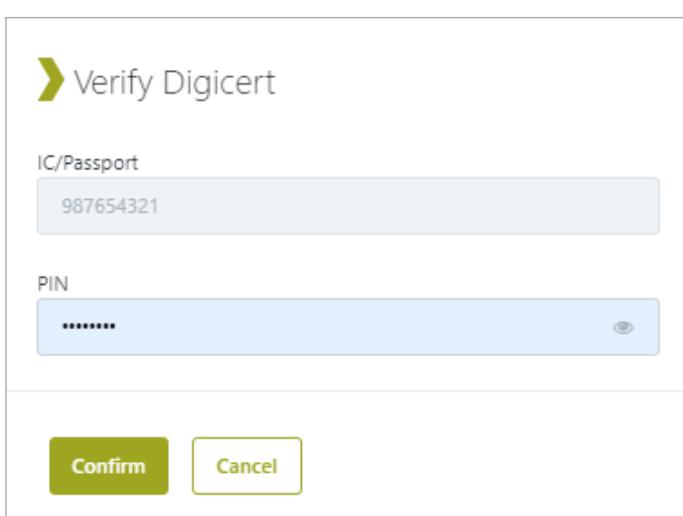
has engaged the services of the following consultant for my application :

4

Company Name *		
Address *		
State *	City *	Postcode *
- Select State -	- Select State -	
Name *		
Designation *		
Phone No. *	Fax No.	
Email Address *		
Website		

4. Fill in Consultant details such as:

- (a) Company Name
- (b) Address
- (c) State
- (d) City
- (e) Postcode
- (f) Name
- (g) Designation
- (h) Phone No.
- (i) Fax No.
- (j) Email Address
- (k) Website

<p>i hereby declare that to the best of my knowledge, the particulars furnished in this application are true;</p> <p>ii hereby furnished all the documents required as stated in the checklist;</p> <p>iii agree and understand that MIDA, in amongst its functions to advise the Government on matters related to economic planning, may disclose my company's information as and when necessary and only for purposes under the Malaysian Investment Development Authority (Incorporation) Act 1965 to relevant government bodies or government appointed bodies;</p> <p>iv warrant that no components of the project(s)/activity(ies) infringe the intellectual property rights of any third party. The Applicant agrees to fully indemnify MIDA against any loss, damages, costs and expenses including legal costs, which may be incurred as a result of any action or claim that may be made or initiated against it by any third parties alleging infringement of their intellectual property rights.</p> <p><input type="checkbox"/> has engaged 5 services of the following consultant for my application :</p> <p><input type="checkbox"/> hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.</p>
<p>5. Tick the checkbox to agree with the terms and conditions stated in the 'Declaration' section.</p>
<p><input checked="" type="checkbox"/> hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.</p> <p>6 </p>
<p>6. Click the [Save] button. The system will display a success message.</p> <p>7 </p>
<p>7. Click the [Submit] button and a popup message will appear to verify the Digicert.</p> <p>8 </p>

8. Click the **[Cancel]** button system will return to the 'Declaration' section.
9. Insert PIN and click the **[Confirm]** button
10. The system will display a success message.

 Application PP01202201128 has been submitted 

11. The system will show the above pop-up message as the submission is successful. Now the user may wait for the notification email from MIDA regards the further process.



InvestMalaysia - Application PP01████████ is in Review

Dear ██████████,

You have successfully submitted your application to InvestMalaysia Online Portal. MIDA is reviewing the application.

The details of the application are as follows:

Company Name : ██████████
Application No. : PP01████████
Application : Issuance of Permit
Submitted Date : ██████████

Note : Application with incomplete information will not be accepted and will be returned to the applicant company.

Thank you.

*Regards,
InvestMalaysia Administrator*

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

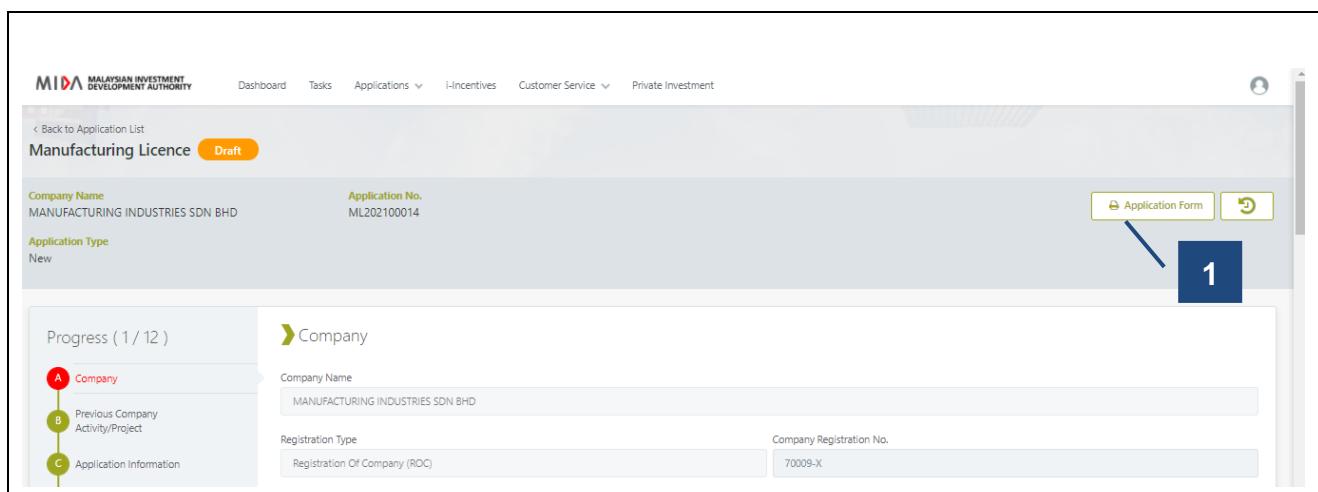
Tel: 603-2267 3633 **Fax:** 603-2274 7970 **Email:** investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

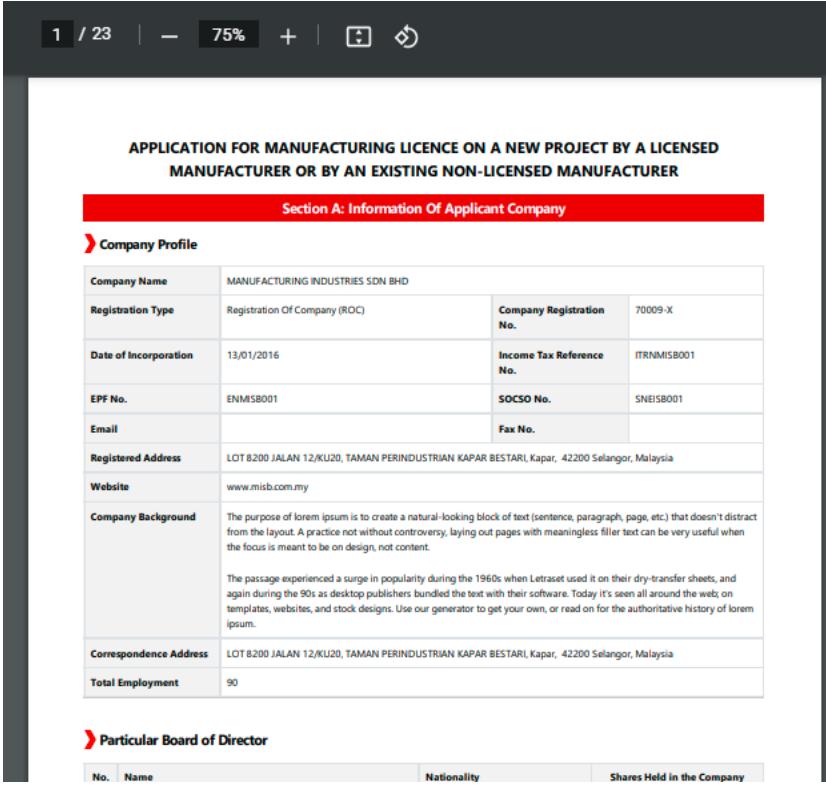
Official Website: <https://www.mida.gov.my>

This is a system generated email. No signature required. Please do not reply to this email.

3.5 Print Preview Application Form



1. Click on the **[Application Form]** button.



2. The web browser will open a new tab and display the print preview format of the Application Form. Scroll down the document to view all pages.

3.6 Application is Submitted to processing division



InvestMalaysia - Submitted Application ML202100048

Dear [REDACTED]

Application ML202100048 has been submitted to Chemical & Advanced Materials Division.

The details of the application are as follows:

Company Name : SEMICONDUCTOR INDUSTRIES SDN BHD
Application No. : ML202100048
Application : Manufacturing Licence (Manufacturing)
Submission Date : 14/01/2021

Thank you.

Regards,
InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

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3.7 Application is Returned by MIDA due to incomplete information



InvestMalaysia - Returned Application ML202100049

Dear midamalaysia123,

Your application ML202100049 has been returned.

Remark : No product description

Please update and resubmit your application.

Thank you.

Regards,
InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

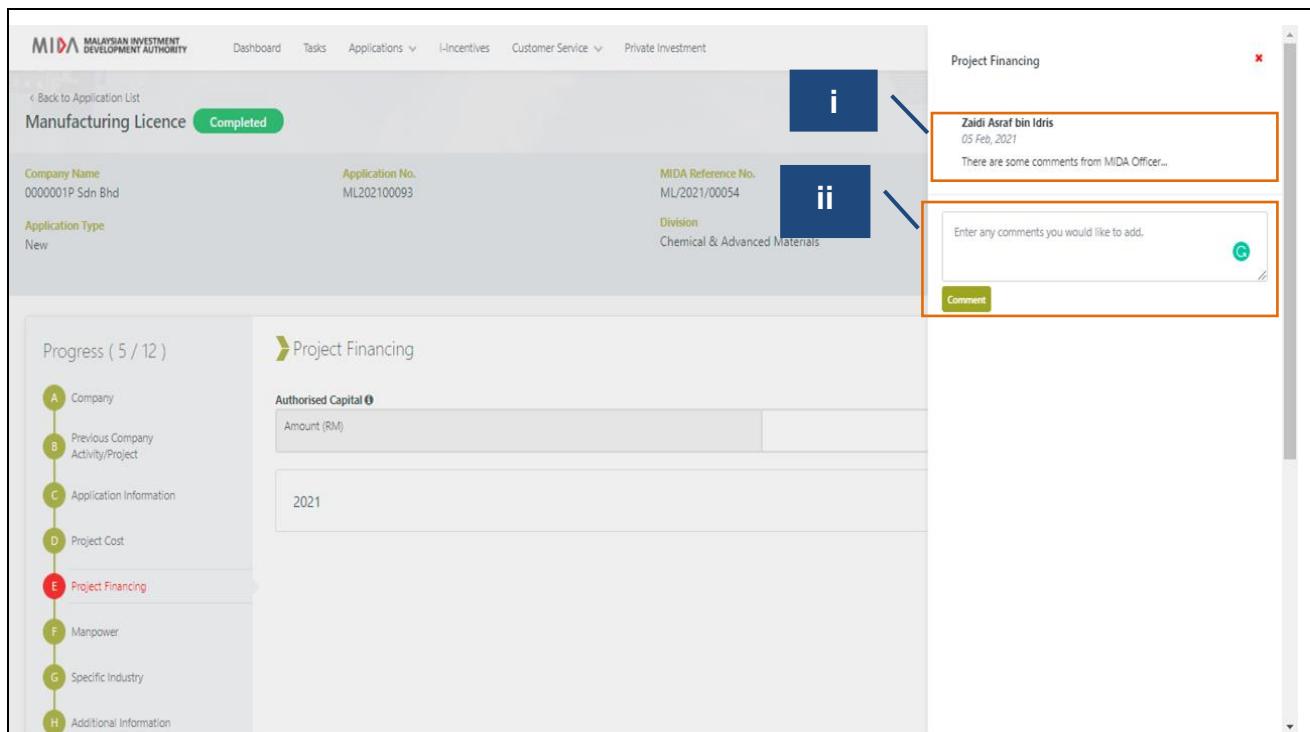
Tel: 603-2267 3633 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

