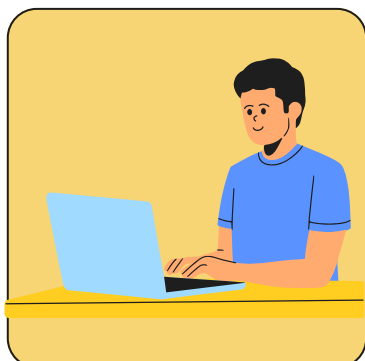


# STREAMLINED PAYMENTS PROCESS ON INVESTMALAYSIA PORTAL

1



## LOGIN

- Log into InvestMalaysia portal (<https://investmalaysia.mida.gov.my/>)
- Go to Dashboard > Company Profile > Digital Certificate Management > Authorised Person (AP).
- If your Digital Certificate is valid, proceed to Step 4.

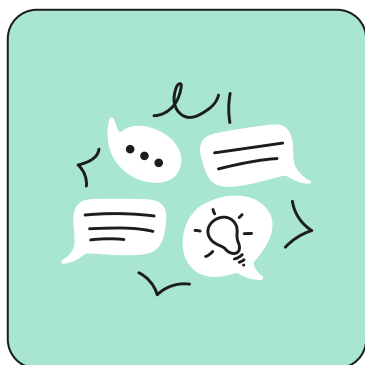
2



## NEW/RENEW DIGITAL CERTIFICATE

- For NEW AP > add record and complete the details.
- For users with an EXPIRED Digital Certificate > click RENEW.
- Upload the required supporting documents.
- Proceed with the payment and refresh the page to check the status.

3



## CHECK STATUS

- **Pending Approval** > Wait for Digital Certificate Admin verification (typically within 1–3 business days).
- **Set PIN** > After Admin approval, check your email to setup PIN for certificate activation.
- **Active** > Your Digital Certificate is now ready for application submission.

4



## APPLICATION SUBMISSION

- **Select** the application type.
- **Complete** the application details.
- **Submit** and **confirm**
- **Proceed** with payment.
- **Enter** your Digital Certificate PIN.
- **Confirm** the submission.

5



## HELPDESK

- If you made payment for a Digital Certificate or online application **before 3 March 2025** but have not yet submitted the application to MIDA, please lodge a report with the MIDA Helpdesk at (<https://investmalaysia.mida.gov.my/>)
- Fill in the details & attach proof of the payment receipt

IF YOU REQUIRE ASSISTANT PLEASE LODGE HELPDESK