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InvestMalaysia Post Approval (Permit) User Guide [Applicant]



Project Financing

Zaidi Asraf bin Idris
05 Feb, 2021
There are some comments from MIDA Officer...

Enter any comments you would like to add.

Comment

Progress (5 / 12)

Project Financing

Authorised Capital

Amount (RM)

2021

Company

Previous Company

Activity/Project

Application Information

Project Cost

Project Financing

Manpower

Specific Industry

Additional Information

Applicant/Company able to read and response to Officer comments related to the selected section:

- i. **Comments** - User name, posted date, and comments.
- ii. **Post Comment** – Enter comments in the textbox and click on “**Comment**” button to post the comments.

3.8 Acknowledgement Email and Letter when application is received and being processed



InvestMalaysia - Permohonan Diterima MIDA ML/2021/00026

Tuan/Puan,

Adalah dimaklumkan bahawa permohonan syarikat tuan/puan telah diterima dan sedang dipertimbangkan.

No. Ruj. MIDA : ML/2021/00026
No. Ruj. Permohonan : ML202100047
Tarikh Diterima : 14/01/2021 09:18:36

Nama Syarikat : MANUFACTURING INDUSTRIES SDN BHD
No. Pendaftaran Syarikat : 70009-X
Pegawai Dihubungi : Faridah Ariffin
Jawatan : Manager
No. Telefon : 01101234567
Emel : XXXXXXXXXX
Alamat : XXXXXXXXXX

Bagian : Kimia dan Bahan Termaju
Pengarah/Timbalan Pengarah : ██████████
No. Telefon : 0322676773
Emel : ██████████

Pegawai MIDA : [REDACTED]
No. Telefon : 0322676726
Emel : [REDACTED]

Sekjan, terima kasih.

InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

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3.9 Email Notification when application is successful



InvestMalaysia - Pemberitahuan Surat Keputusan [Company Name] Reference No.]

Tuan/Puan,

Adalah dimaklumkan bahawa Surat Keputusan bagi permohonan syarikat tuan/puan [Company Name] [Reference No.]

Surat Keputusan tersebut boleh dimuat turun menerusi:

Surat Keputusan [REDACTED]

MIDA menggunakan Tandatangan Digital (Public Key Infrastructure (PKI/Digital Certificate)) ke atas Surat Keputusan yang dikeluarkan. Penggunaan sistem ini membolehkan:

- i) Pihak syarikat tuan/puan menerima Surat Keputusan secara online.
- ii) Pihak Kementerian Kewangan, MITI, dan Jabatan Kastam DiRaja menerima dan mengakses Surat Keputusan secara online.

Sekian, terima kasih.

InvestMalaysia Administrator

Malaysian Investment Development Authority (MIDA)

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 Fax: 603-2274 7970 Email: investmalaysia@mida.gov.my

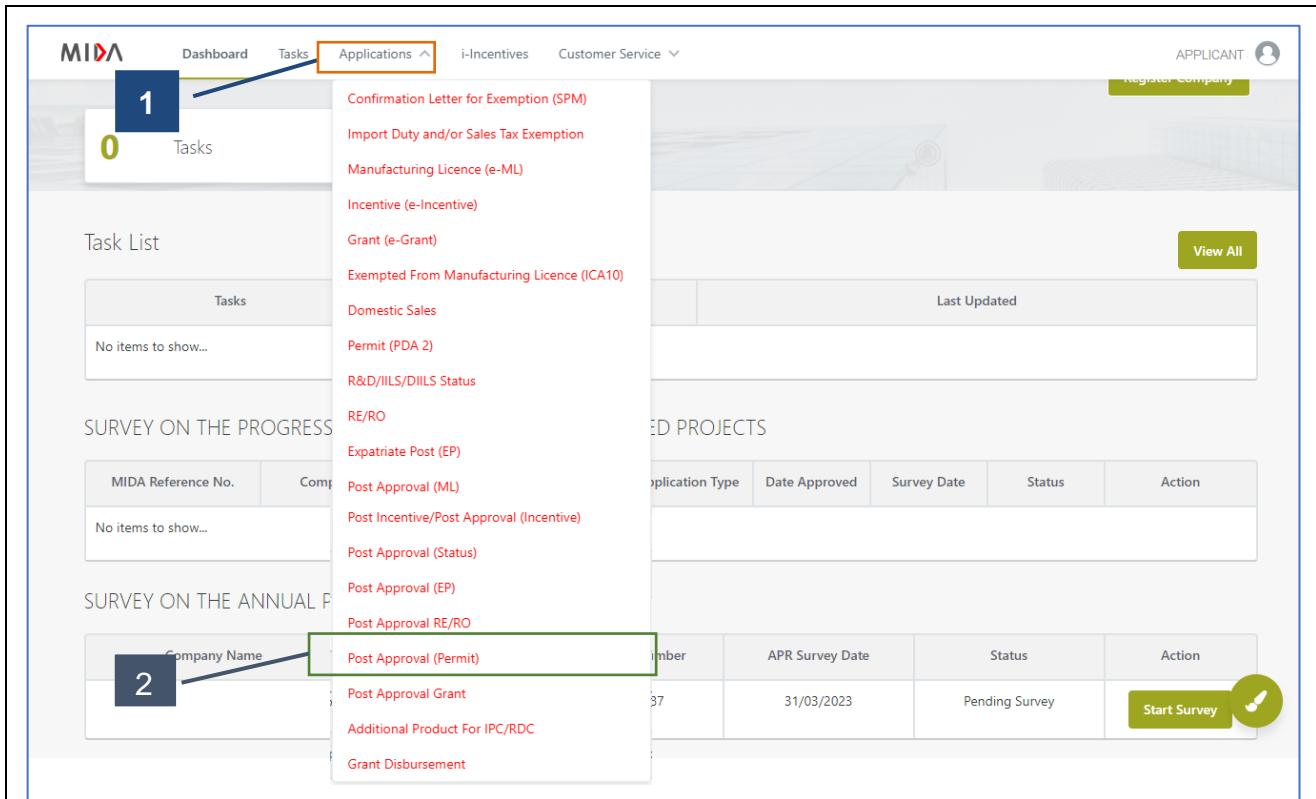
InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

This is a system generated email. No signature required. Please do not reply to this email.

3.10 Download Decision Letter and Verify QR Code

3.10.1 View Successful Application

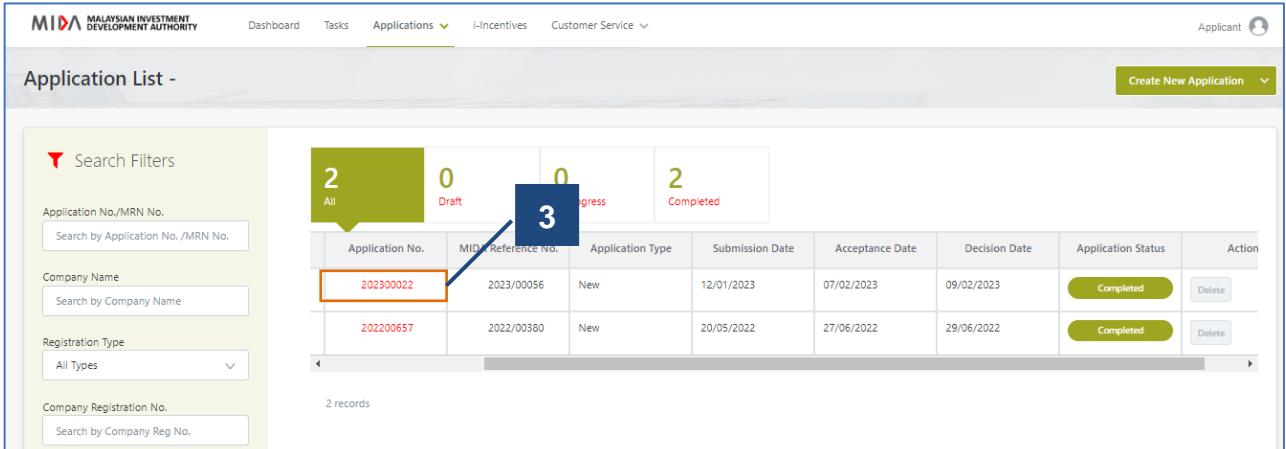


The screenshot shows the MIDA Application dashboard. At the top, there are links for Dashboard, Tasks, Applications (with a dropdown arrow), i-Incentives, and Customer Service. On the right, there are buttons for 'APPLICANT' and 'Register Company'. The main area is divided into sections: 'Task List' (0 tasks), 'SURVEY ON THE PROGRESS' (0 items), and 'SURVEY ON THE ANNUAL PLAN' (0 items). The 'Applications' menu is open, showing various modules: Confirmation Letter for Exemption (SPM), Import Duty and/or Sales Tax Exemption, Manufacturing Licence (e-ML), Incentive (e-Incentive), Grant (e-Grant), Exempted From Manufacturing Licence (ICA10), Domestic Sales, Permit (PDA 2), R&D/IIIS/DIILS Status, RE/RO, Expatriate Post (EP), Post Approval (ML), Post Incentive/Post Approval (Incentive), Post Approval (Status), Post Approval (EP), Post Approval RE/RO, Post Approval (Permit), Post Approval Grant, Additional Product For IPC/RDC, and Grant Disbursement. The 'Post Approval (Permit)' module is highlighted with a green box and a number '2'.

Upon receiving email notification when application is successful, user shall be able to view the Decision Letter in the application form.

1. To view the application, click on the **[Applications]** menu. The system will display all online modules in the dropdown menu.
2. Click on the module link that user wish to open

InvestMalaysia Post Approval (Permit) User Guide [Applicant]



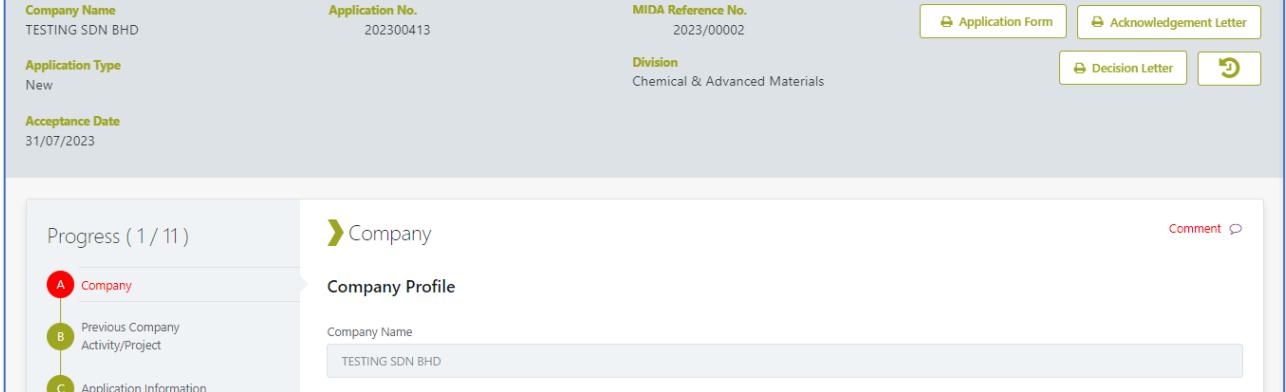
Application List -

2 All 0 Draft 0 In Progress 2 Completed

Application No.	MIDA Reference No.	Application Type	Submission Date	Acceptance Date	Decision Date	Application Status	Action
202300022	2023/00056	New	12/01/2023	07/02/2023	09/02/2023	Completed	Delete
202200657	2022/00380	New	20/05/2022	27/06/2022	29/06/2022	Completed	Delete

2 records

- Once the Application List for the selected module is displayed, click on the [Application No] link that user wish to view.



Company Name: TESTING SDN BHD

Application No.: 202300413

MIDA Reference No.: 2023/00002

Division: Chemical & Advanced Materials

Application Type: New

Acceptance Date: 31/07/2023

Progress (1 / 11):

- A Company
- B Previous Company Activity/Project
- C Application Information

Company

Company Profile

Company Name: TESTING SDN BHD

Comment 

[Application Form](#) [Acknowledgement Letter](#)

[Decision Letter](#) 

- System will display the selected application form

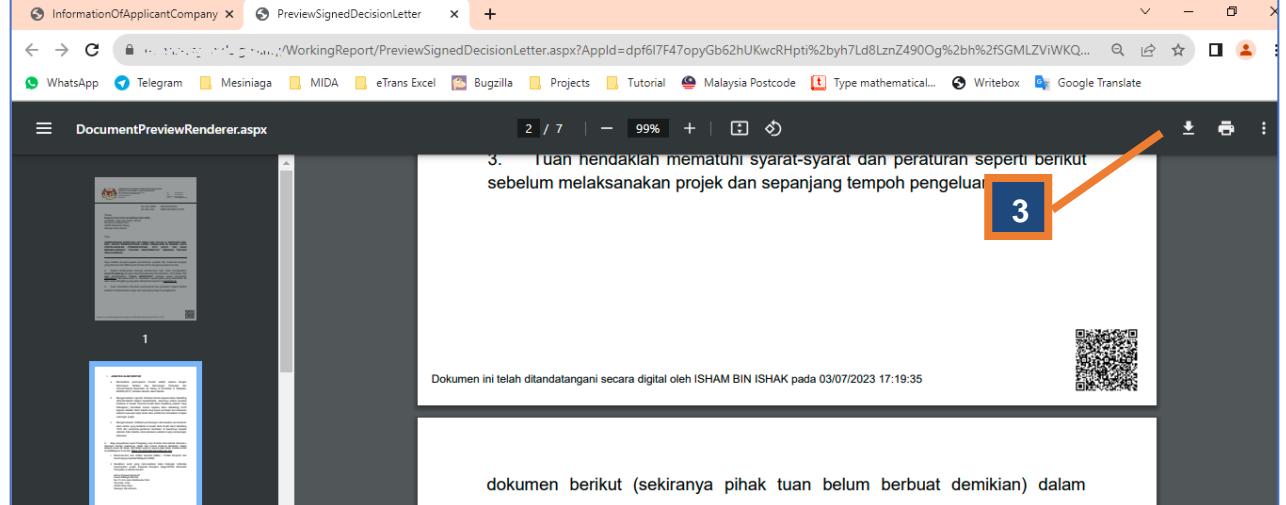
3.10.2 Download Decision Letter



Company Name: TESTING SDN BHD
Application No.: 2023/00002
MIDA Reference No.: 2023/00002
Application Type: New
Division: Chemical & Advanced Materials
Acceptance Date: 31/07/2023

1 Decision Letter

1. From the Application Form header, click on the **[Decision Letter]** action button.



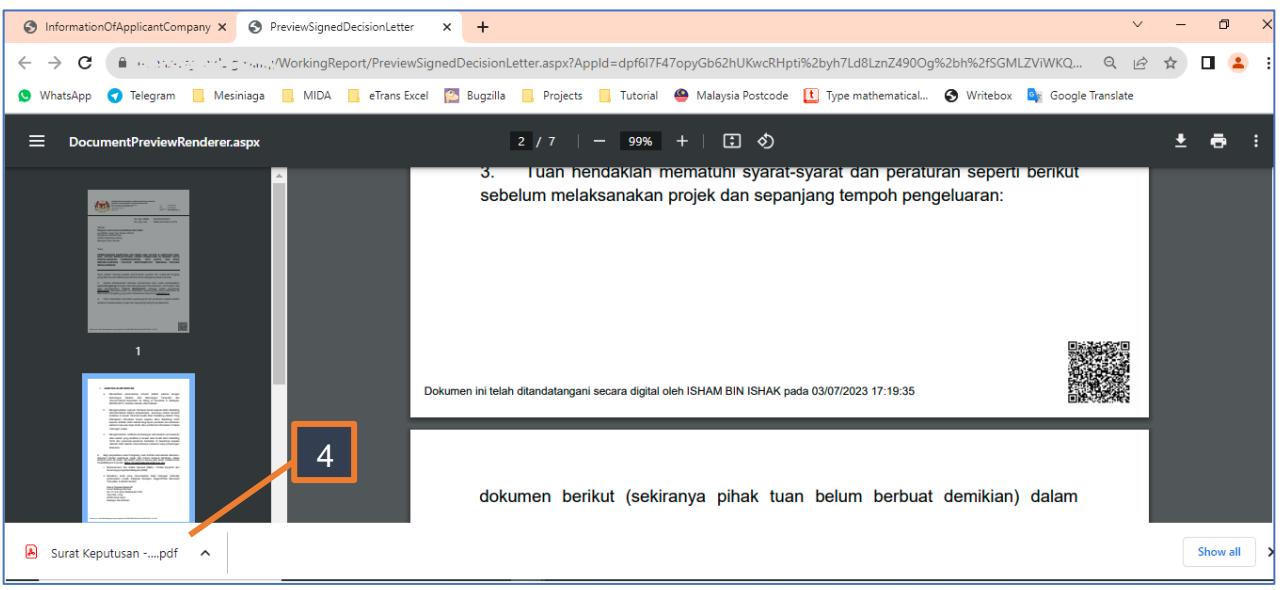
InformationOfApplicantCompany PreviewSignedDecisionLetter

DocumentPreviewRenderer.aspx

3. Tuan hendaklah mematuhi syarat-syarat dan peraturan seperti berikut sebelum melaksanakan projek dan sepanjang tempoh pengeluaran

3 Download

2. System will display the Decision Letter in a new browser tab.
3. Click on the **[Download]** icon to download the document to local folder.



3. Tuan hendakkan mematuhi syarat-syarat dan peraturan seperti berikut sebelum melaksanakan projek dan sepanjang tempoh pengeluaran:

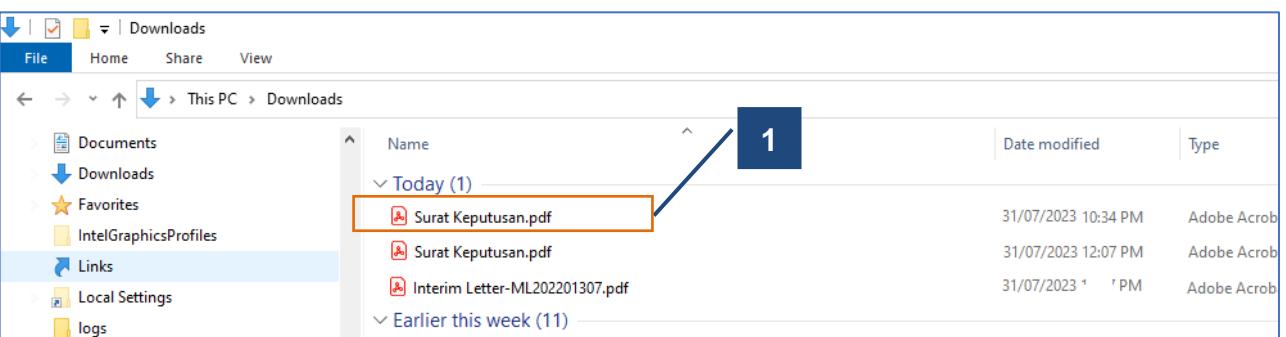
Dokumen ini telah ditandatangani secara digital oleh ISHAM BIN ISHAK pada 03/07/2023 17:19:35

4

Surat Keputusan.pdf

4. System will download the Decision Letter and save in PDF format.

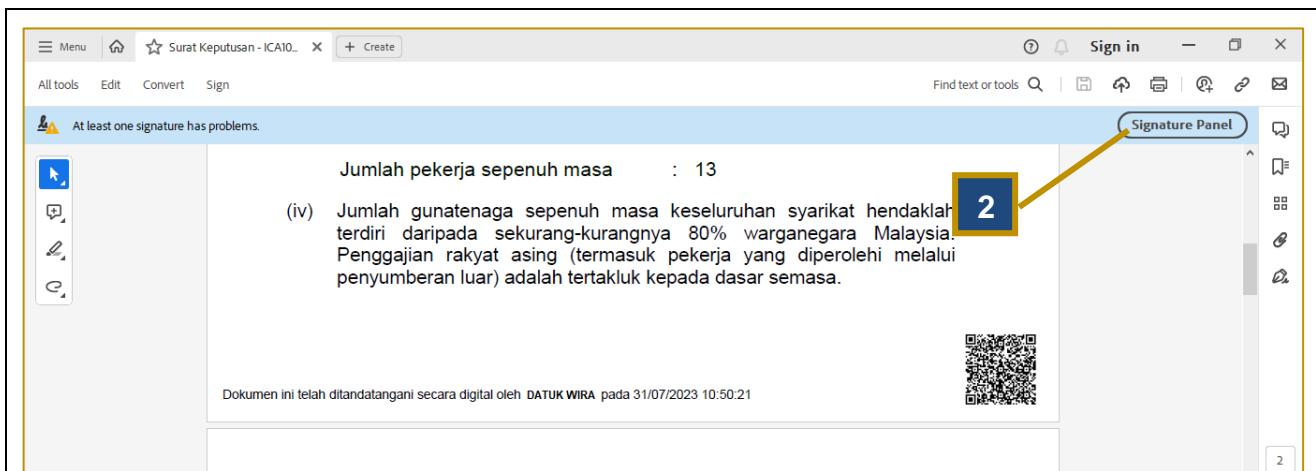
3.10.3 Verify QR Code



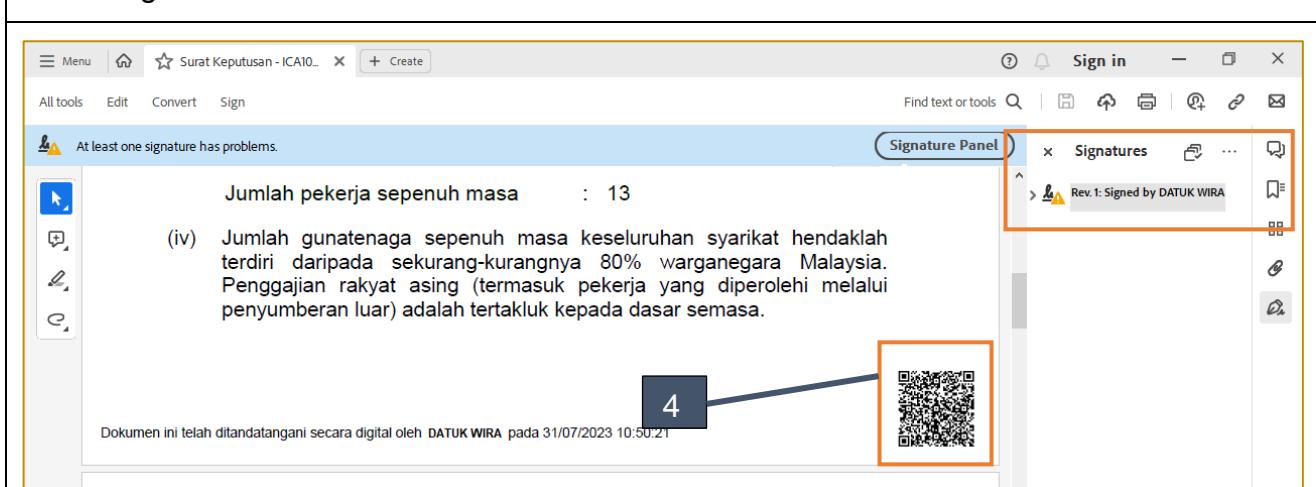
1

Surat Keputusan.pdf

1. Once the Decision Letter is downloaded, navigate to the location of the document and launch the document.



2. System will display the selected document in PDF Reader application. At the top right of the document, user can click the **[Signature Panel]** to view the digital signature details.



3. System will display the name of the Officer who digitally signed the letter.
4. At the bottom of the first page, there is a QR Code that user can scan using a mobile application to validate the letter.
5. The QR Code embedded in the document can only be read by **eValidator** mobile application.
6. Please refer to the User Guide document "**[Invest Malaysia] eValidator Mobile Application**" (MIDA QR Code mobile application) on how to install the mobile application.

3.11 Download Permit Certificate

1. Open the application user wish to down the Manufacturing Licence certificate and click on the **[Permit Certificate]** button. System will display a pop-up window.

(Refer to Chapter 2.2.2 My Company or 2.2.4 Applications)



2. Click the **[Download]** link for the document you wish to download. System will download the document.
3. Click the **[Close]** button to close the pop-up window.
4. For verifying the QR code in the certificate and Lampiran A, please refer to **Chapter 3.10.3 Verify QR Code.**

Chapter 4 **POST APPROVAL (PERMIT)**

4.1 **Issuance of Permit**

5. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
6. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.

1

My Company



MANUFACTURING INDUSTRIES SDN BHD				
Syarikat Kimia Malaysia Bhd				
SEMICONDUCTOR INDUSTRIES SDN BHD				
MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION				
ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD				
0000002P New Sdn Bhd No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan, Company Profile				
Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

7. Click on the Industrial Profile tab.

2



Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

8. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

9. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click the Action button.
10. From the popup, click “Issuance of Permit” to display the application form.

Approval of Permit(s) under the Petroleum			
No.	MIDA Reference No.	Type of Application	Date of Approval
1.		New	02/10/2023
2.	PDA1/2021/3132032	New	30/09/2023
3.		New	30/09/2023

Category	Amend/Change of Factory Location	Action
①	Amendment/Deletion of Conditions	View Actions
②	Cancellation of Permit	View Actions
③	Change of Company Name	View Actions
④	Duplication of Permit	View Actions
⑤	Extension of Project Implementation	View Actions
⑥	Issuance of Permit	View Actions
⑦	Redefinition of Product	View Actions

11. Verify details in '**Section A - Company**'. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)
12. Verify details in '**Section B - Previous Approval Records**'. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)
13. In **Section C – Issuance of Permit**, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Issuance of Permit
- D Supporting Documents
- E Declaration

❯ Issuance of Permit

I. Permit Details

No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
1.			PDA1/2020/000001	01/05/2021	Product 1, Product 2	Factory Address 1,Factory Address 2,Factory Address 3,23300 Banting,Selangor

II. Payment Details

Cheque Issuing Bank/Postal Order	Amount (RM)
<input type="text"/>	<input type="text" value="0"/>
Cheque No./Postal Order No.	Receipt No.
<input type="text"/>	<input type="text"/>
Cheque/Postal Order Issued Date	
<input type="text" value="DD/MM/YYYY"/>	
Justification *	
Provide justification here...	

14. The system will redirect to the '**Section D - Supporting Documents**' section.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

15. The system will redirect to '**Section E – Declaration**'.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.2 Amend/Change Factory Location

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 “My Company” sub-section.

1

My Company

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

2

3. Click on the Industrial Profile tab.

Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

3

4. If the Permit approved before eTRANS is not listed in “Approval of Permit(s) under the Petroleum Development Act, 1974” table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In Progress
-----	--------------------	---------------------	------------------	--------------------------	--------------------------	----------------	-------------

No Approval of Permit(s) to show...

0 records

Add Previous Approved Record



5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click the Action button.
6. From the popup, click “Amend/Change of Factory Location” to display the application form.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Action
1.		New	02/10/2022	View Actions Amend/Change of Factory Location
2.	PDA1/2021/3132032	New	30/09/2022	View Actions Amendment/Deletion of Conditions
3.		New	30/09/2022	View Actions Cancellation of Permit

5

6

7. Verify details in ‘Section A - Company’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)
8. Verify details in ‘Section B - Previous Approval Records’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)
9. In Section C – Amend/Change of Factory Location, fill up the required information. Then click Next.

Progress (3 / 5)

C Amend/Change of Factory Location

I. Permit Details

No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
1.	A 23247	551630		02/10/2020	Product 1, Product 2, Product 3, Product 4	Lot 471, Jalan APRIL 70, Arau, Perlis

II. New Location/Address

Address

Postcode

State

City

Remarks

Justification *

Provide justification here...



10. The system will redirect to the '**Section D - Supporting Documents**' section.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

11. The system will redirect to the '**Section E - Declaration**'.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.3 Redefinition of Product

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.

1

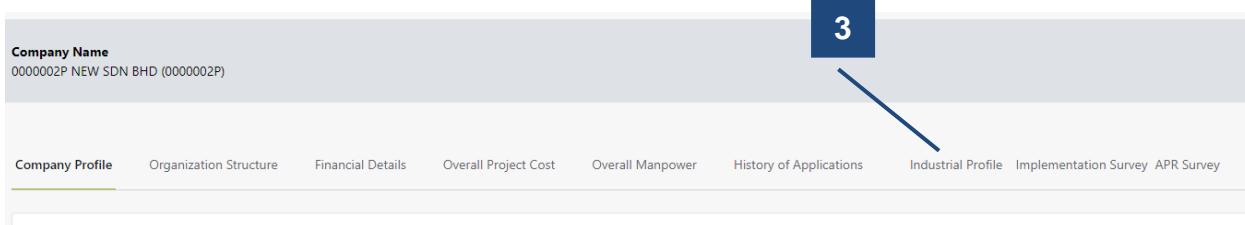


2



Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	API/2021/00101	Post Approval Incentive - Retaining	New	Completed

3



3. Click on the Industrial Profile tab.
4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	Imp.
-----	--------------------	---------------------	------------------	--------------------------	--------------------------	----------------	------

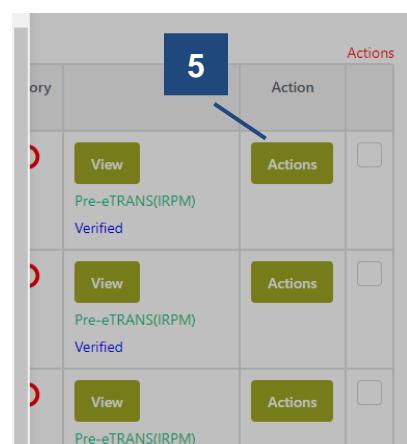
No Approval of Permit(s) to show...

0 records

Add Previous Approved Record

5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click the Action button.
6. From the popup, click “Redefinition of Product” to display the application form.

Approval of Permit(s) under the Petroleum			
No.	MIDA Reference No.	Type of Application	Date of Approval
1.		New	02/10/2023
2.	PDA1/2021/3132032	New	30/09/2023
3.		New	30/09/2023



7. Verify details in '**Section A - Company**'. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)
8. Verify details in '**Section B - Previous Approval Records**'. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)
9. In Section C – Redefinition of Product, fill up the required information. Then click Next.

Progress (3 / 5)

C Redefinition of Product

I. Permit Details

No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
1.	A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716,Jalan MARCH45,15725 Ayer Tawar,Perak

II. Proposed Product(s)/Activity(s) to be redefined

Lot 716,Jalan MARCH45, Ayer Tawar, Perak - 15725

Product/Activity	MSIC Item Code	HS Tariff Code	Main Product/Activity?
Product 1, Product 2	Manufacture of refined petroleum products	000.909	Main Product

Justification *

Provide justification here...



10. The system will redirect to 'Section D - Supporting Documents'.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

11. The system will redirect to the 'Section E - Declaration'.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.4 Consolidation of Permit

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.

The screenshot shows the InvestMalaysia dashboard. On the left, there is a table titled 'My Company' with several entries. The first entry, 'MANUFACTURING INDUSTRIES SDN BHD', is highlighted with a blue box and a number '1' above it. A blue arrow points from this box to the company name. On the right, the 'Company Profile' section is displayed for '0000002P New Sdn Bhd'. It shows the company address: 'No 230 Jalan Palembang, Kawasan Perindustrian, Seri Kembangan,' and a 'Company Profile' link. Below this is a table of applications:

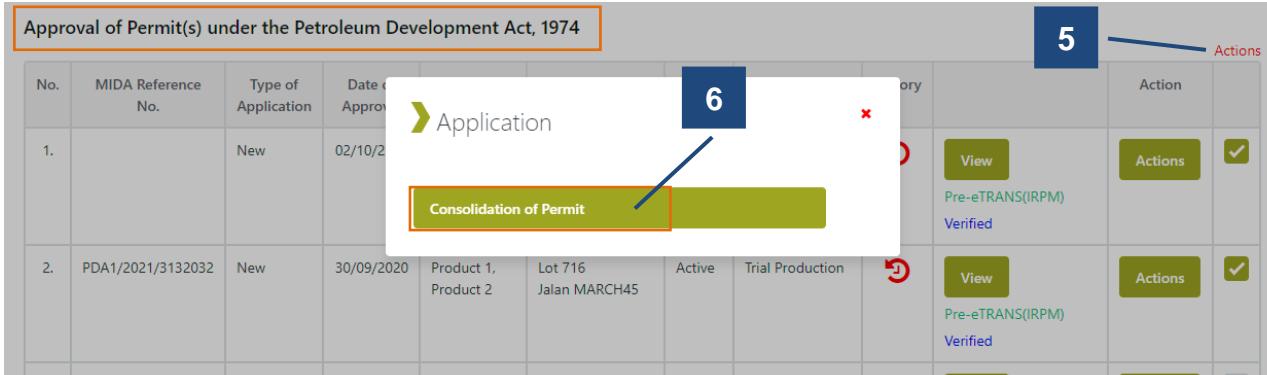
Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR120210054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

A blue box with the number '2' is placed above the company profile section, with a blue arrow pointing to the 'Company Profile' link. Another blue box with the number '3' is placed above the 'Industrial Profile' tab, with a blue arrow pointing to it.

3. Click on the Industrial Profile tab.

The screenshot shows the 'Industrial Profile' tab selected in the 'Company Profile' section. The tab bar includes 'Company Profile', 'Organization Structure', 'Financial Details', 'Overall Project Cost', 'Overall Manpower', 'History of Applications', 'Industrial Profile' (which is highlighted with a blue box and a number '3' above it, with a blue arrow pointing to it), 'Implementation Survey', and 'APR Survey'.

4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974							
No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In
No Approval of Permit(s) to show...							
0 records							
Add Previous Approved Record 							
<p>5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, select the Permit records that need to be consolidated by marking the checkbox, and then click on Actions hyperlink.</p> <p>6. In the menu popup, select Consolidation of Permit.</p> 							
<p>7. Verify details in ‘Section A - Company’. Click Next.</p> <p>(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)</p> <p>8. Verify details in ‘Section B - Previous Approval Records’. Click Next.</p> <p>(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)</p> <p>9. In Section C – Consolidation of Permit, fill up the required information. Then click Next.</p>							

<p>Progress (3 / 5)</p> <ul style="list-style-type: none"> A Company B Previous Company Activity/Project C Consolidation of Permit D Supporting Documents E Declaration 	<p>Consolidation of Permit</p> <p>I. Permit Details</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Permit No.</th> <th>Serial No.</th> <th>MIDA Reference No.</th> <th>Date of Approval</th> <th>Product/Activity</th> <th>Factory/Premise Loca</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>A 23247</td> <td>551630</td> <td></td> <td>02/10/2020</td> <td>Product 1, Product 2, Product 3, Product 4</td> <td>Lot 471,Jalan APRIL 70</td> </tr> <tr> <td>2.</td> <td>A 642576</td> <td>126003</td> <td>PDA1/2021/3132032</td> <td>30/09/2020</td> <td>Product 1, Product 2</td> <td>Lot 716,Jalan MARCH4 Ayer Tawar,Perak</td> </tr> </tbody> </table> <p>Justification *</p> <p>Provide justification here...</p> <p style="text-align: right;"></p>	No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Loca	1.	A 23247	551630		02/10/2020	Product 1, Product 2, Product 3, Product 4	Lot 471,Jalan APRIL 70	2.	A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716,Jalan MARCH4 Ayer Tawar,Perak
No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Loca																
1.	A 23247	551630		02/10/2020	Product 1, Product 2, Product 3, Product 4	Lot 471,Jalan APRIL 70																
2.	A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716,Jalan MARCH4 Ayer Tawar,Perak																

10. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): Supporting Documents)

<p>Supporting Documents</p> <p style="text-align: right;">+ Add New Supporting Document</p>		
No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

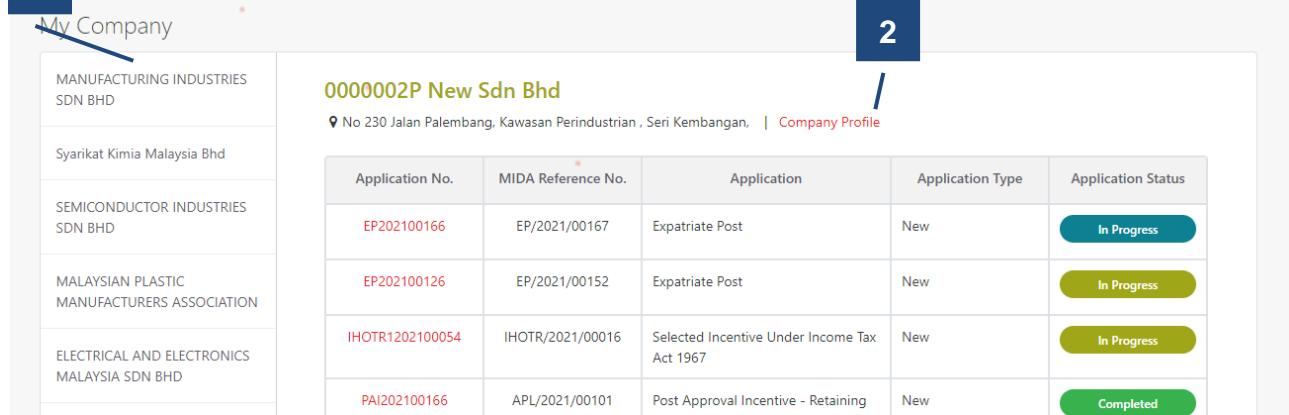
11. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.5 Transfer of Permit

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.

1



My Company

MANUFACTURING INDUSTRIES SDN BHD
Syarikat Kimia Malaysia Bhd
SEMICONDUCTOR INDUSTRIES SDN BHD
MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION
ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

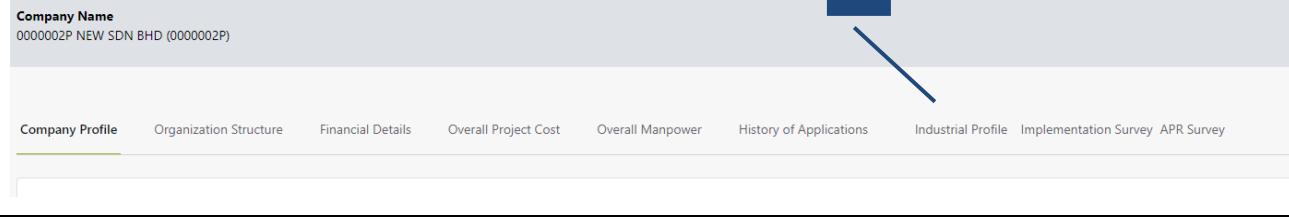
0000002P New Sdn Bhd
No 230 Jalan Palembang, Kawasan Perindustrian, Seri Kembangan, | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	API/2021/00101	Post Approval Incentive - Retaining	New	Completed

2

3. Click on the Industrial Profile tab.

3



Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications Industrial Profile Implementation Survey APR Survey

4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In Progress
-----	--------------------	---------------------	------------------	--------------------------	--------------------------	----------------	-------------

No Approval of Permit(s) to show...

0 records

[Add Previous Approved Record](#)



5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click on Action button of the Permit record that needs to be transferred.
6. From the popup, click “Transfer of Permit” to display the application form.

Approval of Permit(s) under the Petroleum Development Act, 1974							
No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In Progress
1.		New	02/10/2022				
2.	PDA1/2021/3132032	New	30/09/2022				
3.		New	30/09/2022				
4.	PDA1/2021/00001	New	01/03/2022				

Amend/Change of Factory Location

Amendment/Deletion of Conditions

Cancellation of Permit

Change of Company Name

Duplication of Permit

Extension of Project Implementation

Issuance of Permit

Redefinition of Product

Reversal of Cancellation of Permit

Surrender of Permit

Transfer of Permit

Action
View Pre-eTRANS(IRPM) Verified

7. Verify details in ‘Section A - Company’. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

8. Verify details in 'Section B - Previous Approval Records'. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Transfer of Permit, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Transfer of Permit
- D Supporting Documents
- E Declaration

Transfer of Permit

I. Permit Details

No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
1.	A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716,Jalan MARCH45,15725 Ayer Tawar,Perak

II. Transfer of Details

Existing Company Name	Existing Company Registration No.
Mapei International Berhad	0231780K
New Company Name	New Company Registration No.
-Select Company-	
Registration Type	Date of incorporation
-	01/05/2020
Justification *	
Provide justification here...	

10. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

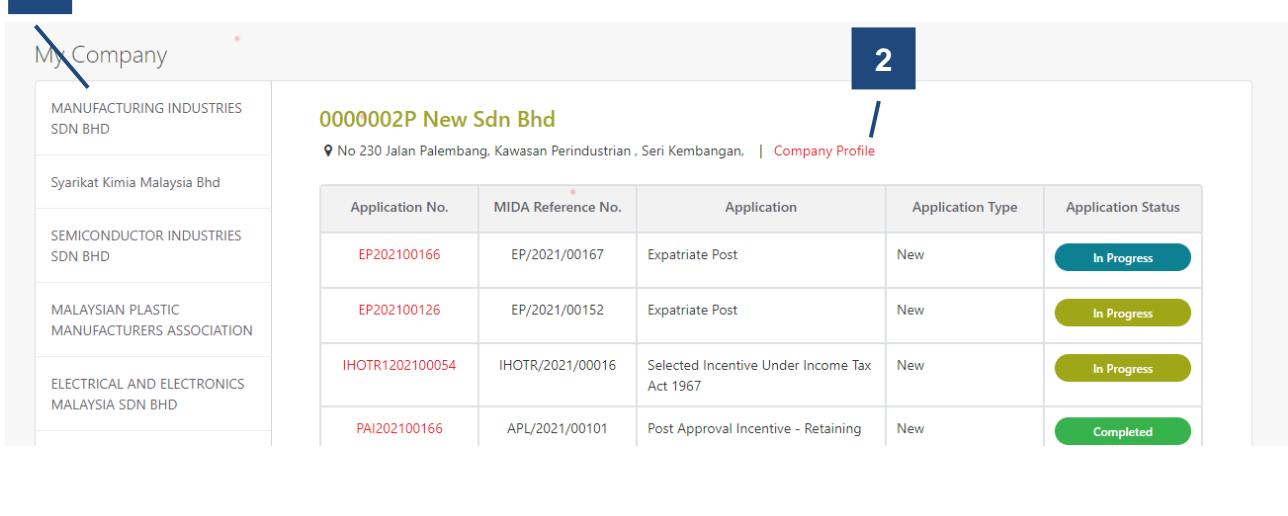
11. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.6 Duplication of Permit

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile** (beside Update Company Profile). Refer to the Chapter 2 "My Company" sub-section.

1

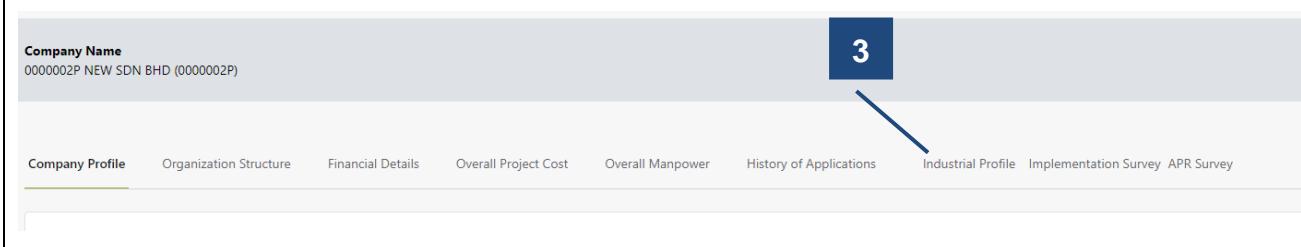


My Company

MANUFACTURING INDUSTRIES SDN BHD	0000002P New Sdn Bhd			
Syarikat Kimia Malaysia Bhd	No 230 Jalan Palembang, Kawasan Perindustrian , Seri Kembangan, Company Profile			
SEMICONDUCTOR INDUSTRIES SDN BHD	Application No.	MIDA Reference No.	Application	Application Type
MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION	EP202100166	EP/2021/00167	Expatriate Post	New In Progress
ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD	EP202100126	EP/2021/00152	Expatriate Post	New In Progress
	IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New In Progress
	PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New Completed

3. Click on the Industrial Profile tab.

2



Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

3

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In
No Approval of Permit(s) to show...							

No Approval of Permit(s) to show...

0 records

Add Previous Approved Record

5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click Action button on the record that requires duplication of Permit.
6. From the popup, click Duplication of Permit.

Approval of Permit(s) under the Petroleum

No.	MIDA Reference No.	Type of Application	Date of Approval
1.		New	02/10/2021
2.	PDA1/2021/3132032	New	30/09/2021
3.		New	30/09/2021



Actions

Action
View
5
Actions
View
Actions
View
Actions

7. Verify details in ‘Section A - Company’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)
8. Verify details in ‘Section B - Previous Approval Records’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)
9. In Section C – Duplication of Permit, fill up the required information. Click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Duplication of Permit
- D Supporting Documents
- E Declaration

Duplication of Permit

I. Permit Details

Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716,Jalan MARCH45,15725 Ayer Tawar,Perak

Justification *

Provide justification here...

10. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the 'Section E - Declaration'.

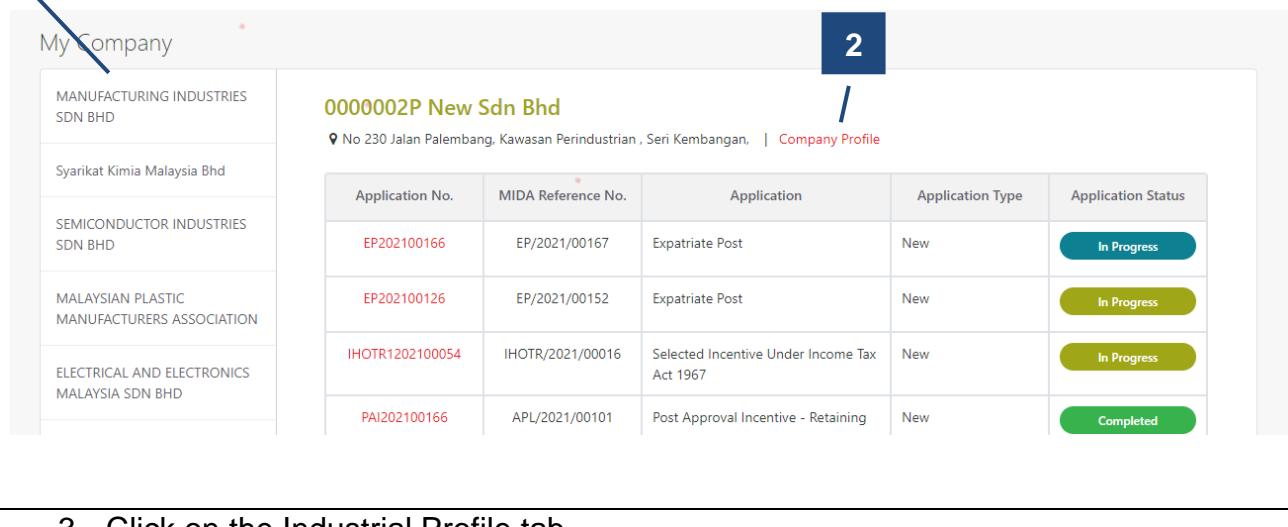
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.7 Amendment/Deletion of Conditions

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.

1

2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.



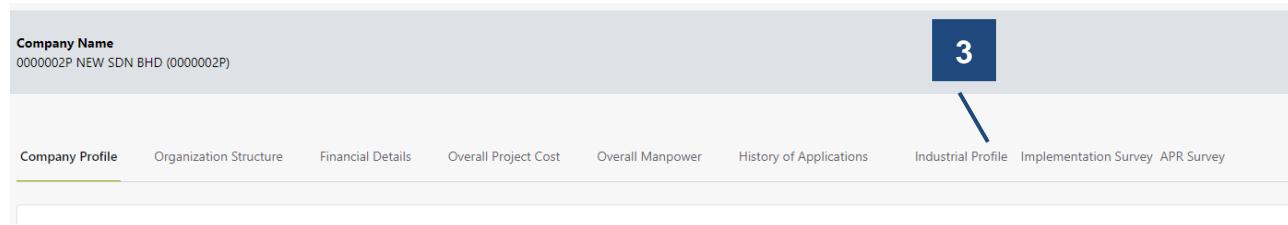
My Company

MANUFACTURING INDUSTRIES SDN BHD
Syarikat Kimia Malaysia Bhd
SEMICONDUCTOR INDUSTRIES SDN BHD
MALAYSIAN PLASTIC MANUFACTURERS ASSOCIATION
ELECTRICAL AND ELECTRONICS MALAYSIA SDN BHD

0000002P New Sdn Bhd
No 230 Jalan Palembang, Kawasan Perindustrian, Seri Kembangan, | [Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

3. Click on the Industrial Profile tab.



Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications Industrial Profile Implementation Survey APR Survey

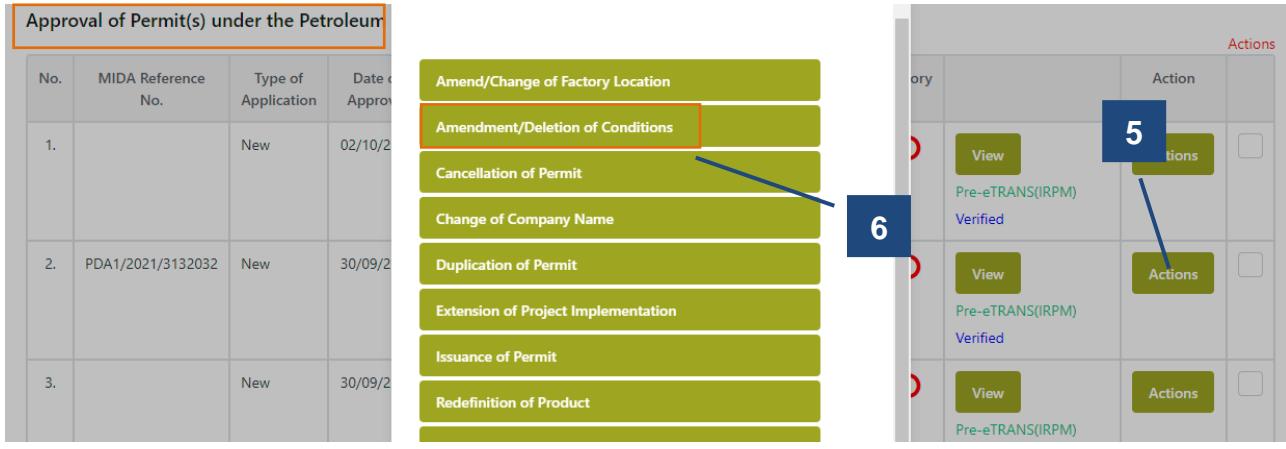
4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In
No Approval of Permit(s) to show...							
0 records							
Add Previous Approved Record 							

5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click on Action button of the Permit record that requires amendment of conditions.

6. From the popup, click “Amendment/Deletion of Conditions” to display the application form.



7. Verify details in ‘Section A - Company’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

8. Verify details in ‘Section B - Previous Approval Records’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Amendment/Deletion of Conditions, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Amendment/Deletion of Conditions
- D Supporting Documents
- E Declaration

❯ Amendment/Deletion of Conditions

I. Permit Details						
No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
1.	A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716,Jalan MARCH45,15725 Ayer Tawar,Perak

II. Additional Permit Conditions		Amend/Delete?
No.	Conditions	
1.	Syarat Tambahan Pengilang 1	-Select-

III. Export Condition		Amend/Delete?
Condition		
These products must be at least 50% for domestic use.	-Select-	

Justification *

Provide justification here...

✎

10. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

❯ Supporting Documents

+ Add New Supporting Document

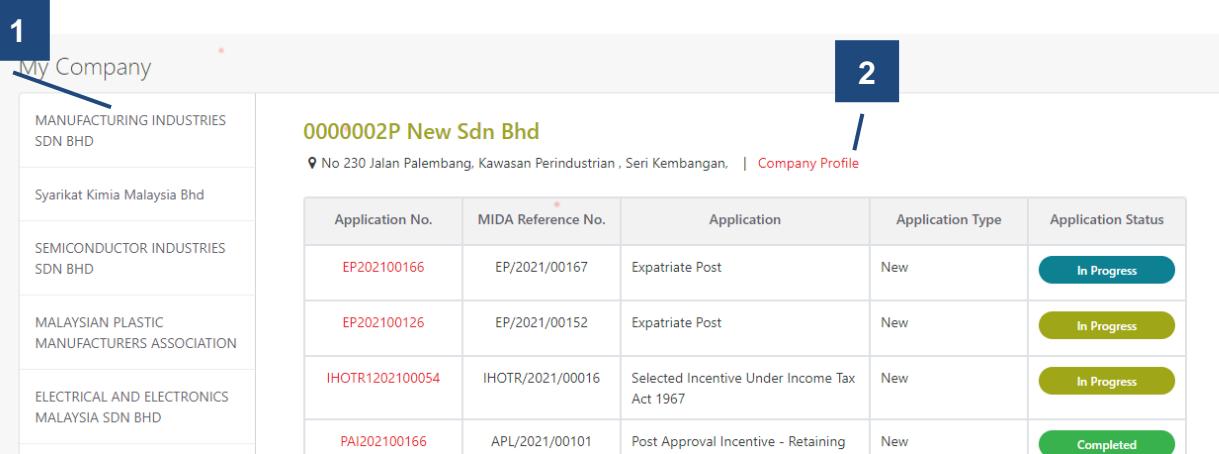
No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

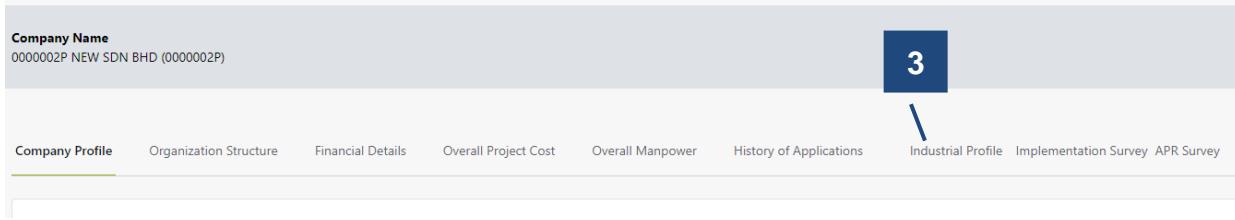
4.8 Change of Company Name

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.



Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	API/2021/00101	Post Approval Incentive - Retaining	New	Completed

3. Click on the Industrial Profile tab.



Company Name
0000002P NEW SDN BHD (0000002P)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications Industrial Profile Implementation Survey APR Survey

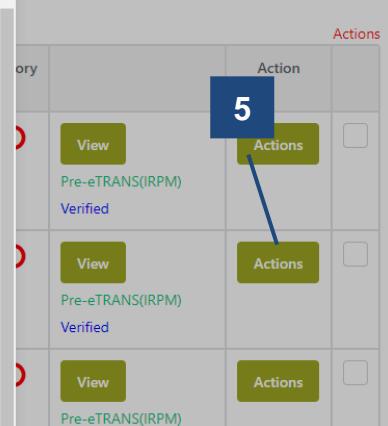
4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974							
No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In
No Approval of Permit(s) to show...							
0 records							
Add Previous Approved Record 							

5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click on Action button for the record that needs change of company name.

6. From the popup, click “Change of Company Name” to display the application form

Approval of Permit(s) under the Petroleum Development Act, 1974			
No.	MIDA Reference No.	Type of Application	Date of Approval
1.		New	02/10/2022
2.	PDA1/2021/3132032	New	30/09/2022
3.		New	30/09/2022



7. Verify details in ‘Section A - Company’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

8. Verify details in ‘Section B - Previous Approval Records’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Change of Company Name, fill up the required information. Then click Next.

InvestMalaysia Post Approval (Permit) User Guide [Applicant]

Progress (3 / 5)

Change of Company Name

I. Permit Details

No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
1.	A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716, Jalan MARCH45, 15725 Ayer Tawar, Perak

II. Change of Company Name

Existing Company Name: Mapei International Berhad

New Company Name:

Date of Incorporation: 01/05/2020

Date of Change (SSM Company Profile): 24/05/2021

Registration Type: Registration Of Company (ROC)

Company Registration No.: 0231780K

New SSM Company Registration No.:

Justification: Provide justification here...



10. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

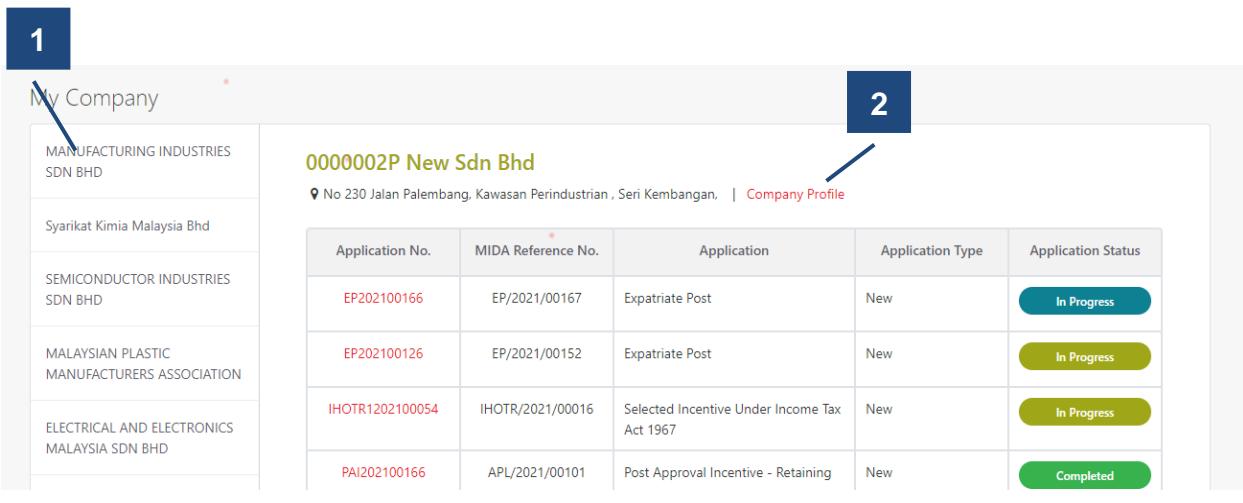
No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority*	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services*	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): Declaration)

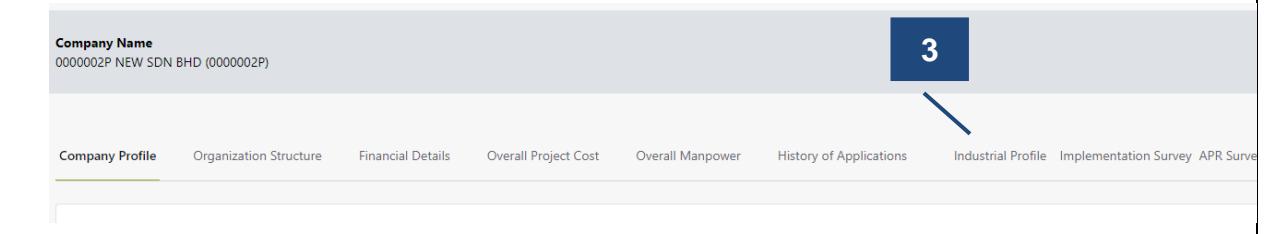
4.9 Extension of Project Implementation

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.



Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR1202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	APL/2021/00101	Post Approval Incentive - Retaining	New	Completed

3. Click on the Industrial Profile tab.



4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In
-----	--------------------	---------------------	------------------	--------------------------	--------------------------	----------------	----

No Approval of Permit(s) to show...

0 records

[Add Previous Approved Record](#)



5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click on Action button for the record which the project implementation needs to be extended.
6. From the popup, click Extension of Project Implementation.

Approval of Permit(s) under the Petroleum

No.	MIDA Reference No.	Type of Application	Date of Approval	Action
1.		New	02/10/2021	Amend/Change of Factory Location
2.	PDA1/2021/3132032	New	30/09/2021	Amendment/Deletion of Conditions
3.		New	30/09/2021	Cancellation of Permit

6

Extension of Project Implementation

5

Category	Action
View	Actions
Pre-eTRANS(IRPM) Verified	
View	Actions
Pre-eTRANS(IRPM) Verified	
View	Actions
Pre-eTRANS(IRPM)	

7. Verify details in ‘Section A - Company’. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)

8. Verify details in ‘Section B - Previous Approval Records’. Click Next.

(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Extension of Project Implementation, fill up the required information.
Then click Next.

Progress (3 / 5)

Extension of Project Implementation

I. Permit Details

No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Loca
1.	A 642576	126003	PDA1/2021/3132032	30/09/2020	Product 1, Product 2	Lot 716,Jalan MARCH4 Ayer Tawar,Perak

Current Extension End Date: 29/09/2021

Extension Period: -Select Extension Period-

Justification: *
Provide justification here...

10. The system will redirect to ‘Section D - Supporting Documents’.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

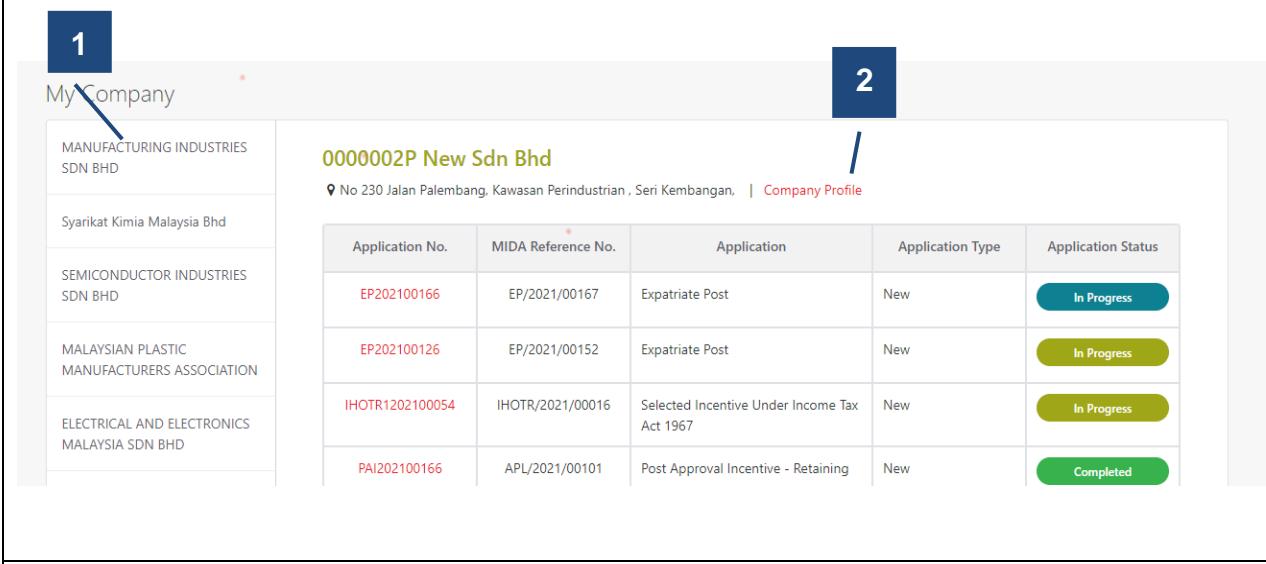
+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the ‘Section E - Declaration’.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.10 Surrender of Permit

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.

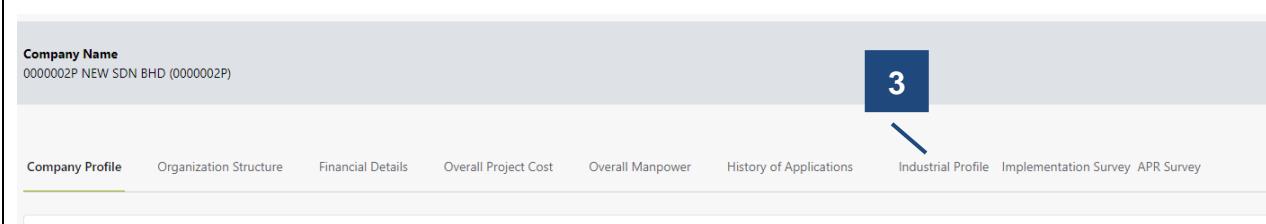


1

2

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR202100054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	API/2021/00101	Post Approval Incentive - Retaining	New	Completed

3. Click on the Industrial Profile tab.



3

4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In Progress
-----	--------------------	---------------------	------------------	--------------------------	--------------------------	----------------	-------------

No Approval of Permit(s) to show...

0 records

[Add Previous Approved Record](#)

5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click on Action button on the record that needs to be surrendered.
6. From the popup, click “Surrender of Permit” to display the application form.

Approval of Permit(s) under the Petroleum Development Act, 1974				
No.	MIDA Reference No.	Type of Application	Date of Approval	Action
1.		New	02/10/2022	View
2.	PDA1/2021/3132032	New	30/09/2022	View
3.		New	30/09/2022	View
4.	PDA1/2021/00001	New	01/03/2022	View

Amend/Change of Factory Location

Amendment/Deletion of Conditions

Cancellation of Permit

Change of Company Name

Duplication of Permit

Extension of Project Implementation

Issuance of Permit

Redefinition of Product

Reversal of Cancellation of Permit

Surrender of Permit

Transfer of Permit

5

6

7. Verify details in ‘Section A - Company’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)
8. Verify details in ‘Section B - Previous Approval Records’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Surrender of Permit, fill up the required information. Then click Next.

Progress (3 / 5)

- A Company
- B Previous Company Activity/Project
- C Surrender of Manufacturing License
- D Supporting Documents
- E Declaration

➤ Surrender of Manufacturing Licence

Manufacturing Licence Details

No.	License No.	Serial No.	Reference No.	Effective Date	Product/Activity	Address
1.	A 76587	A 16098	ML1/2019/19807	01/09/2020	Chemical 1, Chemical 2, Chemical 3, Chemical 4	Plo 83, 9,Kawas Perindu

Justification *

Provide justification here...

Previous
Next

10. The system will redirect to ‘Section D - Supporting Documents’.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

➤ Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the ‘Section E - Declaration’.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.11 Cancellation of Permit

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR120210054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	API/2021/00101	Post Approval Incentive - Retaining	New	Completed

3. Click on the Industrial Profile tab.

4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In Progress
-----	--------------------	---------------------	------------------	--------------------------	--------------------------	----------------	-------------

No Approval of Permit(s) to show...

0 records

Add Previous Approved Record

5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click on Action button of the permit record that requires to be cancelled.
6. From the popup, click “Cancellation of Permit” to display the application form.

Approval of Permit(s) under the Petroleum Development Act, 1974							
No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	Action
1.		New	02/10/2021				Actions
2.	PDA1/2021/3132032	New	30/09/2021				Actions
3.		New	30/09/2021				Actions

7. Verify details in ‘Section A - Company’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)
8. Verify details in ‘Section B - Previous Approval Records’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)
9. In Section C – Cancellation of Permit, fill up the required information. The click Next.

<p>Progress (3 / 5)</p> <ul style="list-style-type: none"> A Company B Previous Company Activity/Project C Cancellation of Permit D Supporting Documents E Declaration 	<p>➤ Cancellation of Permit</p> <p>I. Permit Details</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Permit No.</th> <th>Serial No.</th> <th>MIDA Reference No.</th> <th>Date of Approval</th> <th>Product/Activity</th> <th>Factory/Premise Location</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>A 23247</td> <td>551630</td> <td></td> <td>02/10/2020</td> <td>Product 1, Product 2, Product 3, Product 4</td> <td>Lot 471,Jalan APRIL</td> </tr> </tbody> </table> <p>Response for Cancellation Notice *</p> <p>Provide response for cancellation notice here...</p>	No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location	1.	A 23247	551630		02/10/2020	Product 1, Product 2, Product 3, Product 4	Lot 471,Jalan APRIL
No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location									
1.	A 23247	551630		02/10/2020	Product 1, Product 2, Product 3, Product 4	Lot 471,Jalan APRIL									

10. The system will redirect to 'Section D - Supporting Documents'.

(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

<p>➤ Supporting Documents</p> <p style="text-align: right;">+ Add New Supporting Document</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Documents to be submitted</th> <th>File Name</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Business Premise License from Local Authority *</td> <td>Upload File</td> </tr> <tr> <td>2.</td> <td>Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *</td> <td>Upload File</td> </tr> <tr> <td>3.</td> <td>Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967</td> <td>Upload File</td> </tr> <tr> <td>4.</td> <td>Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)</td> <td>Upload File</td> </tr> </tbody> </table>	No.	Documents to be submitted	File Name	1.	Business Premise License from Local Authority *	Upload File	2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File	3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File	4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File
No.	Documents to be submitted	File Name													
1.	Business Premise License from Local Authority *	Upload File													
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File													
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File													
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File													

11. The system will redirect to the 'Section E - Declaration'.

(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)

4.12 Reversal of Cancellation of Permit

1. From the Dashboard's My Company table, click on the company name for which the application is to be submitted.
2. Click **Company Profile**. Refer to the Chapter 2 "My Company" sub-section.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
EP202100166	EP/2021/00167	Expatriate Post	New	In Progress
EP202100126	EP/2021/00152	Expatriate Post	New	In Progress
IHOTR120210054	IHOTR/2021/00016	Selected Incentive Under Income Tax Act 1967	New	In Progress
PAI202100166	API/2021/00101	Post Approval Incentive - Retaining	New	Completed

3. Click on the Industrial Profile tab.

4. If the Permit approved before eTRANS is not listed in "Approval of Permit(s) under the Petroleum Development Act, 1974" table, then click on Add Previous Approved Record button. Refer to User Guide for Company Profile (IRPM) for details about submitting a pre-eTRANS record.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	In Progress
-----	--------------------	---------------------	------------------	--------------------------	--------------------------	----------------	-------------

No Approval of Permit(s) to show...

0 records

[Add Previous Approved Record](#)



5. In the “Approval of Permit(s) under the Petroleum Development Act, 1974” table, click on Action button of the cancellated permit record that requires reversal .
6. From the popup, click “Reversal of Cancellation of Permit” to display the application form.

Approval of Permit(s) under the Petroleum Development Act, 1974

No.	MIDA Reference No.	Type of Application	Date of Approval	Action
1.		New	02/10/2022	View
2.	PDA1/2021/3132032	New	30/09/2022	View
3.		New	30/09/2022	View
4.	PDA1/2021/00001	New	01/03/2022	View

Amend/Change of Factory Location
Amendment/Deletion of Conditions
Cancellation of Permit
Change of Company Name
Duplication of Permit
Extension of Project Implementation
Issuance of Permit
Redefinition of Product
Reversal of Cancellation of Permit
Surrender of Permit
Transfer of Permit

Category	Permit Type	Action
1	Pre-eTRANS(IRPM) Verified	Actions
2	Pre-eTRANS(IRPM) Verified	Actions
3	Pre-eTRANS(IRPM) Verified	Actions
4	Pre-eTRANS(IRPM) Verified	Actions

7. Verify details in ‘Section A - Company’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)
8. Verify details in ‘Section B - Previous Approval Records’. Click Next.
(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)

9. In Section C – Reversal of Cancellation of Permit, fill up the required information.
Then click Next.

Progress (3 / 5)

Reversal of Cancellation of Permit

I. Permit Details

No.	Permit No.	Serial No.	MIDA Reference No.	Date of Approval	Product/Activity	Factory/Premise Location
1.	A 23247	551630		02/10/2020	Product 1, Product 2, Product 3, Product 4	Lot 471,Jalan APRIL 7

Justification *

Provide justification here...

10. The system will redirect to ‘Section D - Supporting Documents’.
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Supporting Documents)

Supporting Documents

+ Add New Supporting Document

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Upload File
2.	Company profile (latest printout) generated from Companies Commission of Malaysia (SSM) e-Info Services *	Upload File
3.	Tax Incentive approval under Promotion of Investment Act, 1986 or Income Tax Act, 1967	Upload File
4.	Registration certificate or letter of acknowledgement if the application for registration certificate is pending approval from Department of Occupational Safety and Health (DOSH)	Upload File

11. The system will redirect to the ‘Section E - Declaration’.
(Refer to Chapter 3 Common Sections for (All Application): 3.5 Declaration)